

[This is only a sample. Projects are encouraged to customize as appropriate]

**SENIOR COMPANION APPLICATION AND
ELIGIBILITY FORM**

Name (Typed or Printed)

Signature

Date

Years of School Completed _____

Previous Occupations _____

Physical Condition: Excellent- Good- Fair- Poor-

Please Explain: _____

Contact in case of Emergency:

Name: _____
Address: _____
Phone #: _____
Relationship: _____

Physician:

Name _____
Telephone Number: _____

Tell us why you want to be a Senior Companion _____

Do you have your own means of transportation? Yes No

If not, what kind of transportation do you plan to use? _____

List Memberships in Clubs and Organizations: _____

List Hobbies and Special Skills: _____

Language(s) Spoken _____

Willing To Serve: Mornings- Afternoons- Evenings- Saturdays- Sundays-

Check any week day you are unable to serve: Mon- Tues- Wed- Thurs- Fri-

Do you have any criminal convictions (Other than parking violations and juvenile offenses)?

Yes- No- If yes, please describe _____

Do you consent to the Senior Companion Project performing or arranging for a criminal history check in accordance with the Federal requirements for the Senior Companion Program?

Yes- No-

Please list two character references (not relatives)

	<u>Name</u>	<u>Address</u>	<u>City</u>	<u>Phone</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____

Please submit this application, along with the attached income eligibility form, to:

[Project Name]
[Sponsor Name]
Address
City, State ZIP
Telephone
E-Mail

INFORMATION FOR PROJECT STAFF

What is considered income for determining volunteer eligibility?

According to Section 2551.43 of the Senior Companion Program Regulations:

- (a) For determining eligibility, “income” refers to total cash or in-kind receipts before taxes from all sources including:
 - (1) Money, wages, and salaries before any deduction, but not including food or rent in lieu of wages;
 - (2) Receipts from self-employment or from a farm or business after deductions for business or farm expenses;
 - (3) Regular payments for public assistance, Social Security, Unemployment or Workers Compensation, strike benefits, training stipends, alimony, child support, and military family allotments, or other regular support from an absent family member or someone not living in the household;
 - (4) Government employee pensions, private pensions, and regular insurance or annuity payments; and
 - (5) Income from dividends, interest, net rents, royalties, or income from estates and trusts.
- (b) For eligibility purposes, income does not refer to the following money receipts:
 - (1) Any assets drawn down as withdrawals from a bank, sale of property, house or car, tax refunds, gifts, one-time insurance payments or compensation from injury.
 - (2) Non-cash income, such as the bonus value of food and fuel produced and consumed on farms and the imputed value of rent from owner-occupied farm or non-farm housing.
 - (2) Food Stamps.

What are allowable medical expenses that may be deducted from income?

According to the Senior Companion Regulations, 2551.42 (c):

Allowable medical expenses are annual out-of-pocket medical expenses for health insurance premiums, health care services, and medications provided to the applicant, enrollee, or spouse which were not and will not be paid by Medicare, Medicaid, other insurance, or other third party pay or, and *which do not exceed 50 percent of the applicable income guideline.*

Examples of allowable out-of-pocket medical expenses:

Health Insurance Costs:

Private insurance, Medicare/Medicaid premiums, co-payments and deductibles, long term care insurance

Prescription Drugs:

Pharmacy program co-payments and deductibles

Medical Bills for Dr. Visits:

Included, but not limited to: medical care, dental care, vision care

Other out-of-pocket Medical expenses:

One time medical expense; equipment (supplies for dentures, hearing aids, eyeglasses, wheelchairs, canes, etc) Over the counter drugs and supplies (pain relievers, antacids, hearing aid batteries, vitamins, non-prescription eye glasses)

What are the current income eligibility guidelines published?

The Corporation publishes the annual income eligibility guidelines shortly after the issuance of the HHS Poverty Guidelines, usually in February or early March. When issued the income eligibility guidelines are posted at www.seniorcorps.gov under “Manage Current Grants.” *The guidelines clarify that for eligibility purposes, income does not include the value of food stamps provided under the Food Stamp Act of 1977, as amended.*

If you have questions or need further clarification on determining income eligibility, please contact your CNCS State Office.