Corporation for NATIONAL & COMMUNITY SERVICE

# justice AmeriCorps Program Overview and Requirements

AmeriCorps | Senior Corps | Social Innovation Fund | Volunteer Generation Fund

# Session Overview

- Welcome to the National Service Family
- What it Means to Be an AmeriCorps Member
  - Benefits
  - Expectations/Requirements
- Q&A

# What is AmeriCorps?

# Corporation for National and Community Service (CNCS)

- Created in 1993 through the signing of the National and Community Service Trust Act
- Nation's largest grant maker supporting service and volunteering
- Engages millions of Americans in service each year
- Sponsors and promotes a variety of special initiatives and days of service

# justice AmeriCorps

- Justice AmeriCorps is a partnership between CNCS and U.S. Department of Justice.

Corporation for
NATIONAL &
COMMUNITY
SERVICE

# What It Means to Be an AmeriCorps Member

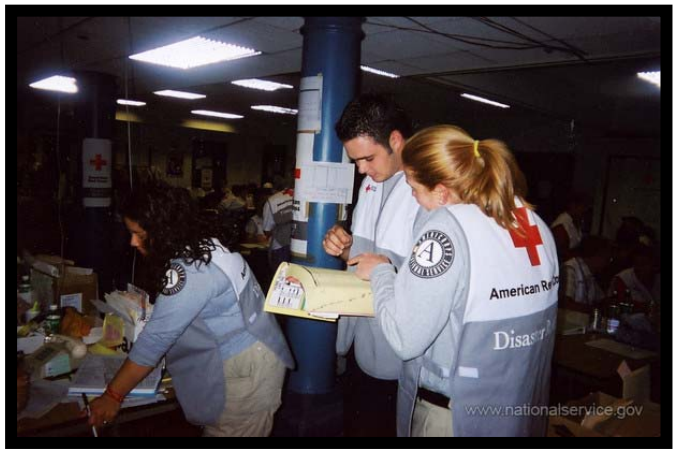
## Welcome to the AmeriCorps Family!

- 75,000 members
- 15,000 organizations
- 4 million volunteers
- 900,000 alumni

# AmeriCorps Members

- Individuals enrolled for a specific term of service with an AmeriCorps program
- Members are not volunteers or employees
- Some members receive a living allowance, health insurance and child care assistance
- AmeriCorps members receive the Segal Education Award upon completing a term of service

# What AmeriCorps Members Do




Helping Communities Respond to Disasters

Cleaning Parks and Streams

Tutoring and Mentoring Youth

Building Affordable Housing

# Program Benefits

- National Service Network
- Training
- Supervision and Mentoring
- Living Allowance
- Healthcare Coverage
- Childcare Benefits
- Education Award
- Alumni Opportunities

# Segal AmeriCorps Education Award

- A benefit provided for completing a term of service in AmeriCorps
- Award amount for full-time service (1,700 hours) = $5,775
- Can be used to pay education costs, educational training, or to repay student loans

