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Executive Summary

YSA and Save the Children (STC) are pleased to collaborate on this proposal to train 1,000 volunteers who will mobilize a minimum of 2,000 young Americans to engage in at least 100 public education or community service activities that prepare communities for disasters as part of September 11th National Day of Service and Remembrance. YSA and STC are ideal partners. STC is a global leader in disaster preparation and relief, providing aid to millions of people in dozens of countries each year. Through direct, sustained intervention in response to America's disasters, STC partners with a vast network of organizations dedicated to disaster services. YSA helps young people find their voice, take action, and make an impact on vital community issues. As experts in youth engagement, YSA partners with issue-area leaders like STC to dramatically increase the scale and impact of youth-led interventions.

YSA and STC will:

- Activate youth through a nation-wide call to service for 9/11, promoting STC's Prep Rally program through our extensive partnership networks;
- Train 1,000 youth and adult leaders to conduct at least 100 Prep Rallies and/or Prep Projects through in-person trainings and online webinars. We will create a toolkit specific to this program, drawing on our extensive body of knowledge on disaster preparation and youth engagement.
- Fund 20 local organizations to support youth-led efforts that prepare communities for disasters, and
- Recognize exceptional youth-led disaster preparation efforts, helping other communities to adapt and replicate them.

The program will be promoted nationally, with targeted outreach and in-person trainings in four geographic regions with the greatest need: the Mid-Atlantic (DC, MD, VA), the South (OK, TX, AR, LA, MS), California, and the Northeast Tri-State Area (NY, NJ, CT).

As a result of this program, 10,000 people -- mostly children -- will be trained by volunteers in disaster readiness and 10,000 people will be directly benefited through disaster readiness service projects.

Program Design

YSA (Youth Service America) and Save the Children (STC) are pleased to collaborate on this proposal. In partnering with FEMA around the National Strategy for Youth Preparedness Education, YSA and STC discovered a common commitment to activating and supporting youth-led efforts to prepare communities for disasters. Together, we will engage youth volunteers in organizing Prep Rally public education events and Prep Project community service events on September 11th.

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The Prep Rally is Save the Children's new emergency preparedness program for children grades K-5 covering the basics of getting ready for disasters, including 1) Recognizing Risks, 2) Planning Ahead, 3) Gathering Wise Supplies, and 4) What to Do During a Disaster. The Prep Rally gives communities resources and activities that make disaster education fun and engaging. This distribution approach is unique as it helps identify and cultivate champions for children's safety from within the community so that the program can be implemented and sustained locally. The Prep Rally Kit can be viewed at www.savethechildren.org/PrepRally. Since launching in May 2014, Prep Rallies have been implemented in 21 states and DC, helping more than 20,000 children become more prepared.

Youth Service Model - Empowering teens as change agents around this cause can help protect children and families across America, so in March 2015, Save the Children launched its new Prep Rally Youth Service Model through which teens are trained to be Prep Rally program implementers for young children as well as safety advocates in their community.

Prep Projects Program - In addition to 9/11 Prep Rally events, youth volunteers will be mobilized to organize 9/11 Prep Projects -- community service projects to help people prepare for or mitigate disasters. Project categories will include: assemble and distributing readiness supply kits; organizing blood drives; making property improvements to reduce potential injury and property damage (mitigation); conducting disaster readiness audits to identify areas for improvement; and canvassing door-to-door or in public places to help their neighbors prepare for disasters.

GOALS: 1,000 volunteers trained and/or supplied with resources to organize 100 Prep Rallies or Prep Projects that will be registered on YSA.org.

2,000 youth volunteers engaged (20 per project/event) by trained volunteers who will collectively train 10,000 people (mostly children) in disaster readiness and provide direct service benefiting 10,000 people.

YSA works through four core strategies: we activate, fund, train, and recognize young people and their adult allies. The design of this program is organized around these four areas.

ACTIVATE - In July, August, and early September, YSA will promote the September 11th Prep Rally program through a nationwide communications and outreach campaign, including:

- * YSA's websites and e-mail marketing to YSA's 80,000 contacts, including the Youth Service Briefing e-newsletter, circulation 40,000.

- * Online outreach, including YSA's Facebook, Twitter, Instagram, and YouTube channels.

