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Executive Summary

The Kentucky Coalition Against Domestic Violence proposes to have 20 AmeriCorps members who will provide economic empowerment services to domestic violence survivors at its 15 member programs and other community partners across the state. At the end of the first program year, the AmeriCorps members will be responsible for providing 1,200 domestic violence survivors with financial education, individual financial counseling, and case management services. Members will also provide credit counseling to 500 survivors and 80 individuals will increase their scores. In addition, the AmeriCorps members will leverage an additional 600 volunteers who will be engaged in assisting the members with financial education courses or helping participants in economic empowerment programs access community resources.

This program will focus on the CNCS focus area of Economic Empowerment. The CNCS investment of $266,000 will be matched with $132,335, $49,157 in public funding and $83,178 in private funding.

Rationale and Approach/Program Design

PROBLEM/NEED: Kentucky is the 46th poorest state in the nation (US Census data, 9/1/13). The Commonwealth has high unemployment and poverty; low median household income (one in five families qualify for the Earned Income Tax Credit) and an under-educated population (roughly 25% of the state's residents have not completed high school) (US Census data).

Domestic violence, sexual assault, and stalking are rampant across Kentucky. Kentucky is 11th in the nation for women experiencing partner violence, 16th in the nation for rape prevalence and 1st for stalking prevalence. (National Intimate Partner and Sexual Violence Survey: 2010 released in November 2011 by the National Center for Injury Prevention and Control, Centers for Disease Control and Prevention). In 2014 KDVA's 15 domestic violence programs provided residential and nonresidential services to 25,516 survivors and their children across the state.

KCADV’s member programs participate in the annual Domestic Violence Counts census conducted by the National Network to End Domestic Violence (NNEDV). According to the 2014 census, 958 victims were served in one day (Sept. 10, 2014) in Kentucky. On that day, a total of 95 requests for service were unmet because programs were full or did not have the resources to help; 71% (67) of the unmet requests were for housing.

Economic factors are the largest predictor of whether a woman stays, leaves or goes back to an abusive relationship. (Kim, J. & Gray, K.A. (2008). Leave or stay? Battered women's decision after intimate partner violence. Journal of Interpersonal Violence, 23(10), 1465-1482.) And financial abuse
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is a common tactic used to control intimate partners and keep them in abusive relationships. Individuals who meet the definition of "Opportunity Youth" are more likely to experience domestic violence. Females who are 18 to 24 experience the highest rates of intimate partner violence. (Source: National Intimate Partner and Sexual Violence Survey)

In 2004 KCADV created its Economic Empowerment Program because the executive directors of its member programs were frustrated that they were providing services to the grown children and grandchildren of survivors they had served in the past. The directors knew that many survivors come to crisis shelters in need of basic information about managing their debt and finances. If AmeriCorps members could teach the adults basic financial management skills the next generation would learn by example. By watching their parents and/or grandparents, the children would learn healthy saving and spending habits that would lead to financial stability when they became adults.

In 2014, KCADV partnered with the Kentucky Community and Technical College System (KCTCS) and integrated the Economic Empowerment Program into the system’s Ready-to-Work (RTW) program, which serves students who receive TANF. The partnership between KCADV and RTW was a natural fit because the students struggle to achieve financial self-sufficiency, and KCADV believed the students were experiencing domestic violence at a higher rate than the general public. This belief was confirmed by KCADV’s project evaluation which found that 74% of the participating students reported experiencing domestic violence. This proposal would include KCTCS colleges as AmeriCorps host sites and allow us to expand and improve our community college partnership.

THEORY OF CHANGE: The Economic Empowerment Corps (EE Corps) will serve survivors of domestic violence at our 15 member programs and students in the RTW program (TANF recipients) at the state's 16 community colleges. KCADV defines participants as the low-income survivors or college students who will receive financial education or other economic empowerment services through the EE Corps. The EE Corps will also recruit and refer individuals who meet the Opportunity Youth criteria for economic empowerment services.

EE Corps members will have two member roles. The first is the Economic Empowerment Specialist. These members will teach basic financial management skills that empower the client to develop better spending and savings habits. A financial emergency becomes a teachable moment about avoiding further debt to meet an immediate need (such as taking out a high-interest predatory loan). One result of these interventions is increased financial knowledge and capability. Participants will experience fewer instances of homelessness, maintain stable housing and keep up with their financial responsibilities.
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household expenses. On a personal level, participants will experience fewer negative health effects caused by stress and have an improved perception of their quality of life.

The Economic Empowerment Specialist will: provide financial education classes, credit reports, and one-on-one credit counseling; help survivors open Individual Development Accounts, or IDAs (which provide a 4-to-1 match for the participants' savings); help survivors obtain no-interest micro loans; help survivors apply for emergency assistance, public benefits, and other social services; provide court advocacy; conduct housing assessments and help survivors apply for housing assistance; help survivors find transitional or permanent housing; establish partnerships with landlords and educate them about domestic violence; and recruit volunteers to assist with financial education classes and other shelter-related services. The Economic Empowerment Specialists will serve at KCADV's 15 member programs and the state's 16 community colleges.

The second EEC position is the Youth Empowerment Specialist. The Youth Empowerment Specialist will: advocate for youth with the public school system; organize educational outings and recruit volunteers to assist with other children's programming; provide age-appropriate financial education; and help teenagers open education IDAs. Youth Empowerment Specialists will provide parenting classes and parent-involved learning activities for children. Youth Empowerment Specialist positions were developed to compliment economic opportunity efforts at host sites. The Youth Empowerment Specialists provide children's groups that coincide with financial education groups. The parents know their children are safe while they develop financial management skills for their family's future. The Youth Empowerment Specialists will serve at KCADV member programs.

KCADV's approach is backed by two studies that provide strong evidence our economic empowerment interventions will improve the financial capabilities of clients served by our project. (See next section for more details.)

EE Corps members will use the Allstate Foundation's "Moving Ahead Through Financial Management" curriculum. The curriculum was created for survivors of domestic violence and has been independently evaluated twice (2009 and 2014) by researchers at Rutgers University. One of the studies evaluating the curriculum is included as an attachment and discussed in more detail in the evidence-based section.
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The actual number of members who will serve in each role will depend on the service sites selected and the sites' needs.

EVIDENCE BASED: KCADV offers two studies that provide strong evidence that our economic empowerment interventions will improve the financial capabilities of clients served by our project. The interventions have been tested at multiple sites across Kentucky (Study 1) and in the U.S. (Study 2), using quasi-experimental and randomized controlled trial designs, respectively. Both studies found that teaching financial education to survivors of domestic violence resulted in statistically significant improvements in survivors' financial wellbeing. Both studies were designed and conducted by external researchers.

