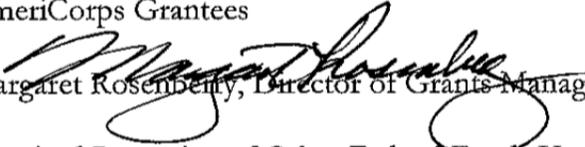




To: AmeriCorps Grantees
From:  Margaret Rosenberry, Director of Grants Management
Subject: Required Reporting of Other Federal Funds Used as Match
Date: October 21, 2011

The Kennedy Serve America Act requires AmeriCorps program grantees to report the amounts and sources of federal funds, other than those provided by the Corporation, used to carry out their programs. This includes other federal funds expended by subgrantees and operating sites.

This is an annual reporting requirement for amounts expended over the prior 12 months. As discussed in the Financial Management session at the AmeriCorps Grantee Meeting in September, we are collecting this information as part of your financial reporting requirements, but will not collect it on the FFR form submitted in eGrants. Effective for the FFR due October 31, 2011 for the reporting period ending September 30, 2011, you will submit this information on the attached spreadsheet.

We are currently adding features to the eGrants FFR to collect this information more efficiently. However, the changes will not be in place until the October 2012 reporting cycle. Until then, please provide the information in the attached spreadsheet. Although the FFR is due in eGrants no later than October 31, 2011, the completed spreadsheet is due to your CNCS Grants Officer no later than Thursday, November 10, 2011.

If you have any question, please contact your Corporation Grants Officer.

Attachment

