<table>
<thead>
<tr>
<th></th>
<th>Description</th>
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<tbody>
<tr>
<td>A</td>
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<tr>
<td>B</td>
<td>Date of last status change</td>
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<tr>
<td>C</td>
<td>Reviewer</td>
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<tr>
<td>D</td>
<td>Panel Number</td>
<td></td>
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<tr>
<td>E</td>
<td>Application ID</td>
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<td>F</td>
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<td>G</td>
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<td>State</td>
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<td>I</td>
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<td>J</td>
<td>Geographic Service Area</td>
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<td>K</td>
<td>Competitive/Non-competitive</td>
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<td>L</td>
<td>Priority 1</td>
<td>Select a Funding Priority</td>
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<tr>
<td>M</td>
<td>Priority 2</td>
<td>Select a Funding Priority</td>
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<tr>
<td>N</td>
<td>Priority 3</td>
<td>Select a Funding Priority</td>
</tr>
<tr>
<td>O</td>
<td>Focus Area</td>
<td>Veterans and Military Families</td>
</tr>
</tbody>
</table>

<p>| P | Program Design                                   | 0                                           |
| Q | Organizational Capability                        | 0                                           |
| R | Cost-Effectiveness and Budget Adequacy           | 0                                           |
| S | Total                                           | 0                                           |</p>
<table>
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<tr>
<th>Strengths: National Performance Measure (50 percent)</th>
<th>Rating</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEMONSTRATES A REASONABLE APPROACH TO A NATIONAL PERFORMANCE MEASURE</td>
<td>Excellent</td>
<td>40</td>
</tr>
<tr>
<td>Good</td>
<td>35</td>
<td></td>
</tr>
<tr>
<td>Fair</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>Does Not Meet</td>
<td>25</td>
<td></td>
</tr>
</tbody>
</table>

**Work plans articulate a theory of change – meaning, how service activities will address the community needs, and how the service activity described provides a significant contribution to the outcomes listed in the work plan. This question will focus on work plans that lead to National Performance Measure outcomes.**

**Q1** Work plans describe and demonstrate the community need. Select a rating: 3 or 4

- Selects a cause-and-effect relationship between specific interventions, or service activity, and an identified outcome.
- Provides a clear description of the activities volunteers will provide.
- Provides a thorough, detailed response to all of the information requested.
- Effectively describes the service design, frequency, intensity and duration.

- Selects a cause-and-effect relationship between specific interventions, or service activity, and an identified outcome.
- Provides a clear description of the activities volunteers will provide.
- Provides a thorough, detailed response to all of the information requested.
- Effectively describes the service design, frequency, intensity and duration.

**Q2** Work plans logically connect four major elements to each other: 1. The community need(s); 2. The service activities that will be carried out by RSVP volunteers; 3. The instrument description and data collection plans; 4. The number of volunteers engaged. The work plans that include target numbers leading to outcomes or outputs, and that are appropriate for the total number of volunteers designated.

- Select a rating: 5 or 6

- Selects a cause-and-effect relationship between specific interventions, or service activity, and an identified outcome.
- Provides a clear description of the activities volunteers will provide.
- Provides a thorough, detailed response to all of the information requested.
- Effectively describes the service design, frequency, intensity and duration.

- Selects a cause-and-effect relationship between specific interventions, or service activity, and an identified outcome.
- Provides a clear description of the activities volunteers will provide.
- Provides a thorough, detailed response to all of the information requested.
- Effectively describes the service design, frequency, intensity and duration.

**Q3** Work plan outputs and outcomes are aligned with National Performance Measure Instructions. (See Appendix B)

- Select a rating: 5 or 6

- Provides a thorough, detailed response to all of the information requested.
- Effectively describes the service design, frequency, intensity and duration.

- Provides a thorough, detailed response to all of the information requested.
- Effectively describes the service design, frequency, intensity and duration.

**Q4** Work plan outputs and outcomes are described in performance measures work plans are appropriate to the output, service activity and outcome selected.

- Select a rating: 5 or 6

- Effectively describes the service design, frequency, intensity and duration.

- Effectively describes the service design, frequency, intensity and duration.

**Strengths: Strengthening Communities**

- Supports assertion of a high priority community need with statements of support from key stakeholders.
- Describes a cause-and-effect relationship between service activity and an intended outcome.
- Provides a clear description of the volunteer activity.
- Reviews the number of volunteers are sufficient to support the proposed outputs and outcomes.
- Clearly states within remaining time in grant (three years).
- Change unlikely to occur based on proposed service activity and national performance measure instructions.