#1: KCADV’s evaluation, a quasi-experimental outcome evaluation, showed that program participants experienced significant improvements in their financial knowledge, financial practices, financial situation, and quality of life between entry into the program and a follow-up interview conducted 12 months later.

The study, conducted by Jennifer Cole, an assistant professor at the University of Kentucky, evaluated participants who enrolled in KCADV’s program between June 1, 2014 and June 1, 2015. The target group was low-income individuals, most of them survivors of domestic violence, who received services at KCADV member programs or were enrolled in the state community college system’s Ready-To-Work program for students who receive TANF. The study, a preliminary review of data from a two-year outcome evaluation, analyzes follow up surveys completed by 100 participants between June 1, 2015 and Sept. 30, 2015.

Baseline data for the outcome evaluation was collected by KCADV staff members who interviewed 783 individuals (by telephone or in person) when they enrolled in the program. The staff conducted the follow-up interviews approximately 12 months later, assessing (1) financial knowledge and practices, (2) financial situation, and (3) quality of life. Follow up interviews were conducted after the participant received financial education from staff trained in the Allstate Foundation’s "Moving Ahead Through Financial Management" curriculum. Participants demonstrated a statistically significant change in their knowledge of credit, financial services and taxes (p<0.01). Participants also increased their average monthly income ($1,181 at intake vs. $1,483 12 months later), had less debt (p < .001) and more savings ($253 at intake to $496) (p < .05) after receiving financial education and counseling.
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Participants said they felt more capable of creating and sticking to a budget, felt more financially secure because of what they learned in the program, and made more informed and better decisions about their household finances than they had when they entered the program. Furthermore, 95% of participants stated in the follow-up interview that they had been somewhat or very successful at making progress on their financial goals in the past 12 months. A report of the full evaluation including follow up interviews completed between Oct. 1, 2015 and May 30, 2016 will be completed in September 2016.

#2: The second study, published in the spring 2015 issue of the Journal of Consumer Affairs, was a longitudinal, randomized control trial study of a financial education intervention similar to KCADV’s. The intervention had a nearly identical target group and used the same curriculum EE Corps members use to teach financial education, the Allstate Foundation's "Moving Ahead Through Financial Management." The study found that domestic violence survivors who took financial education classes using the curriculum reported smarter financial behaviors and less financial stress. Compared to participants in the control group, treatment group participants had significantly better outcomes, including higher financial literacy and financial behavior scores. Most important, the study found that the impact of the curriculum persisted over time. "The notable and lasting impact had critical implications for other agencies," the authors concluded.

The research was conducted by Judy Postmus, a professor at Rutgers University’s Center on Violence Against Women and Children. An initial in-person interview was conducted with 457 participants from domestic violence organizations in seven states and Puerto Rico. Participants in the treatment group (195) were tested again three times over the next 14 months. After the initial interview, participants were randomly divided into those who would be taught with the specific curriculum and a control group (those who would not). Researchers instructed the trained staff to provide four to eight classes and one individual session over a period of four months. Interviewers followed up with participants from each group three times over a series of fourteen months.

A Repeated Measures Analysis of Variance (RM-ANOVA) was used to test differences in these scales between those who were exposed to the curricula and those who were not. The study showed improvements over time in three areas: (1) financial knowledge; (2) intentions to perform financial behaviors; and (3) their financial behaviors.

NOTICE PRIORITY: The mission of the EE Corps aligns with the 2016 AmeriCorps priority of
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Economic Opportunity. The majority of survivors of domestic violence served by KCADV member programs are economically disadvantaged with no income or income under the federal poverty level. The majority of survivors are also eligible for TANF, Food Stamps, Medicaid and Section 8 and other housing assistance. They often have poor credit scores and are behind on their bills. Through financial education courses and individual financial counseling, EE Corps members empower participants to spend wisely, save more, and be proactive about their debt. Our program is designed to assist participants' transition from homelessness to sustainable housing. Part of this journey includes helping participants become more employable and finding jobs. KCADV believes as many as a fourth of the individuals served will meet the definition of Opportunity Youth. More than one fifth (21%) of the participants served through our project last year were between 16 and 24. Among that group, more than a fifth, (21.6%) have less than a high school diploma and were disconnected from school for at least six months. We do not plan to recruit members who meet the definition of Opportunity Youth. MEMBER TRAINING: EE Corps members will receive multiple training opportunities. The first training will be a pre-service orientation in September. EE Corp members will learn about program standards, prohibited activities, member benefits, and other information critical to a successful service year. Members will receive a program member manual, learn about their performance goals and responsibility to track and report them. The AmeriCorps program administrator also will provide information about public assistance benefits, particularly food stamps, and offer assistance in applying for those benefits. Members also will learn about domestic violence and the importance of maintaining client confidentiality. KCADV staff will provide trainings and one-on-one instruction on credit counseling, financial education instruction and how to enroll participants in the IDA and micro loan programs. The members will be instructed to use an evidence-based financial education curriculum: the Allstate Foundation's "Moving Forward Through Financial Management." Members also will receive an orientation at their program sites during their first week of service. The orientation will include information about trauma-informed approaches for working with domestic violence survivors, the local court system, shelter operating procedures, how to connect victims to public assistance, housing resources, career centers, introduction to community partners, and other information that will help them become an important part of the shelter's operation. Each member will have the opportunity to complete KCADV's Certification Program, a five-module training (over five months) on best practices for serving domestic violence survivors. KCADV will provide at least three required training opportunities throughout the service year. The AmeriCorps program administrator will work with site supervisors and members to ensure the trainings comply with
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AmeriCorps requirements. Finally, AmeriCorps members will be brought together for the Life-After-AmeriCorps training and an End-of-Service Celebration in July where members will learn resume-writing, job-seeking tips, networking and interviewing skills.

MEMBER SUPERVISION: The AmeriCorps Program Administrator will be responsible for providing overall supervision of members and site supervisors. The program administrator will encourage members to call on her for support and technical assistance. Members and site supervisors are aware of the program administrator's office hours and contact information (e-mail, office numbers, and cell phone number). The members and site supervisors are encouraged to contact the program administrator's supervisor if they are not receiving adequate or timely guidance from the program administrator. The AmeriCorps program administrator will conduct an annual visit at each site and hold monthly conference calls with the members. The site supervisor will be responsible for providing daily supervision to members. Site supervisors will be required to meet with their members once a week (or more as necessary). Each month the site supervisors will sign an in-kind match form, reaffirming their commitment to the supervision of the member. The program administrator will host a one-day training for site supervisors where they will learn about the appropriate roles and duties for AmeriCorps members and receive a Site Supervisor Handbook. The program administrator will facilitate or forward information about other trainings as needed. The AmeriCorps members will receive position descriptions and service plans developed by site supervisors with the AmeriCorps program administrator. Both documents will be developed using templates designed by the program administrator and will be signed by the member and the supervisor. The program administrator will track and record AmeriCorps accomplishments throughout the year and work with site supervisors to ensure that performance measure goals are met. Each AmeriCorps member will submit monthly reports reporting their accomplishments, training experiences, and activities that pertain to performance measures.

