

PART I - FACE SHEET

APPLICATION FOR FEDERAL ASSISTANCE

Modified Standard Form 424 (Rev.02/07 to confirm to the Corporation's eGrants System)

1. TYPE OF SUBMISSION:

Application Non-Construction

2a. DATE SUBMITTED TO CORPORATION FOR NATIONAL AND COMMUNITY SERVICE (CNCS):
08/08/13

3. DATE RECEIVED BY STATE:

STATE APPLICATION IDENTIFIER:

2b. APPLICATION ID:
13VG153492

4. DATE RECEIVED BY FEDERAL AGENCY:
08/08/13

FEDERAL IDENTIFIER:
13VGHWA001

5. APPLICATION INFORMATION

LEGAL NAME: Washington Commission for National and Community Service
DUNS NUMBER: 808882971

NAME AND CONTACT INFORMATION FOR PROJECT DIRECTOR OR OTHER PERSON TO BE CONTACTED ON MATTERS INVOLVING THIS APPLICATION (give area codes):

NAME: Debbie Schuffenhauer
TELEPHONE NUMBER: (360) 902-0669
FAX NUMBER: (360) 902-7315
INTERNET E-MAIL ADDRESS: Debbie.Schuffenhauer@ofm.wa.gov

ADDRESS (give street address, city, state, zip code and county):
302 Sid Snyder Ave SW
Ste 140
Olympia WA 98501 - 1342
County: Thurston

6. EMPLOYER IDENTIFICATION NUMBER (EIN):
916001089

7. TYPE OF APPLICANT:
7a. State Commission
7b. State Commission/Alternative Administrative Entity

8. TYPE OF APPLICATION (Check appropriate box).

NEW NEW/PREVIOUS GRANTEE
 CONTINUATION AMENDMENT

If Amendment, enter appropriate letter(s) in box(es):

A. AUGMENTATION B. BUDGET REVISION
C. NO COST EXTENSION D. OTHER (specify below):

9. NAME OF FEDERAL AGENCY:
Corporation for National and Community Service

10a. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 94.021
10b. TITLE: Volunteer Generation Fund

11.a. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:
Washington Serves

12. AREAS AFFECTED BY PROJECT (List Cities, Counties, States, etc):

11.b. CNCS PROGRAM INITIATIVE (IF ANY):

13. PROPOSED PROJECT: START DATE: 10/01/13 END DATE: 09/30/14

14. CONGRESSIONAL DISTRICT OF: a.Applicant b.Program

15. ESTIMATED FUNDING: Year #:

a. FEDERAL	\$ 208,934.00
b. APPLICANT	\$ 263,328.00
c. STATE	\$ 0.00
d. LOCAL	\$ 0.00
e. OTHER	\$ 0.00
f. PROGRAM INCOME	\$ 0.00
g. TOTAL	\$ 472,262.00

16. IS A APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:

DATE:

NO. PROGRAM IS NOT COVERED BY E.O. 12372

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

YES if "Yes," attach an explanation. NO

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. TYPED NAME OF AUTHORIZED REPRESENTATIVE:
Debbie Schuffenhauer

b. TITLE:

c. TELEPHONE NUMBER:
(360) 902-0669

d. SIGNATURE OF AUTHORIZED REPRESENTATIVE:

e. DATE SIGNED:
08/08/13

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Executive Summary

The Washington Commission for National and Community Service (WCNCS), in partnership with 501 Commons and the Volunteer Centers of Washington, requests \$208,934 to support Washington Serves, an effective volunteer ecosystem that builds capacity in the volunteer sector throughout the state of Washington. The Volunteer Generation Fund (VGF) will support efforts to: 1) strengthen the capacity of volunteer connector organizations and nonprofits to recruit and train volunteers by offering training and other professional development opportunities; 2) engage skills-based volunteers, including a successful emergency planning model that engages these volunteers, most of them veterans, in performing emergency planning for residents of low income housing projects; 3) increase capacity to support a new statewide service requirement for high school students to participate in service; and (4) integrate technology to improve business processes in volunteer connector organizations.

