

Virtual Conference Learning Opportunities for New Project Directors

As a new Project Director, you need to hit the ground running and the virtual conference is a great opportunity to gain vital knowledge you can immediately apply as you work with your Senior Corps project. The topics addressed throughout the virtual conference will help you gain a comprehensive understanding of the terminology, people, tools and resources you need to administer and manage your grant(s) effectively – and in compliance with all pertinent guidance and regulations.

Activities provided specifically for new project directors are listed below.

Start by attending an interactive discussion. This New Project Directors’ Discussion will welcome you to the virtual conference, will introduce you to the key topics you will learn about, and will provide you an opportunity to ask questions and interact with your colleagues.

Live Activity	Description	Where It’s Located	Time
New Project Directors’ Discussion	Are you a Project Director attending the virtual conference for the first time? Join us for a welcome session where we review how to make sure you get the most out of the virtual conference.	Exhibit Hall / SC Topics	August 6 th 11:00- 11:30a.m. EDT

Visit the New Project Directors eCourse to orient yourself to basic concepts. This and other eCourses can be found via the drop-down link from the “Sessions” tab on the top toolbar. The eCourse can be viewed anytime. We recommend you view this eCourse as early as possible on Day 1 of the conference.

eCourse	Description
New Project Directors Orientation Overview	This eCourse reviews fundamentals about CNCS, the New Project Directors training modules and the central resources you will use in your work. You will learn about the terminology, people, and materials you can expect to encounter as you work with your Senior Corps project.

To develop your expertise, explore the recommended resources on the topics listed below. The resource list can be found via the **Library tab** or in the **New Project Directors Exhibit Booth**. The resources can be viewed at any time and do not have a specific time on the virtual conference agenda.

Activity	Description	Where It's Located
New Project Directors' Recommended Resources	Explore topics such as: <ul style="list-style-type: none"> • Introduction to the Senior Corps Knowledge Network • Senior Corps Fact Sheet • Acronyms used with CNCS Grants • Program Operations Handbooks • Financial Management • Performance Measures 	Library or Exhibit Hall/SC Topics

To develop your expertise further and interact with experts, visit the live sessions on the topics listed below. These sessions are built into the virtual conference agenda.

Please note that **all sessions on the agenda are valuable for Project Directors**. Below are recommendations for sessions to attend when two sessions are scheduled concurrently.

Live Sessions	Description	Time
Effective Budget Design	This webinar focuses on effective budget design. While walking through a demonstration of submitting a budget in eGrants, you will acquire the skills needed to develop a Senior Corps budget. * Select live session (either FGP/SCP or RSVP) depending on your program type.	August 6 3:00-3:50 p.m. EDT

Live Sessions	Description	Time
Prohibited Activities Overview: The Ins and Outs of Compliance	Identify the prohibited activities and how they are applied at CNCS. You will identify each prohibited activity and engage with scenarios that involve real questions faced by CNCS grantees.	August 7 1:00-1:50 p.m. EDT

To ask questions and interact with your colleagues, visit these other interactive activities throughout the virtual conference.

Live Activity	Description	Where It's Located	Time
New Project Directors' Financial Management Message Board	Are you a Project Director with questions about developing budgets? Submitting budgets in eGrants? Establishing internal controls? Documenting match contributions, and more? Join this interactive discussion to ask your questions and review questions submitted by your peers. CNCS staff from Financial Management and Grants will be available to answer questions.	Exhibit Hall/SC Topics	August 6 th 5:15-5:30p.m. EDT
New Project Directors' FAQ Message Board	Ask questions you have about the New Project Directors role during this interactive discussion. Myra Cunningham, State Program Specialist from the North Carolina/South Carolina State Office will moderate the discussion, so bring your questions!	Exhibit Hall/SC Topics	August 7 th 9:15-9:30a.m. EDT



Live Activity	Description	Where It's Located	Time
New Project Directors' Criminal History Checks Message Board	Are you a Project Director with questions about the criminal history check process, or about what strategies and tools you can use to navigate the process? Join the Criminal History Checks interactive discussion to ask your questions and review questions submitted by your peers. CNCS staff experienced in the Criminal History Check process will be available to answer questions.	Exhibit Hall/SC Topics	August 7 th 12:45- 1:15p.m. EDT