- * Outreach via 150 National Partner organizations in the volunteer, national service, youth development, K-16 education, faith-based, and nonprofit sectors -- including those who serve veterans

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and military families.

* Outreach to 75 Lead Agencies -- citywide or statewide organizations that play a convening role in YSA's signature campaign, Global Youth Service Day.

YSA will subcontract with Save the Children to promote the program through:

* Save the Children's Get Ready Get Safe website (www.savethechildren.org/GetReady). The website has had more than 30,300 visits and 68,300 page views since January 2014.

* Get Ready Get Safe e-newsletter distributed to 200,000 recipients and Save the Children's e-organizational newsletter distributed to 400,000 recipients

* Online outreach, including STC's Facebook and Twitter channels

* 200 development program partner communities in underserved, rural communities in 15 states

* Registered Prep Rally Communities - 500 communities in 36 states

* Save the Children Clubs, a growing network of student-run groups at high schools and universities that raise funds and awareness for the agency. In 2015, STC announced a partnership with Optimist International, one of the world's largest service club organizations with 75,000 members in more than 2,500 local clubs around the world.

* STC will reach out to partners including: FEMA, CDC, National Weather Service, National Center for Faith-Based and Community Partnerships, and National Voluntary Organizations Active in Disaster.

TRAIN - YSA and Save the Children will develop a new toolkit for youth and their adult champions to help them implement education events and service projects focused on disaster preparation. The new toolkit will be posted on both the YSA and STC websites, and used in the in-person or online trainings described below. This resource will draw from and build on several existing resources:

* YSA's Youth Changing the World: A Service Project Toolkit, a resource help young people develop their own service projects from creation to completion. The toolkit can be viewed at www.YSA.org/resources

* YSA's "We Serve to Remember" resource, with ten reflections about 9/11/01 and related ideas for service projects.

* Save the Children's Prep Rally Youth Service Guide: Outlines emergency preparedness-themed community service project ideas.

* Save the Children's Prep Rally Youth Service Toolkit: Provides tools, templates and resources to help youth design and implement successful Prep Rally events and activities.

* Save the Children's Prep Rally Program Kit: The base curriculum for the Prep Rally program,

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designed to teach children grades K-5 the basics of getting ready for disasters. Through the proposed program, teens will be trained on and supplied with these resources to deliver Prep Rally programs. This Kit includes a Prep Rally Playbook (a step-by-step leader guide), a Child Guide, and Family Guide.

The Prep Rally Curriculum was developed by a team of STC's leading emergency experts, including certified emergency managers and those with graduate degrees in public health, emergency communication, public policy, social work, and child psychology. The Prep Rally was externally reviewed by the CDC's Office of Public Health, Response and Preparedness as well as certified emergency managers at AmeriCares and has since been endorsed and promoted by FEMA.

In-person trainings - YSA and STC will design an in-person training for youth and their adult allies. We will ask that teams of 3-4 youth and adults attend the training together representing a school or community group. Trainings will be conducted by two people (one YSA staff member and one STC staff member), be designed to last approximately four hours, and prepare youth-adult teams to organize Prep Rally and Prep Project events. The trainings will be free of charge for participants. YSA will solicit applications from local organizations to serve as training hosts. (See the "Fund" section and the "Utilizing Community Resources" section for more information about our work with training hosts.) YSA and STC will conduct an average of at least five trainings in each of the four target regions, for a minimum of 20 trainings over the two year period. In-person trainings will be provided in two target regions in year one and the other two target regions in year two.

Online training - Drawing from the resource and the in-person training, YSA and STC will record an online training, covering the same material but shorter in length, to be posted on both of our websites.

YSA will follow-up with people who view this training to determine if they are planning projects, and encourage them to register on a special online project map that YSA will create.

FUND - For nearly 15 years, YSA has supported youth-led projects with grants, awarded on a competitive basis. We have significant experience in all aspects of administering grants, including grant promotion, selection of winners, technical assistance, promotion of winners, compliance monitoring, and reporting.

Through this project, YSA will competitively award 20 subgrants each year to local organizers who will be engaged and monitored throughout the program period:

* YSA will provide up to 10 organizations that host in-person trainings with grants of \$2,000 each.

