

### Senior Corps Work Plan SAMPLE

<b>Work Plan Name:</b> Housing Rehabilitation/Construction (Sample 2) RSVP	<b>Work Plan ID:</b> SDG04090
<b>Issue Area:</b> Housing	<b>Total # Stations:</b> 1
<b>Service Category:</b> Housing Rehabilitation/Construction	<b>Total # Volunteers:</b> 34
<p><b>Community Need:</b> Habitat for Humanity (HFH) aims to address the housing crisis that millions of Americans face through the construction of simple, affordable homes. According to HFH, “5.1 million American families have "worst-case" housing needs, forced to pay more than half their income for housing, endure overcrowded conditions and/or live in houses with severe physical deficiencies...Substandard housing can endanger the health and safety of its occupants, erode their hope and self-worth, and impair their children's ability to succeed in school” (<a href="http://www.habitat.org/how/why.aspx">http://www.habitat.org/how/why.aspx</a>).</p> <p>Among the 5.1 million with worst-case housing needs are 3,500 families, or 9% of Silver County’s 40,000 households. These families must make hard decisions on a regular basis about paying for housing expenses (rent/mortgage, utilities and repairs) or paying for other necessities like food, clothing, health care and transportation. To address this need, the Silver County HFH affiliate will build ten new homes this year with the help of RSVP and other community volunteers serving in construction and HFH support roles.</p>	
<p><b>Service Activity:</b> During this year, 34 RSVP volunteers will serve with the Silver County Habitat for Humanity affiliate in a variety of capacities, primarily homebuilding but also in family/new homeowner assistance, the Restore, office support, and participation on committees and special projects. All of these efforts will contribute directly or indirectly to the construction of ten affordable homes this year. The RSVP volunteers will be assigned roles based on interest, availability, skills and experience in one or more of the following areas.</p> <ul style="list-style-type: none"> <li>• Homebuilding: 23 RSVP volunteers will serve in construction and landscaping tasks, including framing, electrical wiring, plumbing, carpentry, drywall, painting, etc. RSVP volunteers experienced in homebuilding will serve as “Master builders” and assist in training community volunteers in safety and construction-related tasks.</li> <li>• Family support: 5 RSVP volunteers will serve as mentors to ten new homeowners/partner families as they work their way through the program. Tasks will include assisting at orientation at the build site and in the neighborhood, and assisting families to understand the process and sweat equity requirements. Two of these RSVP volunteers will also assist at homeowner education classes such as budgeting and home safety.</li> <li>• Office support: 2 RSVP volunteers will provide administrative assistance in the office, including general receptionist needs, copying, preparing mailings, reminder phone calls, running errands, and answering callers’ questions, including prospective homeowners and volunteers. Office support RSVP volunteers will also deliver lunches to construction crews at work sites during build-a-thons or other large group events.</li> <li>• The Restore: 4 RSVP volunteers will serve in the Restore accepting donations, stocking materials, assisting customers, and training new volunteers.</li> <li>• Committees and Special Projects: 7 of the RSVP volunteers who serve in one of the above areas will also serve on committees for Family Support, Public Relations, Fundraising, Construction Skills Training and Safety, and Volunteer Services. Committees meet at least once a month.</li> </ul>	

**Anticipated Input:** The 34 RSVP volunteers serving with the Silver County Habitat for Humanity (HFH) will contribute a total of 7,692 hours throughout the year:

- 23 Homebuilding RSVP volunteers will each serve 20 hours per month.
- 5 Family Support RSVP volunteers will each serve 10 hours per month.
- 2 Office Support RSVP volunteers will each serve 16 hours per month.
- 4 Restore RSVP volunteers will each serve 16 hours per month.
- The 7 Committee and Special Projects RSVP volunteers will also each serve 5 hours per month.

RSVP and HFH will provide orientation; HFH will provide ongoing training as needed (approximately 2 hours per month, depending on volunteers' previous abilities, experience, and the assigned task). RSVP will provide recognition events and reimburse the volunteers for their travel mileage to the jobs. All supplies (training, building, office, Restore) will be provided by HFH at sites.

**Anticipated Accomplishments/Outputs:** Families with worst-case housing needs will move into newly-built HFH homes.

**Indicator:** Number of families with worst-case housing needs moving into HFH homes over a year

**Target:** 10 families will move into ten newly-build HFH homes by the end of the year.

**How Measured?** *Silver County HFH Tracking Log*

**Anticipated Intermediate Impact/Outcome:** New homeowners have improved skills to deal with the financial, home repair, and neighborhood responsibilities of new homeownership.

**Indicator:** Percent of new homeowners who complete the homeowner preparation class and who self-report after 6 months later that they are successfully handling fiscal responsibilities, home repair, and have positive neighbor relationships.

**Target:** 70% of new homeowners complete the homeowner preparation class and 6 months later self-report that they are successfully handling fiscal responsibilities, home repair, and have positive neighbor relationships.

**How Measured?** *Homeownership Test/Class Completion Checklist and Survey of New Homeowners* conducted six months after family moves in.

**Anticipated End Impact/Outcome:** New homeowners feel their family is physically safer and more financially secure since moving into the house.\*

**Indicator:** Percent of new homeowners who agree with at least 6 of 8 survey items that their family is safer and more financially secure since moving into the house (e.g. homeowner feels family is living in safer physical housing conditions; homeowner is confident in ability to make mortgage and repair payments and understands how to get assistance if needed)

**Target:** 80% of new homeowners will “agree” or “strongly agree” with at least 6 of 8 statements about their family’s improved physical safety and financial security.

**How Measured?** *Survey of New Homeowners* conducted six months after family moves in.

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\* Note that this end outcome is fairly specific. You may prefer to measure broader quality-of-life issues and ask new homeowners about improvement in things like: overall family health, children’s academic performance, living space, privacy, and comfort; or access to schools, shopping, transportation, health care and other services. If you would like assistance, please contact Project STAR at 800-548-3656.