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Executive Summary

The mission of the Kentucky Commission on Community Volunteerism and Service (KCCVS) is to engage Kentuckians in volunteerism and service to positively affect our communities. In 2015, Kentucky ranked 36th in the US, with just 23.5% of its residents engaged in volunteering (CNCS, 2015). KCCVS proposes the utilization of the Volunteer Generation Fund (VGF) support to implement a strong, consistent infrastructure for nonprofit organizations, volunteers, and national service participants. Employing a multi-faceted approach, KCCVS seeks improvement and growth in volunteerism across Kentucky. More specifically, KCCVS plans to cultivate partnerships with Break Away, Community Action Council, Kentucky Nonprofit Network, Service for Peace, and the Kentucky YMCA Youth Association to increase the capacity of nonprofits seeking solutions in the face of dwindling resources and increasing demand for services. Through research-based training provided by KCCVS and our partners, organizations acquire the skills to more effectively engage, support, and retain volunteers. Created in 1994, KCCVS fulfills three primary directives: 1) to serve as a conduit for federal funds that support AmeriCorps programs in the Commonwealth; 2) to assist in service program development; and 3) to encourage and recognize volunteerism across the state. Beyond hosting the annual Governor's Service Awards, our ability to support the third directive has been limited by funding constraints. The VGF provides KCCVS the means to promote volunteerism, realizing an overall increase of involvement from Kentuckians. By extension, the proliferation of volunteerism in the state builds the capacity of the nonprofit sector and other organizations. KCCVS requests $303,274 in CNCS funds to support the commission's efforts to increase the number of volunteers across the state, thereby increasing aggregate volunteer hours served and building capacity in the organizations impacted by their services.

Program Design

NEED

Kentucky’s population exceeds four million, according to DATA USA, and yet, in 2015, CNCS reported that only 763,706 citizens (again, roughly 23.5%) engaged in volunteering for a total of 84 million hours. Oregon, with similar population demographics of around 4 million (DATA USA 2015), far surpasses Kentucky in a comparison of 2015 volunteers, reporting 254,000 more volunteers and an additional 44 million hours served (CNCS, 2015). Kentucky has untapped potential. Although the economy is in recovery, the challenge remains for nonprofit organizations nationwide to find the financial support necessary to continue addressing community needs. Recent research from TCC
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Group, a national program and evaluation firm, demonstrates that nonprofit organizations that effectively engage volunteers outperform peer organizations on all measures of nonprofit effectiveness and organizational capacity. Specifically, organizations with between 10 and 50 volunteers have a median budget size of $615,000, while organizations with no volunteers have a median budget size of $1.1 million. Kentucky Nonprofit Network released the report "More Than Charity: Kentucky's Nonprofit Sector," in which they identified 190,009 nonprofits in Kentucky of which 76% had annual expenditures of less than $500,000, illustrating that most nonprofits in Kentucky are small in size (2017). It is clear that increasing volunteer service is paramount to the success of nonprofits seeking to meet ever-increasing needs in their community. As evidenced by the low volunteer rates in Kentucky, nonprofits are struggling to recruit or retain volunteers.

PROGRAM DESIGN

In efforts to address and improve an overall low level of volunteerism in Kentucky, KCCVS proposes a three-pronged approach:

1. Forge and Foster Partnerships -- Capitalizing on a burgeoning partnership already yielding positive net results for all parties, KCCVS looks to build on the successful cooperation with the KY YMCA and Service for Peace to establish new agreements with Kentucky universities and the Break Away organization. According to Break Away's 2016--2017 National Chapter Survey Results, about 20 thousand students participated in 2,001 service trips for a total of 3.4 million hours of direct service (pre, during, and post trip). Additionally, Break Away estimates they provided over one million hours of training to participants. These numbers are impressive by any standard. Currently only three of Kentucky's eight public universities and two of its fifteen private Liberal Arts Colleges are Break Away members. If even half of Kentucky's remaining institutions participated in the Break Away program, the potential growth for volunteerism in Kentucky would be significant. The primary focus is to connect high school and collegiate students with service opportunities during school breaks, with a secondary focus on providing avenues to offer training for the alternative break programs, such as Alternative Break Citizenship Schools (ABCs), Leadership and Program Development, and Alternative Break Staff Advisor Training. Additionally, Break Away offers Community Impact Labs (CIL), which focus on specific aspects of the service break experience including sustainability, assessing impact, and developing best practices (Break Away, 2017).