These grants can be used for 1) costs associated with the trainings -- including space, food, promotion of the training, etc. -- but not any staff time costs; and 2) direct costs not including staff time

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associated with local 9/11 projects, include printing, snacks, supplies, et. These grants will be available to organizations located in the targeted geographic for each year (DC, MD, VA, OK, TX, LA, AR, MS in Year One; CA, NY, NJ, and CT in Year Two).

* 10 grants to 9/11 project leaders: YSA will provide up to 10 organizations that help organize multiple 9/11 projects in their community with grants of \$1,000 each. These grants can be used for direct project costs, including printing, snacks, supplies, etc. -- but not including staff time. These grants will be available to organizations located in the targeted geographic regions that are NOT receiving in-person trainings that year (CA, NY, NJ, and CT in Year One; DC, MD, VA, OK, TX, LA, AR, and MS in Year Two). In Year One, this strategy is designed to 'soften the ground' for Year Two by working with potential training hosts. In Year Two, these grants will extend the efforts of year one activities.

RECOGNIZE - Using the Cred.ly platform, YSA will offer 9/11 Prep Rally and 9/11 Prep Project badges. Earned badges can be shared by participants via LinkedIn, Facebook, Twitter or their own blog, portfolio or website, increasing public exposure of the program. Each week, YSA recognizes an Everyday Young Hero. As part of the program promotion, YSA will recognize at least 5 program participants as Everyday Young Heroes in August and September.

TARGET REGIONS - While the program - including the resource and the online training, will be promoted nationally - we will focus our outreach and in-person training in four target regions:

Year One: Mid-Atlantic (DC, MD, VA) and South (OK, TX, LA, AR, MS)

Year Two: California (whole state) and the Northeast/Tri-State Area (NY, NJ, CT)

These target regions include four of the five most-populated metro areas (New York, Los Angeles, Houston, Dallas-Ft. Worth) as well as areas at increased risk of disasters.

EVIDENCE OF NEED - Children (ages 0-18) represent 25% of the U.S. population and have unique needs in disaster preparation and response. On any given working day, 69 million U.S. children are out of their homes, in school or child care. The U.S. is underprepared to protect children in crises. Less than half of American families have an emergency plan. There is a need to have trained youth and adults educated on the needs of young children in emergencies and equipped to teach children about preparing for emergencies. Households with school children who bring home preparedness materials are 75% more likely to have a household plan and discuss it as a family. And those who volunteer with a response agency or organization focused on community safety, as teens would be in this project, are 74% more likely to be familiar with alerts, warning systems, and local hazards.

California: CA is located in the hottest and driest region of the country. Approximately 37 million

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acres of CA are at risk from wildfire. There are 200 potentially hazardous fault zones in the state, and more than 70% of CA's population resides within 30 miles of a fault.

Northeast: The Northeast states of New York, New Jersey, and Connecticut are at-risk from both natural disasters and man-made hazards such as chemical spills, utility disruptions, and terrorism. In the last ten years there have been 61 disasters impacting this area. According to the National Climate Assessment, "heat waves, coastal flooding and river flooding will pose a growing challenge to the region."

Mid Atlantic: Residents of DC, Maryland, Virginia are at an elevated risk for a variety of natural disasters, and with the region being home to the nation's Capital, there is an increased threat of terrorism. The Mid Atlantic is home to a large immigrant population; 16% of the population speaks a language other than English. Language barriers restrict access to accurate, timely and helpful information. Additionally, with many jobs centered in the Washington, D.C. metro area, children are often separated by many miles from their parents at work, making reunification challenging in a mass casualty event.

Southern States: Texas, Oklahoma, Louisiana, Arkansas and Mississippi have seen over 280 FEMA-declared emergencies in the past 10 years, including wildfires, winter storms, tornadoes, hurricanes, flooding, and extreme wind.