- Does not describe a cause-and-effect relationship between service activity and an intended outcome.
- Does not provide a clear description of the volunteer activity.
- Does not review the number of volunteers are sufficient to support the proposed outputs and outcomes.
- Does not clearly state within remaining time in grant (three years).
- Change unlikely to occur based on proposed service activity.

<table>
<thead>
<tr>
<th>Weaknesses: Strengthening Communities</th>
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</thead>
<tbody>
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</tbody>
</table>

- Rating does not meet the requirements for outcomes or evidence based healthy futures programs)
- Requires plans to support service activities that include some unspecified assumptions.
- Requires plans to support service activities that include some unspecified assumptions.
- Change unlikely to occur based on the specific intervention even if activity continues.

- Rating does not meet the requirements for outcomes or evidence based healthy futures programs.
- Requires plans to support service activities that include some unspecified assumptions.
- Requires plans to support service activities that include some unspecified assumptions.
- Change unlikely to occur based on the specific intervention even if activity continues.

**Clarifications:** panel staff reviewers only; Strengthening Communities
<table>
<thead>
<tr>
<th>Q6</th>
<th>Demonstrates a plan and infrastructure to ensure RSVP volunteers receive training needed to succeed in the service activities described in the work plan</th>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Does Not Meet</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Realistic plan and infrastructure to create high quality RSVP volunteer training that includes evaluation of the training by the RSVP volunteers or the station.</td>
<td>Excellent</td>
<td>Good</td>
<td>Fair</td>
<td>Does Not Meet</td>
</tr>
<tr>
<td></td>
<td>Goes beyond what was requested. Includes activity evaluating the training.</td>
<td>Excellent</td>
<td>Good</td>
<td>Fair</td>
<td>Does Not Meet</td>
</tr>
<tr>
<td></td>
<td>Provides a clear and realistic plan to train volunteers.</td>
<td>Excellent</td>
<td>Good</td>
<td>Fair</td>
<td>Does Not Meet</td>
</tr>
<tr>
<td></td>
<td>Understands the infrastructure required to train volunteers.</td>
<td>Excellent</td>
<td>Good</td>
<td>Fair</td>
<td>Does Not Meet</td>
</tr>
</tbody>
</table>

Q6 | Describes the demographics of the community served and plans to recruit a volunteer pool reflective of the community served. This could possibly include: 1. Individuals from diverse races, ethnicities, sexual orientations, or degree of English language proficiency. 2. Veterans and military family members as RSVP volunteers. 3. RSVP volunteers with disabilities. 4. RSVP volunteers between the ages of 55 and 70 years old. | Excellent | Good | Fair | Does Not Meet |
|    | Select a rating | Excellent | Good | Fair | Does Not Meet |

Q7 | Realistic plan and infrastructure to train RSVP volunteers. | Excellent | Good | Fair | Does Not Meet |
|    | Provides a realistic plan and training curriculum to train RSVP volunteers. | Excellent | Good | Fair | Does Not Meet |
|    | Includes some assumptions regarding infrastructure required to support RSVP volunteer training. | Excellent | Good | Fair | Does Not Meet |

Q7 | Realistic plan and infrastructure to create high quality RSVP volunteer training that includes evaluation of the training by the RSVP volunteers or the station. | Excellent | Good | Fair | Does Not Meet |
|    | Goes beyond what was requested. Includes activity evaluating the training. | Excellent | Good | Fair | Does Not Meet |
|    | Provides a clear and realistic plan to train volunteers. | Excellent | Good | Fair | Does Not Meet |
|    | Understands the infrastructure required to train volunteers. | Excellent | Good | Fair | Does Not Meet |

Q8 | Demonstrates a plan and infrastructure to retain and recognize RSVP volunteers. | Excellent | Good | Fair | Does Not Meet |
|    | Select a rating | Excellent | Good | Fair | Does Not Meet |

Q8 | Plan and infrastructure for significant retention and recognition activity that includes measuring the satisfaction of current volunteers. | Excellent | Good | Fair | Does Not Meet |
|    | Goes beyond what was requested. Includes activity managing retention activities including volunteer satisfaction measurement. | Excellent | Good | Fair | Does Not Meet |
|    | Provides a clear and highly compelling plan to recruit and develop RSVP volunteers from one of the specific volunteer pools above. | Excellent | Good | Fair | Does Not Meet |
|    | Realistic plan and infrastructure for significant activity in the recruitment and development of RSVP volunteers from one of the specific volunteer pools above. | Excellent | Good | Fair | Does Not Meet |

Strengths: Recruitment and Development of Volunteers

Weaknesses: Recruitment and Development of Volunteers

Clarifications - panel staff reviewers only: Recruitment and Development of Volunteers