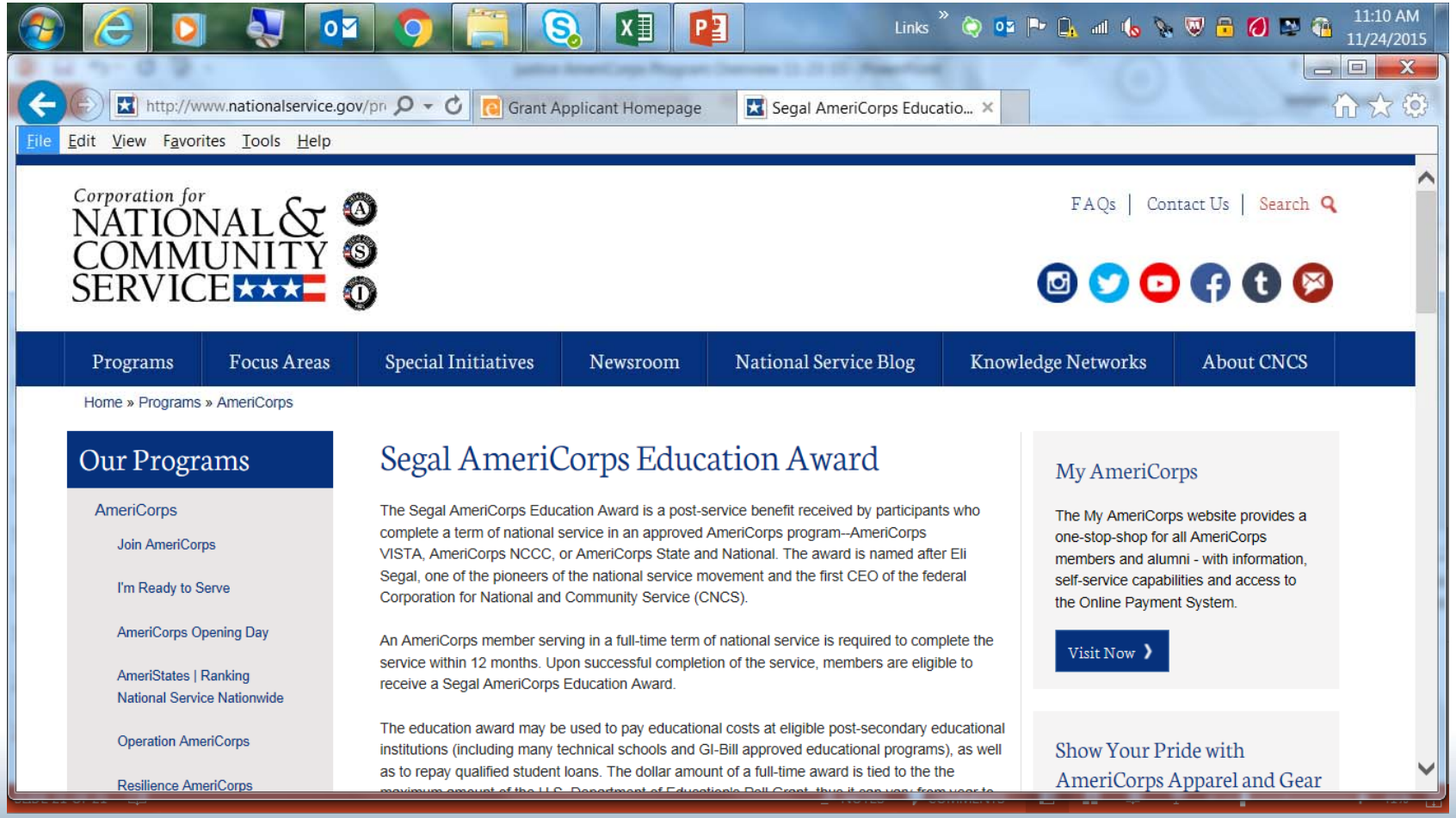
# Segal AmeriCorps Education Award (cont.)

- Members may earn up to the value of two full-time education awards
- Can be used for up to seven years after a term of service has ended
- Is transferable to an eligible child, grandchild or foster child of a member who is 55 years of age or older