MEMBER EXPERIENCE: Service sites will provide members with training, work experience and networking opportunities that will help them find future employment. In the past, many of KCADV members have been hired by their sites after the term of service ends and some have moved on to become AmeriCorps site supervisors. Members will gain hands-on problem solving and interpersonal skills by providing case management, running financial education groups and individual credit counseling. Members will become familiar with the governance of non-profits and how they inter-relate in their communities. KCADV will keep members connected through monthly conference calls where time is allotted for
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members to speak about their projects and experiences. Members will be encouraged to work together and with AmeriCorps members from other organizations on the Mayor's Day of Recognition of National Service and Martin Luther King Jr. Day of Service. Finally, social media has been a great way to build a sense of community among EE Corps members. Members are able to post pictures, resources, and other information for their fellow members to see.

Sites will be responsible for recruiting their members with help and support from the program administrator. Site supervisor training will include effective recruitment methods for new sites. The supervisors are encouraged to recruit members who have a college degree or some college experience. However, members will not be required to have either. KCADV will help the sites make connections with college programs that train students interested in social justice and social work. Site supervisors will be encouraged to consider survivors who have "graduated" from KCADV’s Economic Empowerment program. Service sites will advertise in their local newspapers, through social media outlets and national career opportunity websites such as idealist.org. All applicants will be required to apply through the online AmeriCorps portal. Site supervisors will be required to conduct face-to-face interviews with qualified applicants. If a site finds a potential member, KCADV staff will interview the candidate by phone or in person using a checklist to ensure all aspects of AmeriCorps are discussed and the candidate has an accurate picture of the program and its requirements. Site supervisors will be encouraged to seek diverse qualified candidates who reflect different races, socio-economic levels, ages, and religions, as well as individuals with disabilities.

COMMITMENT TO AMERICORPS IDENTIFICATION: KCADV commits to ensuring that the AmeriCorps brand and identification is well-understood internally and with community partners, clients and others. A page on the KCADV website will be dedicated to EE Corps projects and accomplishments. The EE Corps also has its own Facebook page. KCADV will ask members to attach the AmeriCorps Kentucky logo to their e-mail signatures so that they can be recognized as AmeriCorps members through their professional online correspondence. KCADV also encourages its member programs to publish AmeriCorps updates and accomplishments on their own websites and social media pages and to include the AmeriCorps logo on the news releases it sends to local media. KCADV’s budget includes grant funds for service gear and items for members to wear while working on their projects such as shirts, appointment cards with the AmeriCorps logo, and bumper stickers. Members will be provided with pins and lanyards to ensure daily branding. The EE Corps members will be encouraged to wear their AmeriCorps gear regularly and will be required to wear them during mandatory events, such the MLK Jr. Day of Service. Members and supervisors are also given signage
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that recognizes project areas as AmeriCorps host sites.

Organizational Capability

ORGANIZATIONAL BACKGROUND AND STAFFING: KCADV, a coalition of Kentucky’s 15 state-funded domestic violence programs, has a strong track record of administering federal and private grants. The agency’s annual budget is $10.02 million. Since 1997, the annual budget has included $8.5 million from the state Cabinet for Health and Family Services that are subgranted to our member programs. KCADV is also responsible for grants from the U.S. Department of Justice’s Office of Violence Against Women, including a grant from its Transitional Housing Program. KCADV has a $220,000 Tenant-Based Rental Assistance grant from the Kentucky Housing Corporation.

As the agent for the Cabinet, KCADV sub-awards over $3.5 million in federal assistance and an additional $4 million in state funds and is responsible for ensuring that these funds are used in compliance with federal and state law and regulations including Circulars 2 CFR, Part 200 and 2 CFR, Part 2205. Under its contract with the Cabinet, KCADV also is responsible for monitoring how well the 15 domestic violence programs comply with victim service standards.

KCADV had an AmeriCorps VISTA grant from 2007 through 2012 and will close its sixth year of a successful AmeriCorps State program grant for the EE Corps in August 2016.

KCADV also oversees an eleven-year-old Economic Empowerment Program including financial education classes, Individual Development Accounts (IDAs), no-interest micro loans, credit counseling, and free tax preparation. Last year the Economic Empowerment Program provided financial education to 2,471 participants and helped 88 people open IDAs. Since 2004, 463 participants have purchased homes, vehicles, pursued a post-secondary education and started or expanded small businesses. KCADV also provided micro loans of $300 to $500 to 82 clients and reported their payments to all three major credit bureaus (Experian, TransUnion and Equifax).

In 2011 KCADV constructed KCADV Homes, 48 units of permanent supportive housing for domestic violence survivors in four Kentucky counties. Construction on KCADV Homes Lexington, 24 units of supportive housing in Lexington, is scheduled to start in December 2015.

KCADV also operates a certification program for all domestic violence program staff requiring 30 hours of classroom instruction; coordinates, in conjunction with the Kentucky Association of Sexual Assault Programs (KASAP), an annual Ending Sexual Assault and Domestic Violence conference and provides trainings through the KCADV Training Institute.

All KCADV staff members have recent experience working with AmeriCorps members on site. KCADV employs an executive director, a deputy director, economic empowerment programs director,
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economic empowerment project administrator, information technology administrator, legal counsel, finance and human resources administrator, and senior director of training. KCADV also employs a training administrator, grants and contracts director, AmeriCorps program administrator and administrative assistant (all of which served as AmeriCorps VISTA members). National Service alumni make up one third of KCADV’s current staff. KCADV’s accounting department will assist in creating and managing the AmeriCorps grant budget and budget reports and run payroll for members. Lisa Fitzwater is the Finance and Human Resources administrator with 15 years of accounting experience. Vickie Johnson is grants and contacts administrator, who will assist the AmeriCorps program administrator in ensuring grant compliance. Economic Empowerment Programs Director Andrea Miller will supervise the AmeriCorps program administrator. Ms. Miller has over ten years experience training advocates on how to provide financial counseling and conduct financial education groups. Both Ms. Johnson and Ms. Miller have served as AmeriCorps site supervisors.