Assess the extent to which the applicant addresses each of the elements of the application. Select a Rating for each element and the corresponding score will auto populate. Provide comments for each rating. All comments should address the significant strengths and weaknesses identified in your assessment that justify your rating.
<table>
<thead>
<tr>
<th>Organizational Capability (30 percent)</th>
<th>Total</th>
<th>Q9</th>
<th>Q10</th>
<th>Q11</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plans and infrastructure to ensure management of volunteer stations in compliance with RSVP program regulations</td>
<td>Select a rating</td>
<td>Excellent</td>
<td>Good</td>
<td>Fair</td>
</tr>
<tr>
<td>Plans and infrastructure to develop and oversee volunteer stations to ensure that volunteers are performing their assigned service activities</td>
<td>Select a rating</td>
<td>Excellent</td>
<td>Good</td>
<td>Fair</td>
</tr>
<tr>
<td>Demonstrated an organizational track record in work plans that led to National Performance Measure outcomes (see Appendix B)</td>
<td>Select a rating</td>
<td>Excellent</td>
<td>Good</td>
<td>Fair</td>
</tr>
</tbody>
</table>

**Strengths:** Organizational Capability - Project Management

**Weaknesses:** Organizational Capability - Project Management

Clarifications - panel staff reviewers only: Organizational Capability - Project Management

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Organizational Capability (30 percent)

Assess the extent to which the applicant demonstrates that it has:

<table>
<thead>
<tr>
<th>Q9</th>
<th>Plans and infrastructure to ensure management of volunteer stations in compliance with RSVP program regulations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does Not Meet</td>
<td>Unrealistic or no plan to ensure volunteer stations and assignments comply with RSVP program regulations.</td>
</tr>
<tr>
<td></td>
<td>Plans and infrastructure to ensure volunteer stations and assignments comply with RSVP program regulations.</td>
</tr>
<tr>
<td></td>
<td>Realistic plan to ensure volunteer stations and assignments comply with RSVP program regulations.</td>
</tr>
<tr>
<td></td>
<td>Realistic plan and infrastructure to ensure volunteer stations and assignments comply with RSVP program regulations.</td>
</tr>
<tr>
<td></td>
<td>Realistic plan and infrastructure to ensure volunteer stations and assignments comply with RSVP program regulations.</td>
</tr>
</tbody>
</table>

**Q9**: Plans and infrastructure to ensure management of volunteer stations in compliance with RSVP program regulations

Select a rating

- Excellent
- Good
- Fair
- Does Not Meet

- Plans and infrastructure to ensure management of volunteer stations and assignments comply with RSVP program regulations and have a plan to prevent and identify prohibited activities.
- Plans and infrastructure to ensure volunteer stations and assignments comply with RSVP program regulations and have a plan to prevent and identify prohibited activities.
- Plans and infrastructure to ensure volunteer stations and assignments comply with RSVP program regulations and have a plan to prevent and identify prohibited activities.
- Plans and infrastructure to ensure volunteer stations and assignments comply with RSVP program regulations and have a plan to prevent and identify prohibited activities.

---

**Q10**: Plans and infrastructure to develop and oversee volunteer stations to ensure that volunteers are performing their assigned service activities

Select a rating

- Excellent
- Good
- Fair
- Does Not Meet

- Plans and infrastructure to develop and oversee volunteer stations to ensure that volunteers are performing assigned service activities.
- Plans and infrastructure to develop and oversee volunteer stations to ensure that volunteers are performing assigned service activities.
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**Q11**: Demonstrated an organizational track record in work plans that led to National Performance Measure outcomes (see Appendix B)

Select a rating

- Excellent
- Good
- Fair
- Does Not Meet

- The applicant organization demonstrates a track record in the work plans and in measuring performance.
- The applicant organization demonstrates a track record in the work plans and in measuring performance.
- The applicant organization demonstrates a track record in the work plans and in measuring performance.
- The applicant organization demonstrates a track record in the work plans and in measuring performance.

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Submit comments that address the significant strengths and weaknesses identified in your assessment that justify your rating.
Assess the extent to which the applicant addresses each of the elements of the application. Select a rating for each element and the corresponding score will auto populate. Provide comments for each rating. All comments should address the significant strengths and weaknesses identified in your comment that justify your rating.