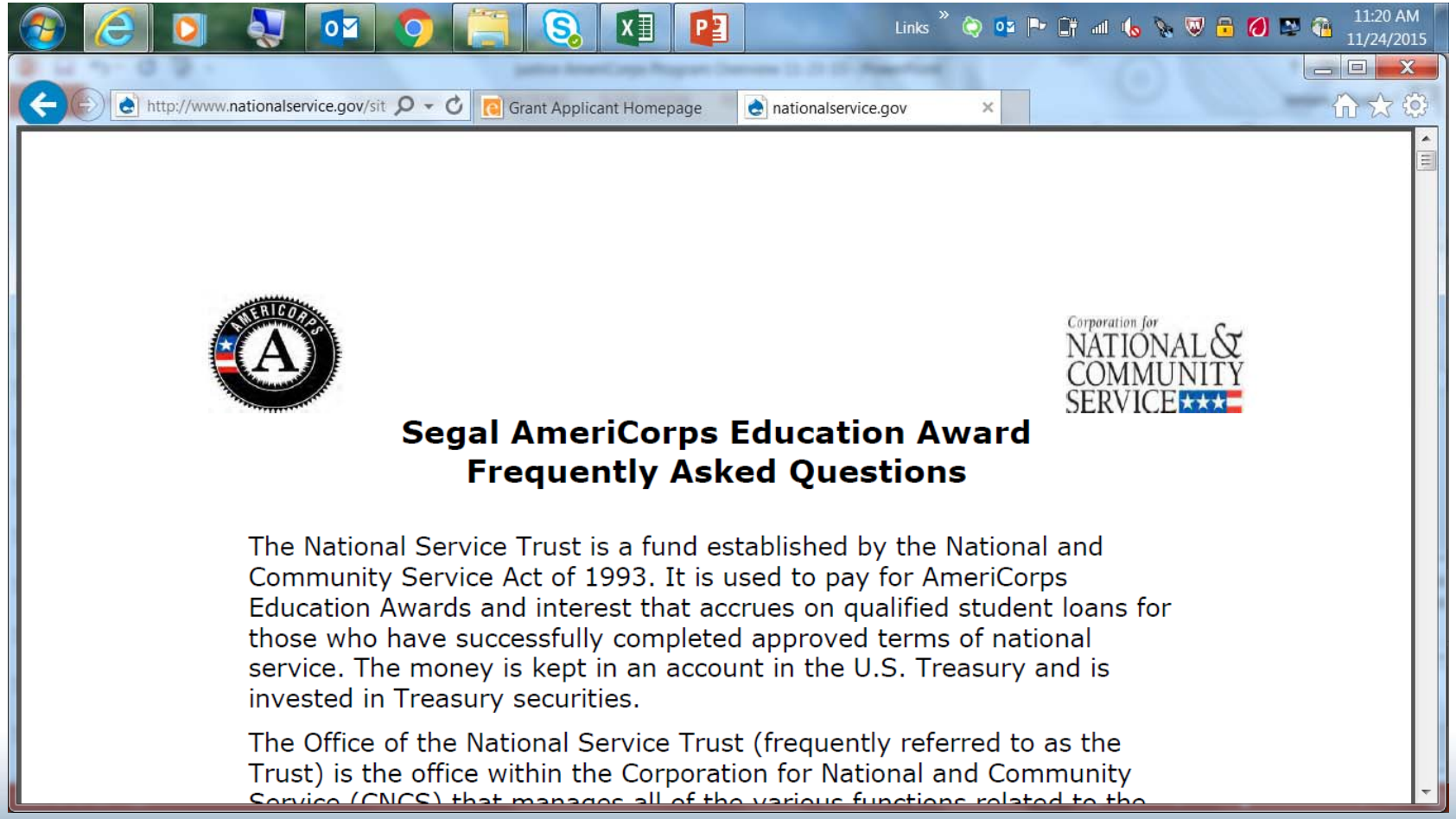
# Forbearance and Interest Repayment

- Members may be eligible to temporarily postpone the repayment of qualified student loans through forbearance
  - Interest continues to accrue during term of service
  - But all or a portion of it can be repaid upon successful completion of a term of service

# Education Award Resources



# Education Award FAQs



# Education Award Questions

**National Service Hotline**

1-800-942-2677

9:00 a.m. – 7:00 p.m. EST

Monday through Thursday

https://questions.nationalservice.gov

# Justice AmeriCorps Member Activities

- **Provide** legal services to Unaccompanied Children in Immigration Proceedings;
- **Increase** the effective and efficient adjudication of immigration court cases involving those children;
- **Facilitate** identification of Unaccompanied Children who have been victims of abuse, trafficking, or trauma or who may be abused, trafficked, or traumatized upon return to their country of nationality or last habitual residence;

# Member Activities (cont.)

- **Refer** suspected cases of abuse, trafficking, and trauma to appropriate law enforcement authorities and/or appropriate support services; and

- **Build** *pro bono* capacity to support and represent the population of unaccompanied children in the immigration court locations in which members serve.

# Data Collection

- Members will collect data for:
  - Program performance measurement
  - justice AmeriCorps evaluation
  - Other program needs or CNCS/DOJ requests
- Adhere to guidance and ensure data quality

# Prohibited Activities

Activities that staff, volunteers and members may not engage in while charging time to the AmeriCorps program, accumulating service or training hours, or otherwise performing activities supported by the AmeriCorps program or CNCS

# Member Agreement

| Member service agreement | | |
|---|---|---|
| | Dates of term on contract | |
| Minimum number of service hours and other requirements | | |
| Amount of Education Award offered for successful completion | | |
| Position description | | |
| Prohibited and unallowable activities | | |
| The text of 45 CFR §§ 2540.100(e)-(f),relating to Non-duplication and Nondisplacement | | |
| The text of 45 CFR §§ 2520.40-.45, relating to fundraising by members | | |
| Requirements under the Drug-Free Workplace Act (41 U.S.C. § 701 *et seq* .) | | |
| Grievance procedure | | |
| Civil rights requirements, complaint procedures, and rights of beneficiaries | | |
| Other requirements as established by the grantee | | |
| Standards of conduct, as developed by the grantee or subgrantee | | |
| Suspension and termination rules | | |
| Specific circumstances under which a member would be released for cause | | |
| Member signature | | |
| | Date of signature | |
| Program signature | | |
| | Date of signature | |

# Confidentiality Agreement

**Nondisclosure Agreement**

All Grantees and any affiliated provider personnel shall adhere to professional standards, rules, statutes and case law governing privileged and confidential communications including information related to asylum1 or other immigration applications. Furthermore,

1. I, _____, understand that as an AmeriCorps member for justice AmeriCorps, I will review records of proceedings of aliens, and meet with Unaccompanied Children (UCs), providing them with information about the justice AmeriCorps program and services, and discussing their individual circumstances and possible options involving their immigration removal proceedings.