The AmeriCorps program administrator, Michelle Fiore, will be responsible for the design and implementation of the program. She will manage the program budget, oversee compliance with state and federal requirements, coordinate recruitment of sites and members, attend state commission meetings, complete quarterly and year-end reports, conduct site visits, and plan and oversee training events. The program administrator will spend 90 percent of her time supervising the project. She was a VISTA in 2010, KCADV’s VISTA Leader in 2011 and has served as program since August 2012. KCADV’s finance and human resources administrator will be responsible for preparing the monthly expense reports and quarterly federal financial reports, coordinating member benefits including health insurance and worker’s compensation, processing the member living allowances and expense reimbursements, and all other expenses related to AmeriCorps.

KCADV’s Board of Directors is comprised of the executive directors of its 15 member programs and they have been directly involved in the planning and implementation of this grant. The board reviews the AmeriCorps grant at each meeting and provides feedback and assessment in an advisory capacity. In preparation for writing this grant, board members discussed and helped design the size and scope of the project. KCADV’s Economic Empowerment Advisory Committee is also involved in project design and implementation. The committee, which includes advocates, community resource providers, and AmeriCorps site survivors, recommends ways to improve service delivery, communication, and other aspects of this project. KCADV has made significant changes in its programming based on feedback from this committee.
COMPLIANCE AND ACCOUNTABILITY: Because KCADV takes the prevention and detection of compliance issues seriously, KCADV employs a full-time Director of Grants and Contracts (Vickie Johnson). Ms. Johnson will utilize her experience training and supervising AmeriCorps members to make sure KCADV adheres to all CNCS guidelines. While compliance with the terms of the AmeriCorps grant is ultimately the responsibility of the AmeriCorps Program Administrator, the Director of Grants and Contracts will conduct a review of member files to ensure that they meet CNCS requirements. KCADV has undergone five annual compliance visits from the Kentucky Commission on Community Volunteerism and Service (KCCVS). The most recent monitoring visit was in March 2015. There were no instances of noncompliance within the Economic Empowerment Corps program reported. Should a compliance issue arise, KCADV would notify KCCVS of the issue and proposed solution, and take action to remedy the problem in a timely manner.

In order to assure the safety of the vulnerable population we serve, KCADV has worked to streamline its background check process and ensure compliance. All National Sex Offender Registry checks are conducted prior to an applicant's interview. KCADV conducts state criminal background checks through Kentucky’s Administrative Office of the Courts (AoC) for top candidates. Official member selections are not made until the individual has cleared the AoC check. Members will complete an FBI fingerprinting at their pre-service orientation with KCADV. Members will not be allowed to perform service duties until proper background check documentation has been submitted and reviewed by KCADV.

The AmeriCorps Program Administrator will assess new sites for potential compliance issues before the site is cleared to begin member recruitment. All service sites will be reviewed for compliance during the program administrator's annual site visit. The AmeriCorps Program Administrator uses a site compliance-monitoring tool based on a similar tool created and used by KCCVS. Should a compliance issue be noted at a service site, the site will submit a corrective action plan that includes a resolution time frame and proposed date for a follow up visit. Severe or repeated instances of non-compliance from a service site will result in the member's relocation to a different host site. The site may not be considered to host a member in future grant years or cycles.

It is well understood among current EEC host sites that AmeriCorps members are intended to perform a service that the site currently doesn't have the capacity to provide. CNCS's guidelines regarding duplication, displacement and supplanting are outlined in the service site's contract with KCADV. These guidelines are also thoroughly reviewed, along with other prohibited site and member activities, during KCADV's annual supervisor training. KCADV requires that each member program submit a list
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of all staff members and positions monthly; this would indicate if a staff change has created a situation in which an AmeriCorps member duplicates or displaces paid staff. EE Corps members will not duplicate, displace or supplant volunteer staff or interns. Economic empowerment program participants are assigned an advocate who is responsible for working with them. KCADV also requires advocates to inform KCADV if the advocate assigned to a participant changes. This procedure is a safeguard that would alert KCADV if a member were taking over clients originally assigned to an intern or volunteer.

All AmeriCorps site supervisors will undergo training that focuses on AmeriCorps site compliance, program requirements and expectations, and prohibited activities. Prohibited activities are also outlined clearly in a Service Site Agreement. The AmeriCorps Program Administrator conducts quarterly conference calls with site supervisors. These calls will include a review of prohibited activities and address potential compliance risks.

KCADV's member contract clearly outlines grounds for the suspension or termination of a non-compliant member. The AmeriCorps Program Administrator conducts monthly calls with members. Time is set aside to review prohibited activities and address relevant compliance risks. Members' monthly time logs and progress reports are an important tool for monitoring compliance with CNCS requirements and expectations. Members submit time logs and progress reports that must be approved by the site supervisor and AmeriCorps Program Administrator. These time logs include a daily record of service activities that would indicate if a member was participating in prohibited activities. Member time and progress data are reviewed using the following standards: all service performed aligns with the member's service description; the member did not participate in prohibited activities; service hours spent on fundraising remain well under CNCS's 10% limit; the activities do not show signs that the member supplants, duplicates or displaces staff, interns or volunteers. Because data for economic empowerment programs like the IDA and microloan programs are tracked internally at KCADV, it is easy to cross-reference members' reports of enrollment in those programs. Members also submit sign-in sheets from financial education courses to assure that KCADV does not report duplicated numbers of clients being served. Time sheets will be immediately updated to remove instances of prohibited activity and resubmitted to KCADV (pending KCADV's decision on disciplinary action).

Members and site supervisors are encouraged to contact the program administrator if they have questions about the appropriateness of member service duties, or concerns about their site's adherence to all program requirements. A grievance procedure is also included in the member and service site agreement. Members and supervisors can submit complaints anonymously if they are aware of a
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violation of AmeriCorps rules, regulations or engagement in prohibited activities.

Cost Effectiveness and Budget Adequacy

COST EFFECTIVENESS: KCADV is requesting $13,300 from the Corporation for National and Community Service (CNCS) for each member service year (MSY), or a total of $266,000 (13,300 x 20 MSY = $266,000). KCADV’s AmeriCorps State budget includes: $266,000 CNCS funding (20 X $13,300 per MSY) and $132,335 site match (20 X $6,350 per service site + $5,335 additional match for member serving at KCADV). During the last grant period, KCADV increased the required site match each service year ($6,000 in year one, $6,100 in year two, and $6,350 in year three). No federal funds are currently used to meet this match requirement.

