



Managing Recovery Grants



Corporation for
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What will we be covering today...

- ❑ What are the reporting requirements for ARRA grants?
- ❑ Where can you find information on the reporting requirements?
- ❑ What are the important things to remember when you report?
- ❑ What are the key reporting dates to remember?
- ❑ What to expect after you submit your report?
- ❑ How to report match replacement data?
- ❑ How to report performance measurements?
- ❑ How to monitor ARRA sub-recipients?



What are the reporting requirements for ARRA grants?

Quarterly reporting on the following:

- Federal Financial Report (FFR)
- OMB (1512) Reporting at Federalreporting.gov
- Progress Reports



Where can you find information on the reporting requirements?

- July 9th memo from Director of OGM on Clarifications and Recommendations for Adminstrating Recovery Act Grants
- Final reporting guidance emailed to grantees on September 3rd
- Additional Questions – check with your Grants or Program Officer



What are the important things to remember when you report?

- ❑ Report accurate data
- ❑ Submit all reports on time
- ❑ Data must be cumulative
- ❑ Data must be consistent (i.e., expenditures reported on FFRs and Federalreporting.gov)
- ❑ Data must not be duplicated (i.e., subgrantee reporting as a prime grantee)



What are the key reporting dates to remember?

- Days 1-10 – submit FFR to CNCS and 1512 data to Federalreporting.gov
- Days 11-21 – review 1512 data and revise if necessary
- Days 22-29 – respond to CNCS request for revisions
- Day 30 – final 1512 data released to public
- Day 30/31 – submit progress report to CNCS



What to expect after you submit your report?

- CNCS will confirm submission of reports
- CNCS will review reports for complete, consistent, and cumulative data
- CNCS will apply ARRA-specific sanctions on grantees who do not comply with reporting requirements



How to Report Match Replacement?

- Report as the “Federal Share of Expenditures” on the FFR for your recovery grant

AND

- Report as the “Recipient Share of Expenditures” on the FFR for your non-recovery AmeriCorps grant



How to Report Performance Measures?

- ❑ Same reporting format as non-recovery GPR
- ❑ Report consists of three main sections: Demographic Information, Performance Measures (PMs), and Narrative
- ❑ Report due quarterly by the last day of the month
- ❑ Data are cumulative
- ❑ National grantees continue to report progress entirely in eGrants - NO CHANGE
- ❑ State commissions continue to report subgrantees' progress status in eGrants (i.e., met, unmet, and ongoing) - NO CHANGE
- ❑ Additionally, state commissions are required to report on subgrantees' numerical progress against planned targets (i.e., 25 met of planned 100 targets) by external evaluation survey (TBD)

How to Report Performance Measures? (cont.)

- State commissions are encouraged to enter the demographic information and narrative sections for their entire recovery portfolio in the recovery formula GPR
 - Enter N/A where applicable in the reports for the recovery competitive and recovery EAP
- **DON'T DUPLICATE** information between non-recovery and recovery grants and across multiple recovery grants for state commissions



How to Monitor ARRA Recipients?

- Your written monitoring protocol needs to include the following:
 - A review of subgrantee timesheets to ensure a separation of time between the recovery grant and the non-recovery grant
 - A review of subgrantee written cost allocation plans to ensure the separation of costs and activities between the recovery grant and the non-recovery grant
- If you are claiming the 1% administrative fee, you should have a separate column or field on staff timesheets to track the time spent on the recovery grant(s)



Questions and Answers