Program Design

PROGRAM DESIGN

The expected outcomes of this proposal are as follows:

A. Strengthen the capacity of volunteer connectors and nonprofits to recruit and retain volunteers by offering training and other professional development opportunities: Measured by number of volunteer center staff coached or trained, trainers prepared to deliver the curriculum, number of nonprofit staff trained, and percentage of those trained to agree or strongly agree with statement. "As a result of this training I expect to be able to more successfully recruit and retain volunteers."

B. Demonstrate program approaches that successfully engage skills-based volunteers, including veterans and military families, and active duty personnel. Programs include emergency planning for low income housing and use of skilled volunteers in training and nonprofit capacity building: Measured by number of skills-based volunteers and veterans/active duty personnel engaged in emergency planning for residents in low income housing projects and the number of skilled volunteers engaged in training and capacity building for nonprofits.

C. Develop a plan to support implementation of a new statewide service requirement for high school students: Measured by the presentation of a plan to support implementation of the new law, ESHB

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1412, to key legislative leaders, the Office of the Superintendent of Public Instruction, and key school districts.

D. Integrate technology to improve business processes in volunteer connectors: Measured by software upgrades and the conversion to Office 365 or Google Apps of a minimum of 3 centers; also measured by the use of GroupSite and webinar services for hosting and supporting training for volunteer managers, skills-based volunteers and volunteer center staff.

This proposal aligns with CNCS focus areas of disaster services, education, and veterans and military families. The National Performance Measures and targets are as follows:

A. Number of community volunteers recruited by CNCS-supported organizations or national service participants. TARGET: 2,000; MEASUREMENT: Surveys, Volunteer Center database registrations, volunteer registration forms, number of skilled volunteers, number of veterans/active duty service personnel. This is an 82% increase from Year 3.

B. Hours of service contributed by community volunteers who were recruited by CNCS-supported organizations. TARGET: 4,000; MEASUREMENT: Volunteer Center database hours logged, number of skilled volunteers service hours, number of veterans and active duty personnel service hours. This is a 166% increase from Year 3.

C. Number of veterans engaged in service opportunities as a national service participant or volunteer. TARGET: 150; MEASUREMENT: Veteran/active duty personnel volunteer registration forms, volunteer interviews, and surveys. This is a 15% increase from Year 3.

D. Number of organizations implementing three or more effective volunteer management practices as a result of capacity-building services provided by CNCS-supported organizations or national service participants. TARGET: 20; MEASUREMENT: Pre and post surveys of organizations attending training. This is a 33% increase from Year 3.

Since Year 1, Washington has seen a steady climb in its rank for percentage of residents who volunteer, as well as positive retention results. However, if we are going to solve community problems,

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we need to continue to strengthen our volunteer connector organizations and fully implement Washington Serves, our plan for volunteerism. The plan sets ambitious goals shared by all volunteer connectors across the state, helping us to demonstrate collective volunteer impact never before tracked, while allowing for learning from each others creative local solutions to common challenges. The activities proposed for 2013-2014 are based on the priorities in that plan. A new area of capacity being addressed is the development of a system to support implementation of the new service requirement for all high school students.

In the last three years the Volunteer Centers of Washington (VCW) has become a highly effective state association. Participation has grown to include all 13 volunteer connectors. A partnership with 501 Commons has been developed to support expansion of skills-based volunteerism, as well as enhanced organizational capacity of the centers. A partnership with Washington Nonprofits, our state association, has been formed to advocate for policies that support volunteerism. Two volunteer centers have gained efficiency by merging. Two new volunteer centers have been developed (Olympia and Kettle Falls) with an additional one emerging in Yakima.

The proposed activities build on these prior successes. We are further strengthening the state association and building the capacity of volunteer connectors through peer coaching and replication of proven programs, by providing volunteer management training, and by engaging more volunteers.