2. Engage and Network with Nonprofits and Providers of Volunteer Opportunities -- KCCVS plans to
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strengthen and expand the capacity of Kentucky's nonprofit organizations by offering proven, high-quality volunteer recruitment and management training. Organizations such as Break Away, Community Action Councils, Kentucky Nonprofit Network, KY YMCA Youth Association, and Service for Peace have a storied history of volunteer recruitment and management with effective training resources. KCCVS believes partnerships with these organizations offer unique training opportunities to build the capacity of organizations in Kentucky seeking improved outcomes in the area of volunteer recruitment and management. The proposed training efforts by KCCVS for nonprofits and university alternative break programs will begin with a focus on volunteer recruitment with the outcome of increased volunteers and hours served. The long-term goal of training provided by KCCVS is effective management, retention of volunteers, and capacity building for organizations. The delivery method of the proposed training seminars includes six, one-day volunteer recruitment and management seminars. Each of Kentucky's six congressional districts hosts a seminar with a cross section of attendees. The recipients of the training seminars include nonprofit organizations, corporate community engagement departments, university alternative break programs, and national service participants. Uniting the aforementioned groups presents an excellent opportunity to match organizations with volunteers while simultaneously building capacity through effective training materials. Moreover, forging partnerships with Break Away, Kentucky YMCA Youth Association, Service for Peace, Community Action Council, and Kentucky Nonprofit Network allows for the implementation of KCCVS's vision for the VGF, which is to build a connector database and become the crucial link between agencies who need volunteers and individuals or groups looking for volunteer opportunities. Currently, Kentucky lacks a comprehensive presence of Volunteer Connector Organizations (VCO). Kentucky relies almost exclusively on the United Way to connect volunteers with service opportunities in their region. Historically, the "Live United" campaign at the United Way has resulted in substantial volunteer involvement. However, even the United Way is limited in their ability to extend their reach to every region in Kentucky. A 2013 United Way Kentucky (UWKY) report indicated that they facilitated and managed the launch of a volunteer connection program that coordinated activities for over 400 agencies across 55 Kentucky counties, but this accounts for only 2.1% of Kentucky nonprofits and leaves the majority of counties without a VCO. Even though the United Way is a highly successful organization, its current capacity as a volunteer connector organization is limited. With the use of VGF support, KCCVS seeks to create a database that fills the gap and functions as a viable statewide volunteer connector organization (VCO). The database is crucial for continuous program improvement, tracking volunteer recruitment, hours served, training
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opportunities, and statewide volunteer project listings, all of which are integral pieces for building capacity.

3. Inspire and Stimulate Volunteer Opportunity - A provision for mini grants distributed through KCCVS and Service for Peace gives Kentucky citizens the chance to rise to the occasion and participate in service projects across the state through National Service Days, competitively awarded nonprofit projects, alternative break programs, and National Service Programs. The goal of this partnership with Service for Peace is to provide funds via competitive mini grant proposals that can assist nonprofit organizations, alternative break programs, and national service programs/participants with service projects that would otherwise go unfulfilled because of existing financial limitations. The VGF fund allows us to match the money raised by these groups up to $1,500. KCCVS and Service for Peace will initiate a match program for Break Away groups in Kentucky. Since 2004, Service for Peace has recruited and managed over 10,000 volunteers for MLK Jr. Day of Service (MLK DOS) and the 40 Days of Peace campaign throughout Kentucky. Since 2009, Service for Peace has led the effort to recruit and manage over 4,000 volunteers for the 9/11 Day of Service and Remembrance (9/11 DOS). For the last 2 years, Service for Peace and KCCVS have worked together to increase the number of volunteers and hours served on MLK DOS and 9/11 DOS through a mini grant program in tandem with technical assistance training with over 25 nonprofits throughout Kentucky. Despite limited funds, Service for Peace allocated $30,000 in mini grants in support of National Service Day projects. Operating with funding support from the Volunteer Generation Fund, KCCVS and Service for Peace seek the expansion of service projects through an increase in the number of volunteers recruited and managed.

