

# LIST OF HANDOUTS

## Module

1. A: Effective Citizenship  
B: Introduction to the Action Sessions  
C: Identifying Community Resources
2. A: Citizen Choices  
B: Identifying Community Problems  
C: Prohibited Program Activities for AmeriCorps Members and Staff
3. A: Opinion Polling  
B: Do Your Own Opinion Poll
4. A: Conducting a News Search  
B: Selecting and Researching a Problem  
C: Finding Organizations and Experts
5. A: Policy Analysis  
B: Policy Work
6. A: Rights and Freedoms  
B: Deciding on an Action Project  
C: Stay in School  
D: Book Drive  
E: Exploring Local Government  
F: Neighborhood Watch  
G: AmeriCorps Resource Guide  
H: A Newsletter or Web Site  
I: Keeping Fit  
J: Planting Trees
7. A: Does It Make Sense?  
B: Planning an Action Project  
C: Filling Out the Project Plan  
D: Project Plan
8. A: Values in Conflict  
B: Progress Check
9. A: Getting Involved  
B: Evaluation and Reflection
10. A: Differing Perspectives  
B: Spread the Word

# RESOURCE GUIDE

## Community Action

Active Citizen Today Field Guide by Bill Hayes and Charles Degelman. Los Angeles: Constitutional Rights Foundation and Close Up Foundation (1994).

Making a Difference: Effective Citizenship by Maryrose Eannace. Adapted from Effective Participation in Government: A Guide to Policy Skills by William D. Coplin and Michael K. O'Leary. Croton-on-Hudson, NY: Policy Studies Associates (1991).

We Are Resourceful: A Community Problem-Solving Resource Kit for Young People. United Way of America (1993).

## Project Ideas

50 Ways to Help Your Community: A Handbook for Change by Steve Fiffer and Sharon Sloan Fiffer. Doubleday (1994).

## Skills

Find It Fast: How to Uncover Expert Information on Any Subject by Robert I. Berkman. New York: Harper Resource (2000).

Gale Research Company's Encyclopedia of Associations. This publication lists non-profit organizations by subject and area.

"Simplified Parliamentary Procedure: Based on Robert's Rules of Order." League of Women Voters (1979).

## Issues

Annual Edition series. Published annually by the Dushkin Publishing Group, Inc., these oversized paperbacks contain current articles on a wide variety of issues.

National Issues Forum. Dubuque, Iowa: Kendall/Hunt Publishing Co. This company publishes 30- page booklets on various social issues.

Opposing Viewpoints series. Greenhaven Press. This company publishes full-length books focusing on various social issues.

## Community Facts and Figures

County and City Data Book. U.S. Government. This provides census data on about 3,000 counties and 1,000 cities of more than 25,000 inhabitants.

Places Rated Almanac: Your Guide to Finding the Best Places to Live in North America by David Savageau and Richard Boyer. This book ranks American cities under 10 categories: cost of living, jobs, housing, transportation, education, health care, crime, arts, recreation, and climate.

# Additional Ideas for Community-Service Projects

## Public Safety Projects

- Start a campaign to have people report crimes.
- Establish safe-haven playgrounds for students after school.
- Make emergency preparedness kits for elderly people living at home.
- Make booklets or a video (in different languages) for emergency preparedness.

## Environmental Projects

- Start a campaign to vaccinate animals.
- “Adopt” a stream.
- Help recycling efforts in the community.
- Replace graffiti with murals.
- Start a public garden using native plants.

## Health Projects

- Start a campaign to vaccinate children in the community.
- Start a ride-share program for getting senior citizens to their doctors.
- Make exercise videos for young and old people.
- Develop a nutrition-awareness program for children.

## Education Projects

- Tutor immigrants who want to become citizens.
- Develop practical math game cards that grocery stores can provide to youngsters.
- Organize a School Pride Week for a school.
- Organize Read-a-thons at elementary and middle schools.

## Projects Promoting Citizenship in General

- Create and distribute a list of community boards that citizens can serve on.
- Set up a volunteer program for a non-profit that promotes citizenship.
- Create a show on citizenship for elementary or middle school children.
- Create a community AmeriCorps Theme Fair exploring citizen service opportunities in education, public safety, the environment, and other human needs.
- Create a list of citizenship responsibilities. Survey community members about these responsibilities. Get the local newspaper to publish the results.