

Senior Corps Work Plan SAMPLE

NOTE: When to use this work plan:

In general, your first priority should be to choose an impact-based work plan that represents an important service activity where you can measure the direct service. *This Community-based Volunteer Programs work plan is not meant to be used as one of the Performance Measurement work plans.*

However, RSVP programs that have difficulty collecting data for impact-based work plans measuring direct service may want to use the Community-based Volunteer Programs work plan to measure the capacity of their stations to deliver service. If this is the case, **it is strongly recommended that RSVP programs check first with their State Office for approval.**

RSVP programs may want to use the Community-based Volunteer Programs work plan to measure the capacity of all RSVP stations under the *non-impact* work plan.

Work Plan Name: Community-based Volunteer Programs – Sample 1 (RSVP)	Work Plan ID: ORA02077
Issue Area: Community and Economic Development	Total # Stations: 125
Service Category: Community-based Volunteer Programs	Total # Volunteers: 500
<p>Community Need: Nonprofit organizations in Coos County, Oregon, provide needed social services to a large population of seniors and low-income families. Statistics from the county health department and social services department indicate that needs exist for hot meals and food distribution programs; preventive health services such as vaccinations and wellness education; hospice care and grief counseling; suicide and sexual assault hotlines; tutoring in reading, math, English as a second language, and computer skills; job counseling, as well as countless other needed services. Nonprofits are not able to serve all of those in need; therefore, the service of volunteers is crucial.</p> <p>Over 125 nonprofits in the Coos County have stated they would have the ability to serve more residents if they had more community volunteers to assist them in the delivery of services. Therefore, additional volunteers are needed so that they can expand their capacity to provide services and meet critical community needs in the areas of health, human services, and education. With volunteer help, these nonprofits can increase the number of people they serve or improve the quality of services. Through written Memoranda of Understanding, the nonprofits have asked RSVP to help them fill at least 500 open volunteer positions.</p>	
<p>Service Activity: RSVP volunteers will provide direct service or support services at 125 Coos County, Oregon, non-profit organizations through a variety of service activities. These activities may include some of the following: conducting intakes with clients, delivering meals, scheduling tutoring sessions, tutoring English; teaching youth job skills; researching, compiling, and distributing educational materials; conducting community outreach at fairs and senior centers, and coordinating public awareness events.</p>	

<p>Anticipated Input: 500 RSVP volunteers at 125 non-profits will serve an average 4 hours per week, totaling approximately 100,000 hours over the year. RSVP will provide initial orientation to new volunteers, and the nonprofits will provide them with additional site-specific training and supervision.</p>
<p>Anticipated Accomplishments/Outputs: Nonprofits will receive RSVP volunteers.</p> <p>Indicator: Number of nonprofits that receive RSVP volunteers</p> <p>Target: At least 90 of the 125 Coos County nonprofits requesting volunteer help will receive at least 50% of RSVP volunteers requested.</p> <p>How Measured? <i>RSVP Volunteer Placement Log</i></p>
<p>Anticipated Intermediate Impact/Outcome: Nonprofits will receive volunteer matches that meet their needs.</p> <p>Indicator: Percent of nonprofits who agree that the skills, knowledge, and/or experience of the RSVP volunteers assigned to their organizations was sufficient to meet their needs.</p> <p>Target: At least 75% of the nonprofits will report that the RSVP volunteers assigned to their organization have the skills, knowledge, and/or experience to help them serve the community.</p> <p>How Measured? <i>Annual Survey of Nonprofits</i></p>
<p>Anticipated End Impact/Outcome: By the end of the program year, the nonprofits will report they have been able to enhance their services to the community because of additional services provided by RSVP volunteers.</p> <p>Indicator: Percent of nonprofit directors that report they were able to enhance services* because of RSVP support.</p> <p>*Criteria for enhanced services (one or more):</p> <ul style="list-style-type: none"> - Increased number of beneficiaries served - Increased volume of service - Increased range of services - Sustain essential services <p>Target: At least 75% of the nonprofit directors surveyed will report they were able to enhance services to the community/clients due, in part, to the service of RSVP volunteers.</p> <p>How Measured? <i>Annual Survey of Nonprofits</i></p>