A comparison to Virginia, another Appalachian state, further demonstrates an enormous need to improve volunteerism in Kentucky. CNCS data reveals that Virginia, despite having only twice the population, posts 39% more volunteers, and yields 31% more than Kentucky hours (2015). Despite 23 years of effective AmeriCorps program management, KCCVS has lacked the staff and funds to focus on improving the overall state of volunteerism in the Commonwealth of Kentucky. Utilizing the VGF grant, KCCVS intends to rectify this previous lack of focus by building a robust volunteer recruitment and management program. KCCVS strives to reach a point at which we can begin working with Points of Light to implement the Service Enterprise Initiative (SEI).
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Targets include: 1.) 500 community volunteers recruited by CNCS-supported organizations or national service participants and 2,000 hours of service contributed by community volunteers who were managed by CNCS-supported organizations. KCCVS will use MobileServe, Empower.org, or another effective tool/software to track volunteer involvement. 2) 75 organizations received capacity building services from CNCS supported organizations, and 30 organizations implement three or more effective volunteer management practices as a result of capacity building services provided by CNCS-supported organizations or national service participants. KCCVS will use surveys and, possibly, America Learns to collect data about the organization to which it will provide training. 3) 450 staff and community volunteers received training (of one or more types) because of capacity building services provided by CNCS-supported organizations or national service participants.

STRATEGIES AND ACTIVITIES

1. KCCVS will forge and foster partnerships between Kentucky universities, Kentucky YMCA Youth Association, Break Away, and nonprofit organizations in an effort to organize eight short-term service trips for college students in Kentucky. The schools or groups of students organizing the trips have the opportunity to get matching funds, via mini grants, for up to $1,500. Approximately one hundred new Days of Service projects will receive funding from KCCVS and Service for Peace through mini grants. Funding from the VGF allows KCCVS to contract with Break Away, who will provide training to five alternative break groups. Additionally, KCCVS will initiate five coaching/mentoring partnerships for days of service or short-term service trips as well as create an Short-Term Service Trip Manual.

2. KCCVS will engage and network with organizations to provide six regional one-day volunteer training seminars and one statewide three-day volunteer training conference in an effort to increase the capacity of organizations to effectively recruit and manage volunteers. Any organization that attends a training and expresses interest in a coaching/mentoring program hosted by KCCVS via webinar, phone conference, or site visit is eligible for the extra support. Furthermore, with collaboration from the partnerships formed and detailed reporting from organizations, the creation of a volunteer connector database will enhance the capacity building for all parties involved. KCCVS will also encourage the use of Basecamp, or other online collaboration website, as a tool for support and sharing best practices.

3. KCCVS and Service for Peace plan to open a competitive process through which organizations and
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national service participants can apply for mini grants to fund National Days of Service projects as well as short-term service trips. The net result of the competitive mini grant process will show improvement of volunteer numbers as well as the fulfillment of the projects selected. These mini-grant driven projects are tracked at every level, including the number of volunteers participating, hours served, projects completed, and agencies served.

Through these combined activities, KCCVS and partners will increase the number of volunteers and the hours of service given. The training provided and the construction of a volunteer database expands the capacity of organizations to recruit, manage, support, and retain high quality volunteers. With VGF grant support, the potential scale and scope of the proposed activities serve to increase visibility not only for the organizations and the causes they support, but also for national service participants and, by extension, KCCVS and CNCS.