KCADV needs an increased cost in MSY for the 2016 - 2017 service year to account for increases in member health insurance premiums (the cost has increased by $20 per member per month), the CNCS-required minimum living allowance and the program evaluation ($2,000 budget). KCADV currently matches CNCS funding at 49.8%, which is 11.8% over the required minimum grantee share (38%) for a seven-year-old program and nearly matches the CNCS share dollar for dollar. KCADV’s current match/share exceeds CNCS expectations and the increase per MSY accounts for adjustments in CNCS requirements. Additionally, in an effort to boost retention, KCADV will pay the member beyond the minimum required for the first time in its history ($12,530 currently to $12,700 in year 1). Finally, this budget also for accounts for potential increases in health insurance and living allowance minimums for the entire three-year grant cycle. The total budget per program year is $398,335.

PROJECT BUDGET: CNCS Fixed administrative cost: $18,969; .90 FTE program administrator's salary and fringe: $52,724; AmeriCorps program administrator travel (site visits, CNCS sponsored meetings, and other essential travel for Program Administrator to attend member training and events): $3,170.

Member travel total: $5,548. Includes Mileage for AmeriCorps Members ($0.43/mi) for Pre Service orientation (162.5 mi X 20 members = 3,130 mi or $1,398, and lodging for 5 members (traveling over 3 hours) @ $100/night x 2 nights = $100; AmeriCorps State Launch (100 mi X 20 members = 2,000 mi, or $860, and lodging @ $100/night X 10 rooms = $1,000); End of Service Celebration (100 mi X 20 members = 2,000 mi, or $860); AmeriCorps Events; 50mi X 20 members = 1,000 mi, or $430).

Member training total: $2,050. Includes AmeriCorps Pre Service Orientation lodging and training space rental ($970), and meals (5 meals x 20 members @ 9/plate = $900); AmeriCorps State Launch meal cost @ $9/plate x 20 members X 1 meal = $180).
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Evaluation: $2,000.

Direct overhead expenses for the program administrator totaling $2,884; occupancy; $120, utilities; $120, Maintenance: $120; Telephone: $120 (all calculated at $10 x 12 months); Copying; $50 (1,000 copies x $0.05), Postage; $49 (100 x $0.49); Liability insurance: $60 ($5 x 12 month); AmeriCorps gear at $25 for 20 members: $500 ($15 for 1 t-shirt, $5 lanyard, $3 business cards, $2 for AmeriCorps pin with logo.) FBI background checks at $15 for 20 members: $300; Kentucky Administrative Office of Courts background check at $22 for 20 members: $440; AmeriCorps program administrator & supervisors background checks: $105; Completion of service incentive/reward for 20 members at $25: $400 (award/incentive for completing 1700 hours of service).

We budget $500 for a Member Emergency Assistance Fund from our non-CNCS funding to help members who are struggling with emergencies. This fund is also a retention tool that will help the member with expenses that might cause them to terminate their service for financial reasons.

Living allowance: $12,700 for twenty (20) members; $254,000; health insurance at $150 per member X 20 members x 12 months: $36,000; FICA at 7.65% of living allowance per 20 members: $19,431; workers compensation at 0.25% of living allowance per 20 members: $635

Non-CNCS resources: member sites (including KCADV and its member program or partner host sites) will pay site match fees of $6,350 per member hosted, contributing $127,000 (20 x $6,350 = $127,000). $49,157 comes from State/Local funding and $83,178 comes from private funding sources. KCADV provides an additional $5,335 from Economic Empowerment program funds as additional match for the member it hosts on site at KCADV ($132,335). Sites will also provide office space, equipment, and project supplies and will cover some of the travel and training costs for their member. KCADV estimates that each site supervisor will spend an average of 25 hours a month providing direct supervision to each AmeriCorps member at a rate of $19 an hour: 20 x 25 hours x $19 x 12 months = $114,000.

KCADV will contribute at least $331,380 to support this project. Most of those funds will come from the Economic Justice Project’s $1.2 million budget, more than half of which (54%) is funded through private and corporate foundations, including W.K. Kellogg, FINRA, Allstate, PNC, Wells Fargo, Toyota and other private sources.

EE Corps members will use $331,380 in KCADV funds to deliver services to clients. Members will be
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able to open IDAs for 75 clients ($300,000 in IDA match, or $4,000 in matching funds per client), and 20 clients will be able to borrow no-interest micro loans of $500 (20 X $500 = $10,000). Members will be able to tap $5,000 in emergency assistance for clients who need it. Members who provide credit counseling will be able to obtain 160 credit reports. (160 reports X $18 = $2,880). Finally, KCADV staff will supervise the AmeriCorps program administrator for an in-kind contribution of $13,500.

BUDGET ADEQUACY: The program budget aligns with our existing program and provides enough funding to expand our project to 20 members. Travel costs include mileage and lodging for events such as pre-service orientation, the KCCVS Service Launch and CNSC recognized state and national days of service. The budget includes all member and personnel costs. The budget includes an in-kind contribution for supervision of the AmeriCorps project administrator. KCADV has submitted a complete, line item budget as instructed in the NOFO for applicants seeking cost-reimbursement grants.

With the assistance of our state office (KCCVS) we were able to determine that KCADV actually has a credit of $7,576.39 with one of our federal funders. We are not delinquent on our cost share payment and are currently investigating which federal entity owes us this money.

Evaluation Summary or Plan

EVALUATION PLAN: The overall goal of KCADV's Economic Empowerment project is to help domestic violence victims and their families become empowered through financial independence and security. The Economic Empowerment project uses several strategies to accomplish this goal including financial education classes and counseling, case management, and asset building.

The proposed program evaluation plan for the Economic Empowerment project has three main objectives:

1. To examine progress and change on 10 main financial independence and stability measures at program entry and 12 months after program entry for three groups of participants.
2. To track secondary data on savings and credit scores for program participants over time.
3. To describe how financial independence and security impacts health, safety, and quality of life of domestic violence victims using the capabilities framework.

The primary method will consist of an intake assessment with a follow-up assessment 12-months
Narratives

after program entry along with collection of secondary data. It is proposed that all participants who enter the program will be assessed at intake. This information will be useful in describing the program participants as a whole, planning future services, making changes to the program, and in securing additional program funding.

A follow-up assessment 12 months after program entry is proposed for three groups of participants: 1) a group who complete financial education services only (n=50); 2) a group who complete financial education services (e.g., classes and/or case management) and participates in the Individual Development Accounts (IDA) program (n=50); and, 3) a group who does not participate in financial education services or the IDA program (n=50). Overall, it is proposed that a 70% follow-up rate be targeted and that KCADV staff conduct the surveys so that information is collected independent of any specific program site or individual who provided services. It is also recommended that the data be collected through an automated source rather than on paper. This will ensure the data is secure and will reduce time and effort in terms of transporting the information and entering the information into the computer.