<table>
<thead>
<tr>
<th>Organizational Capability (15 percent)</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Plans and infrastructure to provide sound programmatic and fiscal oversight (both financial and in-kind) and day-to-day operational support to ensure the following: 1) compliance with RSVP program requirements (statutes, regulations, and applicable OMB circulars); 2) Accountability, and 3) efficient and effective use of available resources.</td>
<td>Q12</td>
<td>Q13</td>
<td>Q14</td>
</tr>
<tr>
<td>Demonstrated clearly defined paid staff positions, including identification of current staff assigned to the project. (name, title and brief position description) and how these positions will ensure the accomplishment of program objectives.</td>
<td>Select a rating</td>
<td>5</td>
<td>4</td>
</tr>
<tr>
<td>Demonstrated organizational capacity to develop and implement internal policies and operating procedures to provide governance and manage risk, such as accounting, personnel management, and purchasing</td>
<td>Select a rating</td>
<td>5</td>
<td>4</td>
</tr>
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</table>

**Organizational Capability**

<table>
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<th>Stakeholders: Organizational Capability</th>
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<tr>
<td>Comments: Organizational Capability</td>
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**Strengthen Organizational Capability**

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**Clarifications — panel staff reviewers only: Organizational Capability**

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<tr>
<td>Must describe organizational infrastructure as described above.</td>
<td>Provides clearly defined paid staff positions, including how these positions will ensure the accomplishment of program objectives and (as applicable) identification of current staff assigned to the project.</td>
<td>Provides clearly defined staff positions, including how these positions will ensure the accomplishment of program objectives and (as applicable) identification of current staff assigned to the project.</td>
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<td>No description of paid staff positions, including (as applicable) identification of current staff assigned to the project.</td>
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<tr>
<td>Provides a high probability and confidence that the grantee has sufficient organizational infrastructure to support the project and grant funds.</td>
<td>Includes a clear and highly compelling description of sufficient organizational infrastructure to support the project and grant funds.</td>
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<tr>
<td>Cost-Effectiveness and Budget Adequacy (20 percent):</td>
<td>Total</td>
<td>0</td>
<td></td>
<td></td>
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<tr>
<td>Reviewers will assess the extent to which the applicant has demonstrated to:</td>
<td>Rating</td>
<td>Score</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Q15</strong> Have a reasonable cost per volunteer in proposed work plans that lead to National Performance Measure requirements (see Appendix B)</td>
<td>Select a rating</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Budget Cost per Volunteer exceeds the national performance measure requirements with a low cost per volunteer (less than $500 per unduplicated volunteer)</td>
<td>Excellent</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Budget includes what is required to support volunteers engaged in national performance measure requirements</td>
<td>Good</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Budget is logically connected to the narrative and supports the national performance service activity</td>
<td>Fair</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>The budget primarily supports service activities in the National Performance Measures</td>
<td>Cost per Volunteer meets the national performance measure requirements and volunteers engaged in national performance measure requirements, with a few exceptions.</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>The budget provides required information</td>
<td>Cost per Volunteer meets the national performance measure requirements and supports the national performance service activity</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>The budget provides required information</td>
<td>Cost per Volunteer meets the national performance measure requirements but supports volunteers engaged in national performance measure requirements</td>
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<tr>
<td></td>
<td>The budget supports activities unrelated to national service</td>
<td>Budget is not logically connected to the narrative and does not substantively support the national performance measure service activity</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>The budget provides required information</td>
<td>The budget primarily supports allowable service activities outside of the National Performance Measures</td>
<td></td>
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</tr>
<tr>
<td><strong>Q16</strong> Have plans and infrastructure to secure the non-federal share including dedicated staff, grant proposal processes and other plans</td>
<td>Select a rating</td>
<td>0</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Highest confidence in the adequacy of the resources for non-federal funds</td>
<td>Excellent</td>
<td></td>
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<tr>
<td></td>
<td>The application budget specifically addresses and demonstrates the commitment of the applicant organization to secure resources for exceeding required non-federal funds.</td>
<td>Good</td>
<td></td>
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<tr>
<td></td>
<td>Provides a thorough, detailed response to all of the information requested in the Budget Section on applicant organization’s financial commitment to the proposal including specific identification of the sources of non-federal funds.</td>
<td>Fair to adequate confidence in the adequacy of the resources for non-federal funds.</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Application meets or exceeds the non-federal funding requirement.</td>
<td>Low confidence in the adequacy of the resources for non-federal funds.</td>
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</tr>
<tr>
<td></td>
<td>Application meets the non-federal funding requirement.</td>
<td>Does not meet the requirement.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Strengths:** Cost-Effectiveness and Budget Adequacy

**Weaknesses:** Cost-Effectiveness and Budget Adequacy

**Clarifications - panel staff reviewers only:** Cost-Effectiveness and Budget Adequacy