Organizational Capability

As the state service commission for Kentucky, KCCVS has both the experience and capacity to effectively administer the federal funds associated with our request for VGF. KCCVS is the state office that manages programs and initiatives aimed at increasing the number of Kentuckians engaged in service and volunteerism. If awarded a VGF grant, KCCVS plans to hire an individual with a knowledge of program design and implementation who can provide coaching/mentoring for organizations working to improve their capacity to recruit and retain volunteers. Experience organizing seminars or conferences and the ability to make the necessary contacts to obtain, space, food, and presenters for these events is an expected skill. This individual must be able to cultivate relationships with a variety of public and private sector organizations in an effort to build a network capable of carrying out the proposed mission of the VGF Program. The individual hired as the VGF Program Director would have the full support of our current staff. Currently KCCVS has an Executive Director with 20+ years of promoting and engaging others in service. The executive Director has a long-standing relationship with the Kentucky YMCA Youth Association; he collaborated with the YMCA to begin our Service Fellow Program and negotiated contracts with the YMCA to facilitate many of the training events KCCVS hosts. The Executive Director has built the strongest Commission to date, comprised of fully engaged individuals who are heavily invested in the mission of KCCVS. The KCCVS ED is on the Cabinet for Health and Family Services (CHFS)' leadership team and many boards, including The Forecastle Foundation, Botanica, Best Buddies, and the YMCA. The KCCVS Executive Director plays a major role with the ASC Public Policy committee, leveraging decades of
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relationships built with key leaders in Congress. The ED and Commissioners continue to engage and educate elected officials in their hometowns and during the General Assembly. Educating elected officials from both parties in a non-partisan manner about the impact of AmeriCorps and National Service in Kentucky is a goal for commissioners and staff. Congressional and Kentucky Legislature support of National Service is important for sustainability, and commissioners are committed to increasing the awareness of the impact of service and volunteerism, regardless of political affiliations. Partnerships formed with National Service tend to be long lasting. Nurturing these relationships, and creating new ones, leads to continued collaboration. KCCVS recently appointed a new Program Officer who embodies an energetic, fresh, and innovative approach to program management and development, enhanced by over a decade of national service experience from a variety of perspectives, including those of a VISTA member and an AmeriCorps Member Coordinator. The KCCVS Program Officer is eager to explore new avenues of collaboration to expand organizational capacity and reach. The VGF is exactly the kind of opportunity on which the Program Officer believes KCCVS should focus. The Program Officer is prepared to provide a high level of support to the overall functionality of the proposed VGF program and is genuinely excited about the potential benefits for KCCVS and its partners. Other members of KCCVS team include an Operations Officer who has served the Commission in administrative and other supportive roles for 13 years. Fully vested and resiliently positive, the Operations Officer is poised to have a lasting impact on the future of volunteerism in Kentucky. Since 1995, KCCVS has managed the Governor's Service Awards program. The development of this program - all of its vital tasks, the cultivation of relationships to facilitate a smooth presentation year after year - was the brainchild of the KCCVS Operations Officer. As such, the Operations Officer possesses a unique and valued perspective on the importance of volunteerism. With a recent CIF grant award, KCCVS added yet another respected, enthusiastic member to our staff. The Data and Training Specialist is uniquely qualified to assist and support the efforts of the VGF. In fact, the Data and Training Specialist played an integral role in the development of this proposal. The Data and Training Specialist, formerly a City Year AmeriCorps member, learned about KCCVS as an appointed Youth Commissioner. The Data and Training Specialist is committed to national service and eagerly advocates for the expansion of the Commission and its mission to improving the lives of Kentuckians through service. Upon concluding a year's service on the Commission, and prior to the new promotion, the Data and Training Specialist joined Commission staff as a YMCA Service Fellow, focusing on training and technical assistance for programs, and assisting the previous Program Officer with monitoring and evaluative measures. The Data and Training Specialist continues in the
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current position to provide a substantial amount of training and support to Kentucky’s AmeriCorps programs.

Continued collaboration with the Kentucky YMCA Youth Association on the fellowship program for college students has allowed for an expansion of KCCVS staff through Service Fellows who assist both organizations with special projects and related tasks. The KCCVS currently has three Service Fellows in the office: one assisting with social media and program support tasks, one acting as a policy advisor, and one focusing on NSCHC and other compliance areas. Upon receiving VGF Funds, KCCVS plans to hire two additional Service Fellows, each with a different role to play. One of the new Service Fellows will act as the Days of Service Coordinator, managing the Short Term Service Trip and Days of Service. This individual will assist the VGF Program Director on various aspects including the acquisition of trainers for Short-Term Service Trip best practices, the development of a Kentucky Short Term Service Trip template with community partners, and the development of Short-term service trips at new sites through direct coaching, mentor/mentee training, or contracted training. Furthermore, the DOS Fellow will join forces with Service for Peace to make public a Request for Proposals (RFP) for mini grant partners, facilitate a competitive process to award mini grants, promote days of service, and recruit organizations to host or attend says of service. The other new Service Fellow will assume the role of Volunteer Coordinator. This individual will work closely with the VGF Program Director to organize regional trainings, organize statewide conference, and lead volunteer training sessions. Utilizing the VGF Funds, KCCVS intends to contract with an individual to create a digital database. KCCVS will seek a qualified individual as a contractor to complete this short-term project. Upon completion of the database by the individual, other KCCVS staff will maintain the database. The culmination of knowledge, experience, and a commitment to service makes KCCVS well suited to the tackle the responsibility and tasks of managing a VGF Grant. KCCVS is fully committed to increasing volunteerism throughout the state of Kentucky. Current KCCVS staff has already begun work in anticipation of an award, including establishing an activity framework with a timeline for accomplishing VGF planned objectives, developing a pre- and post-assessment tool, and contacting several of the aforementioned organizations to lay the groundwork for the partnerships needed to execute the program.