KCADV will seek the services of an independent evaluator, who has experience conducting research regarding financial literacy and domestic violence. We are likely to work with staff at the University of Kentucky’s Center for Drug and Alcohol Research who are conducting a similar evaluation for KCADV that is scheduled for completion in September 2016.

Amendment Justification
NA

Clarification Summary

PRE-AWARD BUDGET FOLLOW UP from guidance received on 6/2/16.

1. Section C Staff Travel. Please encourage Travel to CNCS Sponsored Meetings.

RESPONSE: Travel to CNCS sponsored meetings is encouraged, and KCADV’s budget includes $1,470 for the AmeriCorps Program Administrator to attend CNCS’s Southern Cluster meeting. This includes airfare ($575), registration ($300), subsistence ($120 at 30/day X 4 days), lodging ($375 ($125/night X 3 nights) and $100 for miscellaneous travel expenses (shuttle, baggage, etc.).
Narratives

Q2. Section C Staff Travel ¿ Please move AmeriCorps member training to member training section.
RESPONSE: Cost for the AmeriCorps Program Administrator to attend AmeriCorps member training was moved to the member training section. Only the costs for the AmeriCorps Program Administrator to travel to AmeriCorps Member site visits, to CNCS-sponsored meetings, and AmeriCorps events (such as MLK Day of Service) are included.

Q3. Section C Staff Travel ¿ Please recalculate costs.
RESPONSE: Costs were recalculated to include, and account for cost for AmeriCorps Member site visits, Travel to CNCS-sponsored meetings, and AmeriCorps events. Total costs for staff travel are now $3,170.

Q4. Section C Member Travel ¿ Please clarify cost for recognition event.
RESPONSE: The End of Service Celebration is a member recognition event that includes the member’s final group service project, a Life After AmeriCorps training, and coaching on how to talk about AmeriCorps service in an interview or on a resume.
Members will receive an incentive valued at $25 for completing their service.
Mileage for AmeriCorps Members to attend this event is included in the budget.
20 members X 100mi = 2,000 mi @ $0.43 per mi = $860

5. Section G Member Training ¿ Please separate costs for training and member travel. Also, please provide purpose for member training events and calculations.
RESPONSE: Costs were separated for member training and travel in the budget, including purpose and calculations.

AmeriCorps Pre-Service Orientation: (162.50 mi @ $0.43 per mi x 20 Members) Lodging X 5 members @ $100/night x 2 nights = $1000 (for members traveling over 3 hours to attend training.)
AmeriCorps State Launch (Meeting of all Kentucky AmeriCorps members sponsored by the Kentucky Commission on Community Volunteerism and Service to be sworn in and complete a large service project together).
Mileage for AmeriCorps Members to attend: 20 members X 100mi = 2,000 mi @ $0.43 per mi = $860 $100/night X 10 rooms shared by 20 members = $1,000.
End of Service Celebration Mileage for AmeriCorps Members 20 members X 100mi = 2,000 mi @
$0.43 per mi = $860 Recognition event including service project, Life After AmeriCorps training and Resume building
AmeriCorps Events: Mileage for AmeriCorps Members to attend regional/local events such as MLK Day of Service and Mayor and County Day for Recognition of National Service Mileage for AmeriCorps Members 20 members X 50mi = 1,000 mi @ $0.43 per mi = $430

6. Section I Other Program Operating Costs ¿ Please create separate line items and calculations for AmeriCorps gear, End of year gift (Note: Gifts are not allowed. Recommend recognition award/incentive.); background checks, occupancy, utilities, liability insurance, maintenance, telephone, copying, and mail. Please explain cost for Member Emergency Assistance and Member Emergency Fund.

RESPONSE: AmeriCorps gear: $500 (25/member x 20 members) KCADV provides a T-shirt, AmeriCorps Kentucky pin and lanyard with the AmeriCorps logo.
Members will receive an incentive valued at $20 each at the Economic Empowerment Corps End of Service event.

Separate line items were created for background checks, occupancy, utilities, liability insurance, maintenance, telephone, copying, and mail.
KCADV budgeted $500 for a Member Emergency Assistance Fund from our non-CNCS funding to help members who are struggling with financial emergencies. This fund is also a retention tool that will help the member with expenses that might cause them to terminate their service for financial reasons.
The fund accounts for $50 per member for 20 members, or $500 total.

7. Section II B Member Support Costs ¿ Unemployment Insurance is unallowable unless the state mandates coverage for members. Please clarify or rebudget funds.
The Kentucky Commission on Community Volunteerism and Service confirmed that the state of Kentucky does not mandate unemployment coverage. Funding originally budgeted for unemployment coverage was re-budgeted to encourage travel to CNCS sponsored events.

8. Source of Funds ¿ Please identify source (KCADV/KCADV) and add $2 to agree with total budgeted
**Narratives**

match.

KCADV/KCADV programs included all host sites. This was clarified in the budget in the following way:

- Host site match from state/local funding sources (cash, state/local) = $49,157
- Host site match from private funding sources (cash, private) = $83,178
- $2 was added to agree with the budget, or $132,335 in match funding.

Grant compliance follow-up: As of 3/31/16, subgrantee is delinquent on its cost share payment. The cost share must be paid or justification sent to your CNCS grants officer, or no awards will be processed.

AmeriCorps Program Administrator Michelle Fiore called the VISTA Member Support Unit. Ms. Fiore was told that KCADV has a credit of $7,575.39 from a prior VISTA grant ended in 2013. Below is the correspondence via e-mail with the VISTA Member Support Unit (Helpdesk) from 4/25/16 to 06/06/16.

Response Via Email (Twilliams) 04/25/2016 03:39 PM
Good Afternoon MS Fiore. Ms. Fiore, this message is regarding the issue that we discussed this afternoon involving the balance on your account. As advised we show that you have a negative balance (owed amount) of $7,576.39 related to grant #07VSSKY014. We are forwarding this information to our Vista Cost Share Department to look into getting the funds refunded. Thank you for contacting The National Service Hotline.

Subject: REFUND Kentucky Coalition Against Domestic Violence
Response Via Email (kweiss) 04/25/2016 05:04 PM
Hello Michelle, your refund request has been received and is under review. We will be in touch again once the review is completed. Thank you for contacting the National Service Hotline.