Year 4 VGF activities build on the successes of Years 1, 2 and 3. The key activities in the four outcome areas are:

OUTCOME A. Strengthen the capacity of volunteer connectors and nonprofits to recruit and retain volunteers by offering training and other professional development opportunities. Improving volunteer management practices improves the volunteer experience making volunteers more likely to return. In Year 3 we enhanced retention by providing in-person volunteer management training for volunteer connector organizations. In Year 4 we will make this program more cost-effective and broaden its impact by developing webinar and online learning tools to augment in-person learning. 501 Commons' GroupSite will allow volunteer connectors to broadcast, share, and archive volunteer management trainings making it easier to provide training to nonprofits in their communities. Because local communities and needs vary, the training portal will offer topics related to volunteer

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management, board service, and skills-based volunteerism allowing the local volunteer connector to choose those most needed. Utilizing 501 Commons' vetted trainers, many who serve on a pro bono basis, training opportunities will be made available to Volunteer Centers and their partners. VGF funds will be used cover training development, training costs, the licensing fee, and staff time to host online learning and webinars. ACTIVITIES: 1. (October 2013-June 2014) Prepare curriculum and supporting materials for trainings on volunteer management and board governance using skills-based volunteers. Place online content in GroupSite. Recruit trainers from VCW as well as others. 2. (October 2013-Sept 2014) Provide 15 trainings (in-person or webinar, supported by online learning) to nonprofits. Conduct post session evaluation. 3. (October 2013-Sept 2014) Support the professional development of VCW members through peer coaching and training.

OUTCOME B. Demonstrate program approaches that successfully engage skills-based volunteers, including veterans/active duty personnel. Programs include emergency planning for residents of low income housing and use of skilled volunteers in training and nonprofit capacity building. Building on the success of the Emergency Planning program in Years 2 and 3, 501 Commons will expand the engagement of skills-based volunteers in emergency planning with 5 additional low income housing projects completed in Year 4. With each project we are building a stronger base of support for broad adoption of this very cost effective model for emergency planning. The project helps vulnerable residents prepare for and respond to emergencies. This project requires a skill set that attracts veteran and active duty volunteers. Volunteer Centers will assist in recruitment of skills-based, veteran, active duty and bilingual volunteers to support the project. In Year 4, a minimum of 2 trainings will be offered for veterans/active duty and other skills-based volunteers in order to build up a supply of trained volunteers around the state. ACTIVITIES 1. (April-September 2014) Identify five low-income housing sites and appropriate volunteers. Develop emergency plans. 2. (October 2013-June 2014) Conduct at least two trainings for skills-based volunteers on developing emergency plans for low income housing. 3. (October 2013-September 2014) Engage skilled volunteers in capacity building projects with nonprofits.

OUTCOME C. Develop a plan to support implementation of a new statewide service requirement for high school students. In 2013, the Washington State legislature passed Engrossed Substitute House Bill 1412, which requires all high school students to perform community service in order to graduate from high school. By 2017, we need the capacity to provide a meaningful volunteer opportunity to all

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high school seniors. There are more than 80,000 high school seniors each year. About 65,000 graduate. In Year 4, we will develop a plan to help school districts and nonprofits efficiently implement this requirement. This will involve replication of a successful model in place in Snohomish County, where a service requirement already exists for high school students, as well as the development of a statewide portal through the VCW. The Volunteer Center at the United Way of Snohomish County, in partnership with local school districts, has developed a streamlined process to connect teens with opportunities to serve and track their service hours for graduation. Throughout the school year, the Volunteer Center highlights teen-friendly volunteer opportunities and periodically pulls reports for the school district, tracking those who have met the requirement.

In Year 4, VCW will convene a subcommittee of members and key stakeholders to develop a plan for replicating the Snohomish County model and for a statewide portal managed by the VCW to provide support to school districts in communities that do not have a volunteer center using the Snohomish model. Mini-grants will be provided to Volunteer Centers who agree to replicate the Snohomish model. Grant funds will also cover VCW contracted staff to develop the state portal and support the replications. ACTIVITIES 1. (October 2013-January 2014) Form a planning committee; committee will be supported by Executive Service Corps consultants. Determine support needed to replicate the Snohomish Volunteer Center program. Determine staffing and process for supporting students in areas not served by a volunteer center. 2. (February-March 2014) Present the plan to legislative leaders, the Office of the Superintendent of Public Instruction, and school districts. 3. (March-September 2014) Implement the plan by providing grants to centers to replicate the UWSC model, develop the youth service section of the VCW website, pilot the coordination & support for communities that have a service requirement but do not have a center.