Budget/Cost Effectiveness

The Kentucky Commission on Community Volunteerism and Service is requesting $303,274 in VGF funding, and is providing the required 20% match in the first year. The expenses detailed in the budget
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narrative directly support KCCVS staff charged with oversight, travel associated with trainings and site visits, Days of Service mini grants, and portions of the training expenses. Match will take on many forms, including but not limited to: facility space for trainings, pro-bono training facilitators, and in-kind support provided by current KCCVS staff. Additionally, KCCVS requires match from alternative break programs for portions of the distributed mini grants. KCCVS intends to seek out partners at every opportunity in order to maximize deliverables and the funds provided through this grant.

Fortunately, KCCVS has two individuals on staff who are experts in their fields. The Financial Grants Officer at KCCVS is a fully accredited CPA, well versed in the intricacies of federal funds policy, management, allowable expenditures, and procedures necessary for the successful execution of this grant. Furthermore, KCCVS has an Executive Advisor on staff who is keenly aware of the regulations and rules that govern the use of federal grant money. Over the course of 23 years, KCCVS’s success in managing a multitude of CNCS-funded grants resulted in benefits for Kentucky communities, non-profit organizations, educational institutions, students, the elderly, and the most vulnerable of its citizens. KCCVS enthusiastically welcomes this opportunity to expand our capacity, reach, and scope. Providing influences that are even more positive across the state can only lead to improving the lives of all Kentuckians. Upon receiving notice of our award and, through the auspices of CNCS, KCCVS eagerly awaits the opportunity to begin the implementation of our VGF proposal and vision.

Continuation Narrative Updates

n/a

Clarification Responses

PLEASE DESCRIBE WHY EACH OF THE SPECIFIC PARTNER ORGANIZATIONS WERE SELECTED.

Each of the partner 501(C)3 organizations were chosen according to the varied needs and goals outlined in the grant application.

1. Break Away has a proven track record of working with universities to organize alternative break service trips. As such, Break Away is ideally situated to help us make connections with universities. Currently, only a few Kentucky universities are a part of the Break Away organization. By cultivating this relationship, we hope to build the portfolio of universities who participate in Break Away trips; thereby increasing the number of individuals volunteering across the state.

2. Community Action Council (CAC) and the YMCA Youth Association are current partners that we
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wish to expand our collaboration with through the Service Fellow program. CAC may potentially host a Service Fellow, such as the volunteer service coordinator. The Alternative Break coordinator could work through the YMCA to help coordinate their service trips, as well as working with Break Away and universities. The partnerships with these two agencies to bring additional Service Fellows on board, and potentially securing technical assistance for database building, allows KCCVS to keep costs low.

3. The KCCVS plans to partner/contract with the YMCA Youth Association (or Service for Peace) to host the proposed training events. This will simplify the planning process for the events, since both organizations have established relationships with hotels/vendors through their current activities, whereas KCCVS does not. KCCVS believes this should also help keep costs lower.

4. Service for Peace (SFP) has a long history of promoting service through various means, including the 40 Days of Peace campaign and promoting national service days. Furthermore, SFP has a networking and knowledge base that will be a valuable asset when making connections with nonprofits and communities seeking to improve outcomes for the citizens of Kentucky.

5. The Kentucky Nonprofit Network (KNN) was chosen because of their current base of nonprofit members. KNN has agreed to connect us with nonprofits to target for capacity-building services. Additionally, KNN has agreed to provide training and materials to aid the KCCVS in building capacity in other nonprofits.

IS ANY VGF FUNDING PROVIDED DIRECTLY TO THE PARTNER ORGANIZATIONS?
Mini grants and other similar disbursements will be paid through a contract or subaward agreement, as appropriate, issued from KCCVS to Service for Peace, a 501(c)3 nonprofit, on a reimbursement basis of actual and allowable costs, per 2 CFR 200. The same process would be used, if needed, for other partner nonprofits described in the grant application.

PLEASE DESCRIBE HOW LONG IT WILL TAKE TO GET THE NEW VOLUNTEER SYSTEM WEBSITE UP AND RUNNING IN ORDER TO COLLECT THE DATA THAT WILL BE REPORTED UNDER THE NATIONAL PERFORMANCE MEASURES. PLEASE ALSO DESCRIBE AN ALTERNATIVE METHOD FOR COLLECTING THIS INFORMATION IF THE SYSTEM WILL NOT BE AVAILABLE BY THE TIME FUNDS ARE AWARDED.
Immediately following the VGF funding award, KCCVS will conduct a survey to collect the data needed to report on the performance measures. Simultaneously, KCCVS will hire an individual to
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begin work on the construction of the database. It is our plan to have some portions of the database up and running within 3-6 months. As a contingency plan, KCCVS may decide to purchase the America Learns Impact Suite, or other currently existing online software, to collect the data.