Response Via Email (kweiss) 04/25/2016 05:04 PM
Hello Michelle, your refund request has been received and is under review. We will be in touch again once the review is completed. Thank you for contacting the National Service Hotline.

Response Via Email (mhossen) 6/03/2016 01:57 PM
Hello Michelle. For our conversation, this is what the trust department had responded in the ticket. $2,525.25 has been transferred from 2010 agreement to pay off invoice SN-13-05-55115 under 2012 agreement. This transfer now shows up on the Acct. Statement. Thanks. If you have any other questions please feel free to contact our helpdesk. Thank You.

Response Via Email (kweiss) 06/06/2016 08:11 AM
Hello, we are working on your refund request. The message about the $2,525.25 was part of the internal record of the refund review we are doing, so it likely did not make sense outside of that context. We hope to have the refund review completed before week's end. We will contact you again at that time. Thank you.

KCTCS PARTNERSHIP: Our partnership with the colleges in the Kentucky Community and Technical College systems (KCTCS) has had some unforeseen challenges. KCTCS has experienced a 4.5% budget decrease from the state government. This has resulted in the layoffs, furloughs and hiring freezes at all sixteen KCTCS colleges. 506 positions, including 170 faculty and staff jobs that were occupied, were cut. KCTCS colleges cannot afford the site match to host a member. However, KCADV is working on funding to continue financial education and matched savings programs at KCTCS from other private sources. Current KCADV funding will allow current participants to graduate from the matching savings program. AmeriCorps Members will provide current participants with required financial education.

A. General clarification items:
1. If the application is being considered for an amount different than the original request (funding, MSY, and/or slots), please revise the Executive Summary, budget, and performance measures as necessary to reflect the amount for which the application is under consideration.

RESPONSE: The Kentucky Coalition Against Domestic Violence is being considered for the amount of funding and slots requested in its original application.

2. Funding is extremely competitive and limited this year. Having a low Cost per Member Service year (MSY) is a competitive advantage. Applicants submitting with a low cost per MSY will receive higher priority for funding. Please consider decreasing the application's proposed cost per MSY by revising the CNCS share of the program budget, or provide a compelling explanation for why the cost/MSY cannot be decreased. CNCS will review both the individual program cost per MSY and the aggregate cost per MSY after the clarification period and may elect to make further decreases in cost per MSY.
Narratives

and/or may be only able to partially fund applicants.

RESPONSE: KCADV is making no changes in the amount or number of slots requested.

B. Programmatic clarification items:
1. The unique and significant contributions of members providing the financial literacy education, credit counseling, matched savings, and micro-loan programs are unclear. Please describe how the program will ensure that AmeriCorps members will make a unique and significant contribution to existing efforts to address the stated problem.
RESPONSE: Members of the Economic Empowerment Corps are empowering survivors to overcome the barriers of financial abuse. Many survivors feel that they will be judged for decisions made under duress or by their abusers without their knowledge. The EEC member focuses on helping survivors understand and improve their financial situations without becoming overwhelmed. Members help survivors search for the right bank account, settle debts with creditors, and access public assistance. While survivors are learning money and credit management skills, they are also learning how to advocate for themselves. This service is unique because it tries to rebuild the clients’ self-worth while they complete short, and long-term financial goals. This helps survivors find and maintain employment, obtain housing and begin saving. Our hope is that the survivors will build confidence and learn decision-making skills that will translate into other parts of their lives.

C. Budget compliance clarification:
1. Section C Staff Travel -Please encourage Travel to CNCS Sponsored Meetings.
2. Section C Staff Travel -Please move AmeriCorps member training to member training section.
3. Section C Staff Travel -Please recalculate costs.
4. Section C Member Travel -Please clarify cost for recognition event.
5. Section G Member Training -Please separate costs for training and member travel. Also, please provide purpose for member training events and calculations.
6. Section I Other Program Operating Costs -Please create separate line items and calculations for AmeriCorps gear, End of year gift (Note: Gifts are not allowed. Recommend recognition award/incentive.); background checks, occupancy, utilities, liability insurance, maintenance, telephone, copying, and mail. Please explain cost for Member Emergency Assistance and Member Emergency Fund.
Narratives

7. Section II B Member Support Costs - Unemployment Insurance is unallowable unless the state mandates coverage for members. Please clarify or rebudget funds.

8. Source of Funds - Please identify source (KCADV/KCADV) and add $2 to agree with total budgeted match.

RESPONSE: Revisions were made to the Budget Narrative as instructed in the clarification letter.

Grant compliance clarification 1: As of 3/31/16, subgrantee is delinquent on its cost share payment. The cost share must be paid or justification sent to your CNCS grants officer, or no awards will be processed.

RESPONSE: With the assistance of our state office (KCCVS) we were able to determine that KCADV actually has a credit of $7,576.39 with one of our federal funders. We are not delinquent on our cost share payment and are currently investigating which federal entity owes us this money.

D. Performance Measure clarification items:

Please make the following changes in the Performance Measures screens in eGrants unless otherwise indicated:

1. For the performance measure, "Providing Financial Literacy Through Service":
   a) Please remove the youth component for O1 and O9 as it appears the curriculum would be very different from the adult intervention. Please adjust the MSY and member allocations for the performance measure to more accurately reflect the member activities/time spent on member activities as described in the application narrative. In addition, please change the O1 and O9 targets to only include the intervention with adults.
   b) In the Described Instrument section of the measure, please describe how the individuals counted under this measure meet the definition of "economically disadvantaged" as specified in the National Performance Measure Instructions.
   c) In the Described Instruments section of the measure, please describe how the program will ensure that individuals are not double-counted under the O1 measure.
   d) In the Described Instrument section of the measure, please specify the minimum number of days, hours, or other units of participation that will be required in order for an individual to be counted as having received financial literacy services, O1 Output measure.
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e) In the Described Instrument section of the measure, please specify the level of gain/amount of improvement that will be required in order for an individual to be counted under the O9 Outcome measure. Please also provide a justification for why this level of gain/improvement is significant.

f) In the Described Instrument section of the measure, please describe the timing of the pre- and post-assessments; verify that the same instrument will be used for both the pre- and post-assessments; and, verify that the pre-assessment data can be matched with the post-assessment data for each individual assessed.

g) Improved financial knowledge should be based on pre-defined learning objectives. In the Described Instrument section of the measure, please describe the pre-defined learning objectives of this intervention that will represent improved financial knowledge and be measured on the pre- and post-assessments.

2. Please remove the applicant-determined "Credit Counseling" performance measure from the application as no MSYs or members are allocated to this measure.

RESPONSE: Revisions were made to the performance measure screens as instructed in the clarification letter.