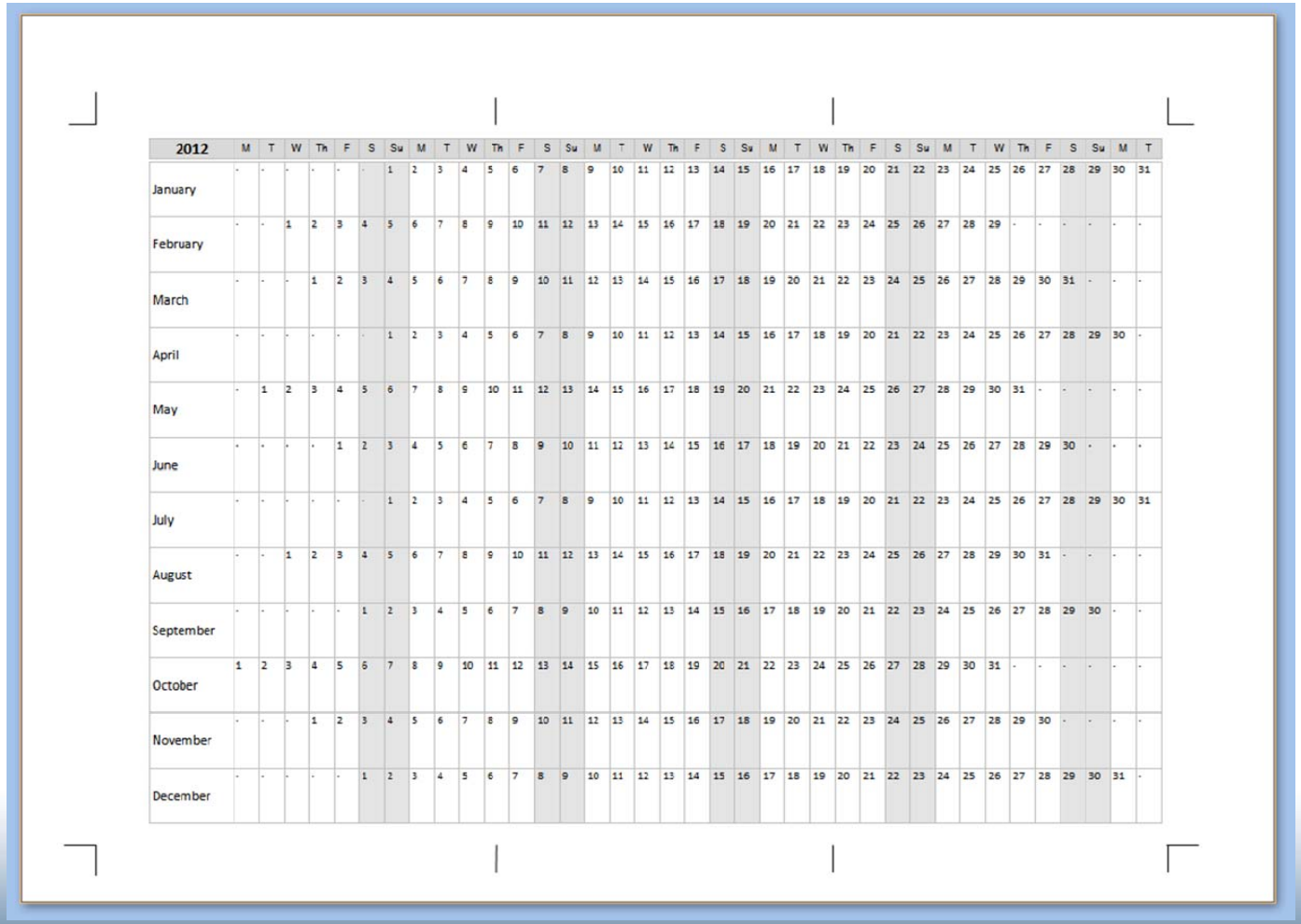
2. I understand that to the extent that I am provided with confidential information such as identifying information (including names, personal addresses, telephone numbers, identity document numbers (e.g. social security numbers, passport, driver's license), Alien Registration numbers, case specific details), or any other personal, private or protected information, such information is the subject of this nondisclosure agreement and may be used only for the purposes of this justice AmeriCorps program.

