

Senior Corps Work Plan SAMPLE

Work Plan Name: Homeland Security Disaster Prep – Sample 2 (RSVP)	Work Plan ID: MOK01064
Issue Area: Homeland Security	Total # Stations: 1
Service Category: Disaster Preparedness and Relief	Total # Volunteers: 15
<p>Community Need: An assessment conducted by the Cherry County Emergency Management Agency (CCEMA) in January 2004 determined the need for trained citizen volunteers in the event of a disaster. The report recommended the creation of Community Emergency Response Teams (CERT) to assist professional emergency responders by applying basic response and organizational skills learned through CERT training. These skills can save and sustain lives during a disaster before professional emergency responders arrive. With a population of nearly 22,000, Cherry County currently has only one CERT with twelve (12) members. With the assistance of Senior Corps, CCEMA hopes to create and sustain a minimum of 15 new CERTS this year, comprising a total of 200 new members.</p>	
<p>Service Activity: RSVP volunteers will serve with the Cherry County Emergency Management Agency to train Community Emergency Response Teams (CERTs). RSVP volunteers will assist CCEMA in coordinating and scheduling CERT training events. RSVPs volunteers will train members of the community in disaster preparedness, fire suppression, organization of disaster medical operations, and light search and rescue. Upon completion of training, community members will take a written certification exam. Newly trained community members will be formed into CERTs. Newly formed CERTs will participate in at least one disaster preparedness drill to test their skills.</p>	
<p>Anticipated Input: The Cherry County Emergency Management Agency will provide two instructors and twenty hours of training for 15 RSVP volunteers. During a 9-month period each year, 15 RSVP volunteers will each serve an average five hours per week, engaging in event scheduling and actual training of community members (2,700 service hours). CCEMA will donate equipment as needed. RSVP of Cherry County will provide an annual recognition dinner for volunteers.</p>	
<p>Anticipated Accomplishments/Outputs: Members of the community will participate in CERT training; new CERTs will be formed. Indicators: Number of training sessions conducted; number of community members participating in CERT training; number of new CERTs formed. Targets: RSVP volunteers will conduct at least 25 training sessions; at least 200 community members will participate in CERT training; at least 15 new CERTs will be formed. How Measured? Training Event Log, completed by RSVP volunteers after each training session; CERT Training Sign-In Sheet, completed by community members at the beginning of each training session; CERT Tracker, completed by RSVP volunteers to document formation of new CERTs.</p>	

Anticipated Intermediate Impact/Outcome:

Members of the community who receive CERT training (training participants) will acquire disaster preparedness skills.

Indicator: Percent of training participants who pass written certification test.

Target: Ninety percent of training participants will pass the written certification test.

How Measured? CERT Examination

Anticipated End Impact/Outcome:

Newly formed CERTs will demonstrate ability to respond to a disaster.

Indicator: Percent of CERTs receiving a “satisfactory” rating from RSVP volunteers upon completion a disaster preparedness drill.

Target: Eighty percent of CERTS will receive a “satisfactory” rating on the disaster preparedness drill.

How Measured? CERT Drill Trainer Assessment, completed by RSVP volunteers at the conclusion of a disaster preparedness drill.