PLEASE SPECIFY HOW MUCH TIME THE EXECUTIVE DIRECTOR, EXECUTIVE ADVISOR, 3-5 SERVICE FELLOWS, AND CONTRACTOR HIRED TO SET UP THE ONLINE VOLUNTEER DATABASE WILL BE CHARGED TO THE GRANT OR COUNTED AS IN KIND.

Currently, the Executive Director and Executive Advisor are not anticipated to dedicate any hours to the VGF, but are available to contribute on an as needed basis. Time for any KCCVS staff member or Service Fellow working on VGF will only be charged as actual hours worked (hours would be documented/certified by timesheets). Salary billed to all grants/sources will not exceed 100% of each employee's salary plus fringe.

We are requesting to add up to three more Service Fellows exclusively for the VGF. Each will have a different role to play (as described in the grant application), and work approximately 20 per week.

PERFORMANCE MEASURE: G3-3.4 INDICATES THAT ORGANIZATIONS RECEIVING SUPPORT FOR DAY OF SERVICE ACTIVITIES WILL BE COUNTED UNDER THIS CAPACITY BUILDING MEASURE. PLEASE JUSTIFY HOW A ONE DAY EVENT CAN BE COUNTED AS CAPACITY BUILDING.

The goal for these events is to extend beyond the traditional CNCS promoted "National Days of Service," including events/observances such as National Volunteer Month, 40 Days of Peace, Child Abuse Awareness Month, etc. By promoting these types of initiatives and even single service days, a connection can be established upon which a nonprofit can cultivate and potentially convert into a long-term volunteer base. Additionally, as part of our training plans, KCCVS and its partners will train nonprofits on how to leverage these short-term/episodic volunteers into long-term, ongoing volunteers, thereby building capacity.

BUDGET ITEMS: PLEASE INCLUDE A BRIEF STATEMENT OF RESPONSIBILITIES FOR EACH STAFF MEMBER.

1. The Program Director will oversee the VGF grant, by providing mentoring services to nonprofits regarding capacity building, organize training events and build networks to help carry out the mission of VGF in Kentucky.
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2. Administrative & Technical Assistance (Service Fellows) will support the VGF director, assist in the organization of trainings, manage the submission and distribution of mini grants, promote service days and alternative breaks, and build a database of volunteer information and the capacity of organizations to recruit and retain volunteers.

3. The Program Officer will assist the director and the volunteer service coordinator with the organization and execution of training events.

4. Operations Officer will work with the VGF Director to submit grant applications, clarifications, reporting and other grant management activities.

5. The Training and Data Specialist will assist with data collection and integrity.

6. The Fiscal Grants Officer will assist with the financial management of the grant.

ADDITIONAL BUDGET ITEM: Additional review within KCCVS has resulted in a proposed revision to the budget. The expense of distributing public information regarding the program is appropriately and effectively handled through Public Service Announcements (PSA) by radio and/or television. KCCVS plans to develop a targeted PSA for distribution to media outlets statewide. Budgeting the PSA to receive 100 airings at $120 each is an anticipated in-kind value of $12,000, in addition to the donated value of PSA development. This has been included in the "Other" Expense section. To keep the totals for CNCS, Grantee and Total Amounts at the same level as the initial application, anticipated in-kind value has been reduced from the "Contractual and Consultant Services" section.

BUDGET CORRECTION: There was one digit off in the "Federally Approved Indirect Cost Rate" value in the originally submitted application. The correct number ($36,861) was in the calculation description, but not in CNCS Share column ($36,851). This has been corrected so the total budget amount matches the amount listed in the narratives.

SOURCE OF FUNDS: PLEASE INDICATE IF THE MATCH IS SECURED OR PROPOSED.

Cash match is currently available as shown for staffing (applies to a portion of Personnel, Fringe or Indirect) and is secured for the coming year. These funds are included in the current allotment and as such, are subject to potential state budget reductions in subsequent years. In-Kind match as outlined within other sections of the application is projected, but not secured.

Cash match for personnel expenses is secured. All in-kind resources are proposed; however, once the grant is awarded, we will work to secure the in-kind.