USE OF EXISTING COMMUNITY RESOURCES - We will use existing community resources in organizing the in-person training events in target states by working with our local organization partners to host the training events. Training hosts will be asked to:

- * Provide a training site, as well as snacks and/or a meal for participants
- * Help promote locally to guarantee at least 10 teams participate in the training
- * Engage at least one community resident to discuss lessons learned from 9/11 and the ongoing significance as a day of service and remembrance. This person could be a) a member of the military (active or veteran) or b) a first responder (police, fire, EMT, etc.) YSA will provide talking points for this speaker, which he/she can adapt.
- * In coordination with local partners, commit to engaging at least 200 youth in disaster preparation projects that take place on/around September 11th
- * Report on project (including number of volunteers engaged) to YSA by September 30th

PARTNER ENGAGEMENT CAPACITY - YSA and STC's Networks and Experience in Target Regions: YSA and STC have rich partnership networks. YSA works with partners in many ways; some of our closest relationships are with organizations that serve as Lead Agencies for Global Youth

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Service Day (GYSD), YSA's signature event. Lead Agencies are selected on a competitive basis and organize planning coalitions that engage hundreds to thousands of youth volunteers in a city or state. Lead Agencies from the past three years are noted below. Many of these organization will be interested in being training hosts; all will promote through their networks.

Southern Region - In the past three years, YSA has worked with the following GYSD Lead Agencies:

- * LA -- Volunteer Louisiana Commission (state-wide)
- * MS -- Columbus-Lownes Public Library (Columbus), AmeriCorps Reads MS (state-wide)
- * TX -- Arlington Alliance for Youth, Texas Juvenile Justice Department (state-wide), Volunteer Houston, International School of the Americas (San Antonio), City Year San Antonio, United Way El Paso

Over the last ten years, STC has led the Resilient and Ready Communities initiative in Tulsa, OK; New Orleans, Baton Rouge, Shreveport, and Alexandria in LA; the counties of Jackson, Harrison, Hancock, Stone, Pearl River, and George in MS; and Bexar, Travis, Dallas, and Harris counties in TX.

Oklahoma: STC has strong partnerships with Oklahoma City and Moore school systems where they have served 17,400 children with 97 community partners including military bases.

Louisiana: Save the Children has worked in Louisiana since Hurricane Katrina, partnering with 4 sites in 3 parishes through our education programs, serving 1,262 children.

Mississippi: Save the Children first began programs in Mississippi in 1933 and currently serves 11 communities in 9 counties, serving 4,492 children through education programs.

Arkansas: STC currently partners with 11 sites in 8 counties, serving 6,346 children. STC is currently engaging with child care resource and referral agencies and emergency managers across the state.

Texas: Save the Children has a working partnership with Texas Safety School and will be training youth as part of its annual Youth Preparedness Camp in June 2015.

Mid Atlantic (DC, MD, VA): In the past three years, YSA has worked with the following Lead Agencies:

- * DC -- Food and Friends, City Year, Serve DC
- * MD -- University of Maryland Baltimore
- * VA -- Hanover County Department of Community Resources (Ashland), Volunteer Fairfax, Youth Volunteer Corps of Hampton Roads (Newport News), Family Service of Roanoke Valley, and Sussex County 4-H (Waverly).

With a headquarters in Washington, DC, STC provides regular preparedness, response and recovery program trainings in the region through partnerships with local school systems, child care

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organizations, response-focused organizations and afterschool programmers.

North East (NY, NJ, CT): In the past three years, YSA has worked with the following GYSD Lead Agencies:

* NY -- Greening Forward (New York), Lakota Children's Enrichment (Scarsdale), Harlem Grown, Redemption, Inc. (Brooklyn), DOROT (New York), Community Charter School (Buffalo), World Cares Center (New York)

* NJ -- American Legion Post 295 (Northfield)

* CT -- Hands On Hartford

Headquartered in Fairfield, CT, STC developed strong partnerships with the communities devastated by Hurricane Sandy and since 2012, STC has helped more than 32 community partners and 3,041 children grades (K-5) in New York, New Jersey and Connecticut including the Far Rockaways, Brooklyn, and Staten Island, NY and Atlantic City, NJ. STC has strong connections with school systems in Connecticut as well as with New York City Office of Emergency Management, New York Parks and Recreation Society, NJ VOAD, and NJ Afterschool Alliance.

California: In the past three years, YSA has worked with the following GYSD Lead Agencies: SuperFood Drive (Los Angeles and San Francisco), SCRAP Gallery (Indio), Compton Youth Build (Long Beach), Community Partners for New Ground (Los Angeles), City of Sacramento, Positive Alternative Recreation Teambuilding Impact Program (San Jose), Enrich LA, Feeding Forward (Berkeley), Hands On Central CA (Fresno), Cities of Service (Richmond), Excel Youth Zone (San Diego), One OC (Santa Ana),

STC currently reaches 10,100 children at 30 sites in 2 counties in California through an afterschool literacy program. In Los Angeles County in 2011-2013, STC set up and led a Children's in Disasters Working Group to guide emergency planning and education in the region. In 2007, STC responded to California wild fires, setting up its Child-Friendly Spaces. STC has strong partnerships with the school systems in LA County and Southern California VOAD.