E. Evaluation clarification items:
Please respond in the eGrants narrative field labeled 'Clarification Summary' unless otherwise indicated: N/A

KCADV was not asked to clarify any items regarding its evaluation or evaluation plan.

F. MSY with No Program Funds Attached clarification items:
Please respond in the eGrants narrative field labeled 'Clarification Summary' unless otherwise indicated.

Applicants may request No-Cost MSYs. These additional No-Cost MSYs are national service positions in which no grant funds will be awarded. In other words, grantees could receive additional AmeriCorps positions but no additional grant funds. Programs will be responsible for using their own or other resources to pay program costs, member support costs and other operating expenses. Keep in mind that full-time AmeriCorps program costs include expenditures for the AmeriCorps living allowance, health care and criminal history checks. Programs are not required to pay living allowances or cover health care for less-than-full-time members. If you wish to request no-cost MSYs, please respond to the following and add the additional slots to your budget and Executive
Narratives

Summary, and adjust your performance measure targets and MSY allocations.
3. Specify the number and type of slots requested. Please confirm that for the MSYs requested, the additional members will only engage in activities aligned with the proposed member activities outlined in the application narrative.
4. Describe the resources that will be provided to adequately support the additional members and how they are sufficient to support the member support costs, management, oversight, program operations, and program activities.
5. Indicate the source(s) of non-CNCS funds. Provide a brief description of the amount, classification (cash or in-kind), and source(s) (State/Local, Federal, Private) for all resources secured to manage, monitor, and support these additional members.
6. Describe the organization's capability and capacity to successfully implement, manage, and monitor the additional members.

RESPONSE: The Kentucky Coalition Against Domestic Violence does not wish to apply for MSY with No Program Funds Attached at this time.

CLARIFICATION: ROUND TWO
Please provide responses directly in the budget unless otherwise indicated.
1. The returned budget is $1 over the amount clarified for the CNCS share. Please revise the budget so that the CNCS share matches the clarified amount.
RESPONSE: The $1 was removed from the budget and now matches the clarified amount ($266,000).
2. Budget Compliance Issues: Budget items are not addressed.
RESPONSE: KCADV submitted our responses in the budget and budget narrative section as instructed. We will address the budget items in the clarification section as well.
From Clarification Round One (with responses)
C. Budget compliance clarification:
1. Section C Staff Travel - Please encourage Travel to CNCS Sponsored Meetings.
RESPONSE: Travel to CNCS Sponsored Meetings was specifically added and encouraged in the budget narrative: AmeriCorps program administrator travel (site visits, CNCS sponsored meetings, and other essential travel for Program Administrator to attend member training and events): $2,970.
2. Section C Staff Travel - Please move AmeriCorps member training to member training section.
RESPONSE: Amount for staff travel was moved to Member Training.
Member training: AmeriCorps Pre Service orientation lodging (1,000), training space rental ($1470),
and meals ($900). State Launch lodging ($500), and meals ($180); Lodging and meals for Program
Administrator ($115). - Evaluation: $2,000. Direct overhead expenses for the program administrator
totaling $2,884

3. Section C Staff Travel - Please recalculate costs.
RESPONSE: Cost was recalculated as instructed and now amounts to $2,884.

4. Section C Member Travel - Please clarify cost for recognition event.
RESPONSE: End of Service Celebration travel for members (2,000 miles @ $0.43 a mile) will cost
$860.

5. Section G Member Training - Please separate costs for training and member travel. Also, please
provide purpose for member training events and calculations.
RESPONSE: Member training: AmeriCorps Pre Service orientation lodging (1,000), training space
rental ($1470), and meals ($900). State Launch lodging ($500), and meals ($180); Lodging and
meals for Program Administrator ($115).

6. Section I Other Program Operating Costs - Please create separate line items and calculations for
AmeriCorps gear, End of year gift (Note: Gifts are not allowed. Recommend recognition
award/incentive.); background checks, occupancy, utilities, liability insurance, maintenance,
telephone, copying, and mail. Please explain cost for Member Emergency Assistance and Member
Emergency Fund.
RESPONSE: AmeriCorps gear at $25 for 20 members: $500 ($30 for two T-Shirt, $10 for lanyard, $5
for logo pin, $5 for business cards);
FBI background checks at $15 for 20 members: $300; Kentucky Administrative Office of Courts
background check at $22 for 20 members: $440; AmeriCorps program administrator & supervisors
background checks: $105;
Narratives

Completion of service incentive/reward for 20 members at $25: $400 (award/incentive for completing 1700 hours of service).

We budget $500 for a Member Emergency Assistance Fund from our non-CNCS funding to help members who are struggling with emergencies. This fund is also a retention tool that will help the member with expenses that might cause them to terminate their service for financial reasons.

7. Section II B Member Support Costs - Unemployment Insurance is unallowable unless the state mandates coverage for members. Please clarify or rebudget funds.
RESPONSE: Unemployment was removed from budget and funds were budgeted to staff travel to encourage more attendance at CNCS sponsored trainings, and to member training.

8. Source of Funds - Please identify source (KCADV/KCADV) and add $2 to agree with total budgeted match.
RESPONSE: Member sites (including KCADV and its member program or partner host sites) will pay site match fees of $6,350 per member hosted, contributing $127,000 (20 X $6,350 = $127,000). $49,157 comes from State/Local funding and $83,178 comes from private funding sources. KCADV provides an additional $5,335 from Economic Empowerment program funds as additional match for the member it hosts on site at KCADV ($132,335).

3. Grant Compliance Issues: GO is in communication with Grantee to address delinquent debts with their subgrantees, per our call on 4/18/16.
RESPONSE: AmeriCorps Program Administrator Michelle Fiore called the VISTA Member Support Unit. Ms. Fiore was told that KCADV has a credit of $7,575.39 from a prior VISTA grant ended in 2013. Below is the correspondence via e-mail with the VISTA Member Support Unit (Helpdesk).

Subject
REFUND Kentucky Coalition Against Domestic Violence

Discussion Thread
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Hello Michelle, your refund request has been received and is under review. We will be in touch again once the review is completed. Thank you for contacting the National Service Hotline.
Response Via Email (Twilliams) 04/25/2016 03:39 PM
Good Afternoon MS Fiore
Narratives

Ms. Fiore, this message is regarding the issue that we discussed this afternoon involving the balance on your account. As advised we show that you have a negative balance (owed amount) of $7,576.39 related to grant #07VSSKY014. We are forwarding this information to our Vista Cost Share Department to look into getting the funds refunded.

Thank you for contacting The National Service Hotline.

Continuation Changes

NA

Grant Characteristics