3. I agree to maintain and protect the confidentiality of the UCs and their information, except where the individual UC (or his/her legal guardian) provides a written authorization allowing the release of his or her personal information.

4. I understand and agree that any and all discussions and written communications among and between Grantees, Grantors, Members, attorneys and other professionals, including pro bono counsel, regarding the UCs are privileged and protected under the work product doctrine and Privacy Act. See 5 U.S.C. §§ 552a(g)(1), (i)(1) and (m).

5. I understand and agree that my confidentiality and non-disclosure responsibilities, shall remain in effect after I have completed my participation in the justice AmeriCorps program, and/or the justice AmeriCorps program has ended.

# Service Hours and Timekeeping



| 2012 | M | T | W | Th | F | S | Su | M | T | W | Th | F | S | Su | M | T | W | Th | F | S | Su | M | T | W | Th | F | S | Su | M | T | W | Th | F | S | Su | M | T |
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| January | - | - | - | - | - | - | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| February | - | - | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | - | - | - | - | - | - |
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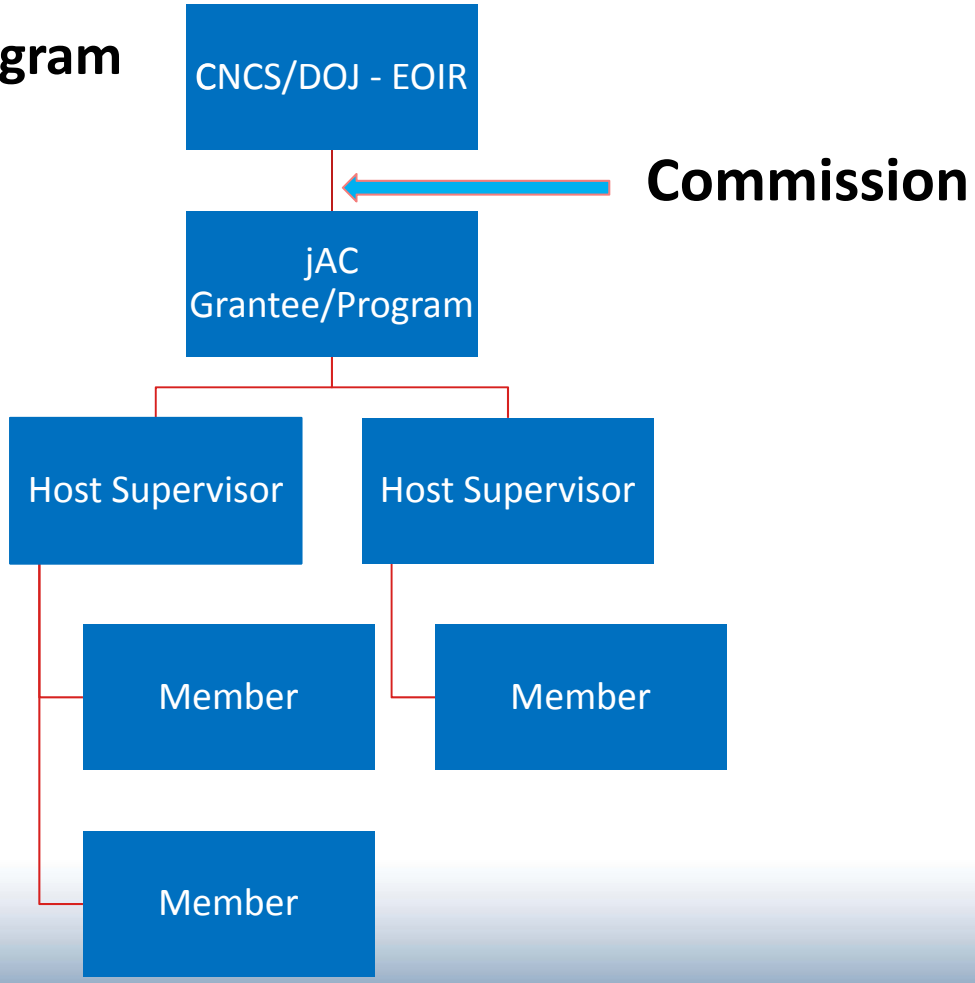
| June | - | - | - | - | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | - | - | - |
| July | - | - | - | - | - | - | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| August | - | - | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | - | - | - | - |
| September | - | - | - | - | - | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | - | - |
| October | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | - | - | - | - | - | - |
| November | - | - | - | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | - | - | - | - |
| December | - | - | - | - | - | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | - |

# Member Support Structure

**CNCS Program Officers**



# Questions?