

Summarizing Data: Home Meal Delivery Survey Sample

Use an existing database or develop a simple spreadsheet to summarize your data and report to stakeholders. Below is a very simple way to summarize the information for the H9 outcome: clients report having increased social ties and/or perceived social support. You will need the completed surveys, a tally sheet, a calculator and a pencil.

Steps

1. Gather all of the *Home Meal Delivery* surveys into a pile.
2. Develop (or download) a tally sheet like this one.

Number of eligible respondents (i.e. 6 months or more of service): ____ Number of respondents: ____	Number that somewhat agree or strongly agree
Q2 ... I feel less lonely.	
Q3 ...I feel I have close ties to more people.	
Both Q2 and Q3	

3. Note the number of eligible clients that were offered a survey. For Diego RSVP, the 300 clients that receive at least 6 months of service were offered a survey. Then count up actual surveys received and note that number. Diego RSVP received 250 completed surveys.

Number of eligible respondents (i.e. six months or more of service): <u>300</u> Number of respondents: <u>250</u>	Number that somewhat agree or strongly agree
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4. Go through the pile and focus on just two statements in each survey: Question 2 (...I feel less lonely) and Question 3 (...I feel I have close ties to more people). For each survey, you should put only one hash mark (or leave blank) on the tally sheet.
 - If “somewhat agree” or “strongly agree” is marked for **both** Q2 and Q3, put a hash mark in “both Q2 and Q3”.
 - If “somewhat agree” or “strongly agree” is marked for Q2 (only), put a hash mark in that row.
 - If “somewhat agree” or “strongly agree” is marked for Q3 (only), put a hash mark in that row
 - Do not put anything if they check “not applicable”, “somewhat disagree”, “strongly disagree”, or leave the question blank.

Number of eligible respondents (i.e. 6 months or more of service): <u>300</u> Number of respondents: <u>250</u>	Number that somewhat agree or strongly agree
Q2 ... I feel less lonely.	++++ +++++ +++++ ++++ ++++ +++++ +++++ etc.
Q3 ...I feel I have close ties to more people.	++++ +++++ +++++ ++++ ++++ +++++ etc.
Both Q2 and Q3	++++ +++++ etc.

5. Count up the totals and note the numbers.
 - Q2...I feel less lonely=50 agree responses (somewhat or strongly)
 - Q3...I feel I have close ties to more people=110 agree responses (somewhat or strongly)
 - Both Q2 and Q3=40 agree responses (somewhat or strongly)
 - Total=200 agree responses (somewhat or strongly)

Number of eligible respondents (i.e. six months or more of service): <u>300</u> Number of respondents: <u>250</u>	Number that somewhat agree or strongly agree
Q2 ... I feel less lonely.	50
Q3 ...I feel I have close ties to more people.	110
Both Q2 and Q3	40
Total	200

6. Report on the H9 outcome in eGrants using your progress report. Diego RSVP Home Meal Delivery can report that 200 out of the 250 (80%) surveyed clients report having increased social ties and/or perceived social support. In the progress report, they would simply note the number, “200”, as in “200 homebound OR older adults and individuals with disabilities report having increased social ties and/or perceived social support”.
7. Other reports. In addition to the progress report, think about other reporting opportunities where you might share the information in more detail. For instance, “300 clients received meals from Diego RSVP volunteers. Of the 250 clients who completed surveys...
 - Twenty percent (20%) agreed that because of the RSVP volunteer, they feel less lonely.
 - Forty-four percent (44 %) agreed that because of the RSVP volunteer, they have close ties to more people.
 - Sixteen percent (16 %) agreed that because of the RSVP volunteer, they feel less lonely AND also feel that they have close ties to more people.