VETERAN & MILITARY FAMILY MEMBER ENGAGEMENT - YSA will reach out specifically to our National Partners who work with veterans and military families, including the Department of Defense Military Community and Family Policy Office of Children and Youth, Blue Star Families, and The Mission Continues. YSA will coach training organizers in local outreach to veteran and military family groups, and the training agenda will include information on how project organizers can do similar outreach.

SEPTEMBER 11TH EVENTS - On or around September 11, youth volunteers will hold Prep Rally

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public education events and lead Prep Project community service events. All project organizers will be asked to register their project on YSA's website. We will share all project information with MyGoodDeed/911day.org, CNCS/Serve.gov and FEMA's event database.

NATIONAL PERFORMANCE MEASURES & TARGETS

This program will train 1,000 volunteers as Prep Rally and Prep Project organizers, who will in turn recruit and manage an additional 2,000 community volunteers. Through Prep Rally events, 10,000 individuals will receive CNCS-supported services in disaster preparedness as they learn the basics of getting ready for disasters, including 1) Recognizing Risks, 2) Planning Ahead, 3) Gathering Wise Supplies, and 4) During a Disaster. Through Prep Projects, 10,000 number of individuals will receive CNCS-supported services in disaster preparedness or disaster mitigation.

DATA COLLECTION - We will collect performance measurement data in a number of ways:

People will be required to complete a sign up form on YSA.org to download resources, so we will be able to track who is downloading resources, where they are from, and follow-up to ask for more information and promote continued engagement. The number of people trained will be tracked via an online event registration form, with in-person attendance verified by YSA and STC trainers. Online training participation will be tracked via our webinar platform, which tracks both registration and attendance. Additionally, views of the webinar archive video will be tracked using YouTube's built-in analytics. We will conduct a 3-5 question pre/post survey of training participants to assess increases in disaster readiness.

Prep Rally and Prep Project events will be registered on YSA's website. This registration form will collect contact information of event organizers so that we can follow up after 9/11 to collect impact data.

Prep Rally organizers be asked to report the number of volunteers who helped organize and lead the training, the number of people trained, and the results of the pre/post survey. Service project organizers will be provided with a list of possible project outputs when they register their project as well as a volunteer sign-in document template. They will be asked to report the number of volunteers who participated in the projects, the estimated number of project beneficiaries, and the project outputs.

TIMELINE - Resource and training development will take place in June and July. Promotion of the program will take place immediately upon notification of award through early September. Trainings will take place in August, with Prep Rally and Prep Project events taking place on or around September 11. Impact data collection will occur through September 30, with final program reporting

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in October.

ENGAGEMENT OF NEW & DIVERSE GROUPS - Engaging youth 'not traditionally asked to serve' as always been central to YSA's mission. In fact, YSA's new strategic plan includes specific goals for the number of first-time servers and young children that we engage. When selecting training hosts, the ability to reach new and diverse groups will be a particular consideration. Additionally, Save the Children's education programs reach the most impoverished, remote areas in 15 states, including Native American tribes in Oklahoma.

CONNECTING VOLUNTEERS TO ONGOING OPPORTUNITIES TO SERVE - YSA will also promote 9/11 Day of Service as an opportunity to launch a fall Semester of Service (a program of YSA) that would go through MLK Day of Service. Everyone who participates in September 11th activities will be encouraged to organize follow-up activities on National PrepareAthon! Day - September 30, 2015. Additionally, everyone who registers to participate will be added to YSA's and Save the Children's e-mail lists and will receive ongoing updates with additional opportunities, including information about MLK Day of Service in January and Global Youth Service Day in April.

