

Senior Corps Work Plan Library SAMPLE

Work Plan Name: Head Start – Sample 4 (FGP)	Work Plan ID: MAC09055
Issue Area: Education	Total #: 3 Stations
Service Category: Head Start, School Preparedness	Total #: 15 Volunteers
<p>Community Need: According to data from the U.S. Census (2000), 10,000 of Montgomery County’s children lived below the poverty level. This is approximately 25 percent of all children in the county. In 2004, fifty percent (5,000) of these children qualified for Early Head Start or Head Start programs. These children have a variety of educational risk factors, including low parental educational attainment and an absence of literacy resources in the home, that predispose them to early school failure. Ten percent of these children also have one or more documented special needs in language and speech impairments. Early literacy skills are a prerequisite for school success. By increasing Head Start children’s exposure to words and books, Senior Corps volunteers can promote basic skill development. Children who receive targeted language and literacy enrichment typically show increased interest in reading, greater classroom participation, and improved basic skills.</p>	
<p>Service Activity: Fifteen FGP volunteers will serve 75 children identified as below the developmental norm in literacy by their Head Start teachers or other early childhood professionals. Volunteers will engage with children one-on-one and in small groups, conducting 30-minute skill-building sessions at three Head Start centers in Montgomery County. Volunteers will use age-appropriate pre-literacy activities (reciting rhymes, playing with blocks and letters, puppet play) to build the children’s language, reading and pre-literacy skills.</p>	
<p>Anticipated Inputs: Program staff will establish Memoranda Of Understanding (MOU) and partnerships with both local and regional Head Start offices, providing access to all three Montgomery County centers. Fifteen FGP volunteers will serve for a minimum of 15 hours per week for 50 weeks. Staff will develop and distribute a handbook for the volunteers. This handbook will contain training materials developed with assistance from Head Start centers. The project director will arrange for monthly in-service presentations to the FGP volunteers. These presentations will be provided by early literacy and child development specialists on topics including: language acquisition, pre-literacy skills development, and age-appropriate reading materials. Materials and supplies for training will be provided by program, centers and community partners.</p>	
<p>Anticipated Accomplishments/Outputs: Fifteen volunteers will provide pre-literacy assistance to teacher-identified children attending three county Head Start programs. Indicator: Number of children who receive pre-literacy assistance Target: Seventy-five children will receive pre-literacy assistance. How Measured? Pre-Literacy Assistance Log</p>	

Anticipated Intermediate Impact/Outcome: Participating children will show greater interest in reading.

Indicator: Percent of participating children who show greater interest in reading by selecting letter recognition and other pre-literacy activities during play time, and who ask an adult at the Head Start center to read to them.

Target: Seventy-five percent of participating children will show greater interest in reading by selecting letter recognition and other pre-literacy activities during play time, and by asking an adult at the Head Start center to read to them.

How Measured? Teacher Survey

Anticipated End Impact/Outcome: Participating children will be ready for school ready in the area of pre-literacy skills.

Indicator: Percent of participating children who receive an assessment of “school ready” in the area of pre-literacy skills development, six to nine months after beginning work with an FGP volunteer.

Target: Eighty percent of participating children will receive an assessment of “school ready” in the area of pre-literacy skills development, six to nine months after beginning work with an FGP volunteer.

How Measured? Head Start Teacher School Readiness Survey