

Senior Corps Work Plan SAMPLE

Work Plan Name: Head Start – Sample 3 (RSVP)	Work Plan ID: ALC09009
Issue Area: Education	Total # Stations: 1
Service Category: Head Start, School Preparedness	Total # Volunteers: 10
<p>Community Need: According to the 2000 Census, 32 percent of Smithtown County households are at or below the poverty line, and 24 percent of adults have not completed high school. Children in this rural county often enter kindergarten without basic numeric and language skills, putting them behind their peers in neighboring counties and ensuring a “late start” in their education. To address this need, Smithtown Head Start maintains a safe and nurturing environment for up to 60 low-income children, ages 3-5, and assists them in developing these necessary skills. Upon their entrance into the Head Start program, a developmental screening is given to each child, and children that score low on the developmental screening are assigned an individual learning plan. There are 40 children currently enrolled at the Smithtown Head Start Center; of these, 20 have been assigned a learning plan because they have been identified as lacking basic skills necessary for their transition into kindergarten.</p>	
<p>Service Activity: Ten RSVP volunteers will serve at the Smithtown Head Start Center with the 20 identified children, from October 2003 through June 2004. Volunteers will serve one-on-one with each child under the guidance of two certified teachers and guide children according to their individual needs. Volunteers will read to children to help them develop language skills and numeric literacy using Head Start-approved educational materials. Volunteers will facilitate games (playtime) that focus on learning to recognize, name, and/or draw shapes, colors, numbers, and letters. Additionally, volunteers will help children build socialization skills by role modeling and encouraging appropriate self-expression.</p>	
<p>Anticipated Input: Ten RSVP volunteers will each serve 6-9 hours per week at the Smithtown Head Start Center for nine months (36 weeks). Total volunteer hours will be approximately 2,160. RSVP volunteers will receive 24 hours of training in early October 2003 (prior to service) from two certified teachers. The Head Start Center will provide ongoing supervision and opportunities for consultation. Educational games, books, toys, and nutritious snacks are provided by the Center for all children in Head Start.</p>	

<p>Anticipated Accomplishments/Outputs: Children will receive regular one-on-one instruction/guidance from RSVP volunteers.</p> <p>Indicator: Number of children receiving one-on-one instruction; number of hours of service each child receives.</p> <p>Target: Twenty children will each receive at least two hours of one-on-one instruction per week (72 hours per child) from October 2003 through June 2004.</p> <p>How Measured? RSVP Volunteer Log</p>
<p>Anticipated Intermediate Impact/Outcome: Children who are served by RSVP volunteers will improve in developmental areas.</p> <p>Indicator: Percent of children who improve one level in at least three of four developmental areas: cognitive, language/numeric, socialization, and fine motor skills</p> <p>Target: Eighty percent of the children who are served by RSVP volunteers will improve one level in at least three of four developmental areas: cognitive, language/numeric, socialization, and fine motor skills.</p> <p>How Measured? Pre-school Developmental Matrix</p>
<p>Anticipated End Impact/Outcome: Children will become proficient in developmental areas.</p> <p>Indicator: Percent of children who attain a score of “proficient” in at least three of four developmental areas: cognitive, language/numeric, socialization, and fine motor skills</p> <p>Target: Seventy percent of children who are served by RSVP volunteers will attain a score of “proficient” in all four developmental areas: cognitive, language/numeric, socialization, and fine motor skills.</p> <p>How Measured? Pre-school Developmental Matrix</p>