YOUTH EDUCATION ABOUT SEPTEMBER 11TH - We are increasingly challenged to explain the significance of the events of September 11, 2001 to America's young people - most of whom have no first-hand memory of that time. (Most 18 year olds were 4 years old on 9/11/2001.) The resource and trainings will include the "We Serve to Remember" tipsheet, which includes project ideas corresponding to each of the following 9/11 reflections: (1) People came together, to rebuild community. (2) We became more aware of difference, and more committed to understanding diversity. (3) We grew to understand anew the importance of meeting basic needs, such as food, clothing, and shelter. (4) The event generated a renewed patriotism and commitment to democracy. (5) We were linked to and embraced by a global community. (6) People supported one another with random acts of kindness and goodwill. (7) We emerged with a new fervor for and focus on a better future. (8) Everyday acts of service can be heroic. (9) We remember the many who answered the call to serve that day, when we encourage others to serve our communities today. (10) Our community organizations helped us to survive and thrive.

Prep Rally and Prep Project event organizers will be encouraged to invite at least one community resident to discuss lessons learned from 9/11 and the ongoing significance as a day of service and remembrance. This person could be a) a member of the military (active or veteran) or b) a first responder (police, fire, EMT, etc.) YSA will provide a talking points template for this speaker.

Organizational Capacity

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ORGANIZATIONAL STRUCTURE - Founded in 1986, YSA supports a global culture of engaged children and youth committed to a lifetime of meaningful service, learning, and leadership. With half the world's population under age 25, our mission is to help young people find their voice, take action, and make an impact on vital community issues. Through YSA's programs, youth lead community change through Awareness (educating others to change behaviors), Service (using their passion, creativity, and idealism to solve problems through volunteerism), Advocacy (to change policies and laws), and Philanthropy (generating and donating financial and in-kind support). YSA's CEO has been in his position for 19 years. YSA's VP of Programs has been with the organization for 15 years.

For nearly 100 years, Save the Children has been on the front lines of emergency and humanitarian responses around the world. Since Hurricane Katrina, STC has served more than 1 million children affected by U.S. disasters alone. Through Get Ready Get Safe, STC is putting easy-to-use safety resources and tools in the hands of parents and caregivers and equipping children with the skills they need. STC is the convener for children; partnering local, state and national organizations including FEMA and the American Red Cross, ensuring children are at the core of conversation and an integral part of emergency planning. STC is the leading expert on children's needs; collaborating with national leaders, to create practical emergency guidance for families and caregivers. Following Hurricane Katrina, Save the Children led the presidentially-appointed National Commission on Children in Disasters.

KEY PROGRAM POSITIONS include: Vice President of Programs (program oversight), Director of Education (training and resource development), Director of Communications (program promotion), Vice President of Operations (fiscal oversight), and President & CEO (organizational capacity and oversight).

Staff Background & Experience

Karen Daniel, YSA Vice President of Programs -- Karen will be responsible for program oversight. She brings 19 years of experience in youth engagement, campaign mobilization, program implementation, non-profit management, and business-non-profit partnerships. As a member of YSA's senior leadership team, she manages all of the organization's program directors, monitors program budgets, and serves as the primary point person for YSA's funders. She holds a degree in Political Science from UCLA and a Master's in Public Policy from the Kennedy School of Government at Harvard University.

Scott Ganske, YSA Director of Education -- Scott will oversee training and resource development for

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the program. He oversees YSA's education programs to create a culture of service in schools. Prior to his arrival at YSA, Scott was at Service Learning Texas (SLT), where he managed a portfolio of Learn and Serve America programs. Scott has eight years of teaching experience in Arizona and Texas. He holds a Master's degree in Public Administration and a B.A. in Education, both from Arizona State University.

Sarah Thompson, Associate Director for Save the Children's U.S. Programs -- Sarah will be the lead staff person from STC. She leads STC's Get Ready Get Safe initiative. As a member of STC's Disaster Response Team, she has responded to Hurricane Isaac and Hurricane Sandy and manages key national partnerships in building national momentum around community preparedness. Ms. Thompson is STC's primary speaker and presenter on emergency preparedness, and holds a Master's degree in Health Communications from the Johns Hopkins University and bachelor's degrees in Kinesiology and Psychology from the College of William and Mary.

These staff members will oversee partner engagement and monitoring, data collection, and training programs in multiple locations as described in the program narrative.

