

Model National Service Criminal History Check Self-Certification Statement for Grant Recipients Affected by Change in FBI Channeler Policy

On March 25, 2015, the FBI began informing FBI Channelers that they would not be permitted to submit FBI fingerprint check requests through the Departmental Order (DO) process for CNCS grant recipients.

CNCS issued guidance that stated, in part, that any grant recipient or subrecipient (“recipients”) that was using an FBI Channeler to obtain Departmental Orders (DO) FBI checks for individuals in covered positions as of March 25, 2015, is **temporarily exempt** from the requirement to obtain the FBI check for individuals who begin work or service on or after March 25, 2015.

While the exemption is in place, affected grantees are **required** to have each individual in a covered position who begins work or starts service on or after March 25, 2015, self-certify that they have not been convicted of murder and maintain the documentation in the files. This model Self-Certification Statement is provided for that purpose and use of this form is sufficient to meet the self-certification requirement.

There are additional requirements specified in the guidance document for which recipients are responsible. The guidance document is available on the [CNCS website](#). The exemption expires on December 31, 2015, unless specifically revoked or extended in writing by CNCS.

Program Name: _____

The definition of murder is as follows:

“Murder is the unlawful killing of a human being with malice aforethought. Every murder perpetrated by poison, lying in wait, or any other kind of willful, deliberate, malicious, and premeditated killing; or committed in the perpetration of, or attempt to perpetrate, any arson, escape, murder, kidnapping, treason, espionage, sabotage, aggravated sexual abuse or sexual abuse, child abuse, burglary, or robbery; or perpetrated as part of a pattern or practice of assault or torture against a child or children; or perpetrated from a premeditated design unlawfully and maliciously to effect the death of any human being other than him who is killed, is murder in the first degree. Any other murder is murder in the second degree.” (18 U.S.C. § 1111)

I, _____, (print name) certify under penalty of perjury that I have not been convicted of murder.

Signature: _____ Date: _____