



## Ysleta del Sur Pueblo

Economic Development Department



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February 19, 2014

MarySue Soto  
YDSP Empowerment Department  
11100 Santos Sanchez  
Ysleta del Sur Pueblo, TX 79927

Dear MarySue:

Thank you for taking time to meet with us to conduct the monitoring review of your Target Tigua AmeriCorps – Financial Literacy Program. Enclosed, you will find the evaluation sheet that we completed for your February 2014 monitoring review. Please review the evaluation matrix in order to set and carryout strategies during the remainder of the program period to meet your program targets. As a host site, your work and dedication to Target Tigua AmeriCorps is vital and necessary for continued support from the Corporation for National and Community Service (CNCS). Moreover, the enclosed matrix also includes the template for your progress reports with the items we discussed during the monitoring review. The items that were bulleted in the template will help you complete the narratives for your report.

Please continue to maintain your program binders in order with relevant supportive documents, such as sign-in sheets and agendas for your program activities, curriculum/lesson plans, pre and post-test results, copies of certificates, proof of bank accounts, and all other materials that demonstrate the programs and the AmeriCorps member's accomplishments and completion of programmatic targets. It is essential to share and discuss with your AmeriCorps members your program target goals, timeline, and activities needed to meet targets. Using the monitoring tool as a guide as you continue implementing the program would help ensure that your efforts are geared at meeting your goals and expected outcomes. Further, please ensure that the members continue to complete the workbook, the activity logs and complete and submit biweekly timesheets in a timely manner.

Thank you once more for your efforts and participating in the Target Tigua AmeriCorps program. We look forward to continuing our working relationship with you. Should you have any questions, please contact me.

Sincerely,

Alex Simental  
Target Tigua AmeriCorps monitor