GRANT MANAGEMENT EXPERIENCE - YSA has over 22 years of experience administering grants from federal government and non-governmental sources ranging from a few thousand dollars to over five million dollars. In the past 7 years, YSA has received three multi-year grants from CNCS: MLK Day Grants from 2008-2011 and 2012-2014 and a Learn and Serve America STEM grant from 2009-2011.

FINANCIAL MANAGEMENT SYSTEMS - The CEO has oversight responsibility on all federal grants, and serves as the signatory and responsible party for all YSA grants; the CEO and Vice President of Operations monitors YSA's financial operations to ensure compliance with grant terms and conditions; and conducts monthly reviews with the accounting department and other YSA staff to ensure grant terms are met.

YSA's Vice President of Operations will be responsible for fiscal oversight of the program ensuring that YSA complies with federal grant requirements.

PROJECT RESOURCE MANAGEMENT - The Vice President of Programs will manage the administration of the 9/11 program. The Vice President of Operations will draw down funds in accordance with each federal grant guideline. All disbursements will be made within 48 business hours of federal draw downs. All federal funds are accrued on a cash basis. All employee timesheets associated with a Federal grant will be calculated on a percentage basis according to the grant guidelines reflecting a total of 100% of each employee's time. Employee fringe benefits will be

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calculated on a percentage basis and posted to the GIL on a monthly basis in accordance with the grant guidelines.

CURRENT ORGANIZATIONAL BUDGET - The current organizational budget is \$2.9 million; the total program budget represents 9% of that total.

Clarification Summary

Closing Out Grant Number 12MKADC002 -- The grant has been closed out as of June 5, 2015. We had completed all the necessary reports and information within the e-grants and FFR systems on time, but there was an FFR technical issue that needed to be fixed by Jim Phipps. We worked with Jim, and he fixed the issue and closed out the grant.

CCR Registration -- Our SAM registration (YOUTH SERVICE AMERICA INC / 177958105 / 6JV53) has been re-activated as of 6/12/15.

Indirect cost rate -- We do not currently have a preapproved indirect rate, so we elect to use a de minimus rate of 10% of direct costs. Our indirect costs include: organizational insurance, accounting & audit fees, rent, office supplies/office expenses, phone/networking/internet, postage and shipping, office equipment/leases.

Employee Background Checks - National Service Criminal History Check Requirements - All current staff working on the program will have NSCHCR done and any new staff that start during the course of the grant that are working on the program will have it done when they start. All staff included in the budget will complete the 2-level NSCHCR and the staff who will conduct in-person trainings with youth will complete the 3-level NSCHCR. We will enforce the same requirements for our subcontracts. Subgrantees will not be allowed to use CNCS-funds to pay for any staffing costs; this will be stated during the application process, in the MOU that will be signed by subgrantees, and confirmed through budget reporting.

Cost Effectiveness and Budget Adequacy

Expenses include:

- Personnel - salaries and fringe benefits for YSA staff who will work on this program. Costs included represent time estimated to be spent on this program, primarily in the months of June - October.
- Training costs - \$14,500 in travel (\$1,450 average cost per training for 10 trainings each year) +

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\$400 in training materials and supplies for each training

- Subcontract to Save the Children (\$75,000) - almost equal to YSA's personnel & indirect costs since STC will complete almost the same amount of work in promoting the program and delivering trainings

- Subgrants to local training hosts and project organizers (\$30,000 total - 10 grants x \$2,000 + 10 grants x \$1,000)

These amounts were calculated by YSA's Vice President of Operations in consultation with the Vice President of Programs based on our implementation of similar programs.

Matching funds of \$76,851 are already acquired from current YSA funding partners: State Farm (\$50,000) and Disney (\$26,851).

YSA's funding from State Farm for 2015 is \$1 million, with \$445,000 in unrestricted funding for YSA personnel costs and benefits. The \$50,000 that we will use for personnel working on this program represents 11.2% of the funding for personnel from State Farm and 5% of State Farm's entire contribution to YSA for the year.

YSA's funding from Disney for 2015 is \$555,000, with \$221,000 in unrestricted funding for YSA personnel costs and benefits. The \$26,851 that we will use for personnel working on this program represents 12.1% of the funding for personnel from Disney and 4.8% of Disney's entire contribution to YSA for the year.

Both State Farm and Disney have funded YSA for over 12 years, and we expect both to fund YSA at similar levels in 2016.