OUTCOME D. Integrate technology to improve business processes in volunteer connectors.

ACTIVITIES 1. (October 2013-April 2014) Assess readiness and desire to move to cloud based email services. Develop project plans. 2. (April-Sept 2014) Executive project plans to convert organizations to Office 365 or Google Apps and to upgrade technology. 3. (December 2013-April 2014) Set up GroupSite and Webinar technology to support VGF training.

The primary beneficiaries of the project are the nonprofits and volunteer, especially skill-based, veterans and active duty volunteers, served by the volunteer centers and connectors in our state. A

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well-functioning volunteer connector, able to support good volunteer management practices, can make a big difference in the rate and effectiveness of volunteerism.

The Washington Commission for National and Community Service will continue its partnership with the VCW, the state's association of 13 volunteer centers and 501 Commons, our statewide management support organization and the sponsor of the Executive Service Corps of Washington.

Three years of VGF funding have been transformative for volunteerism in Washington State. We have gone from having a fragile infrastructure for volunteerism to a strong network of aligned service providers. This network is able to deliver solutions that fit our local communities, while promoting the ambitious vision of shared goals and success in our Washington Serves plan.

This project further implements and makes sustainable the systems, programs, and processes developed over the last three years. In particular, it allows the VCW to continue developing a sustainable framework for its work, which is critical to continued improvement of volunteerism in the state. Washington can continue to craft solutions that meet the challenges of a largely rural state, while also expanding the groundbreaking work begun in many urban areas of our state.

Organizational Capability

ORGANIZATIONAL CAPACITY

The Washington Commission for National and Community Service (WCNCS) was created in 1994 to implement national service initiatives, provide training and technical assistance, evaluate programs, and leverage federal dollars with local, state, and private-sector resources. WCNCS has administered \$196 million in federal grants. Our programs have worked in Washington's most vulnerable communities, providing help and hope to people facing economic hardship and social service needs.

Self-assessment and continuous improvement of both the programmatic and fiscal operation of grants overseen by the WCNCS are performed through the site monitoring process, fiscal reviews contracted out, review of progress reports and assessing if grantees are meeting performance outcomes. FFRs are reviewed. WCNCS ensures that each subgrantee maintains financial management systems that include standard accounting practices, sufficient internal controls, a clear audit trail, and written cost allocation procedures, as necessary. Financial management systems must be capable of distinguishing

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expenditures attributable to their grant(s) from those expenditures not attributable to the grant. WCNCS uses a risk-assessment process to conduct on-site monitoring visits with subgrantees each program year.

WCNCS has a track record of creating and sustaining new initiatives. Some of these include the Northwest Leader Corps and the Leadership Forum for National Service Executives at the University of Washington Evans School for Public Affairs. WCNCS has successfully managed the VGF grant for three consecutive years, remaining in compliance with all required reporting, fiscal management and meeting/exceeding performance outcomes related to grant activities. Consistent with VGF Years 1-3, WCNCS will subgrant with 501Commons and the Volunteer Centers of Washington (VCW) to perform activities outlined in this application. VCW President is a United Way of Snohomish County staff member and will continue to provide fiscal and programmatic oversight in partnership with United Way. 501Commons and the VCW both have the capacity to perform the activities and track record of proven results in this field in Washington.

WCNCS administers numerous AmeriCorps State program grants, Citizen Corps grants, Commission Support, and Disability grants; past national service initiatives such as America's Promise, Governor's Initiative, and America Reads; and private grants from State Farm and the Gates Foundation. Key WCNCS staff for this grant: Debbie Schuffenhauer, Executive Director, has been with WCNCS since 2005 and has worked in AmeriCorps since its inception. Mary Van Verst, Program Officer, will be the main point of contact and has been with WCNCS since 1997. Nancy Long, Executive Director of 501Commons, will oversee the skills based volunteer, emergency planning and technology strategies related to the grant, as well as using Executive Service Corps members to carry out many of the activities in the grant. Michelle Morris, President of VCW, will oversee the volunteer connector training, volunteer recruitment including veteran/active duty strategies and activities associated with the high school statewide service requirement.

The current WCNCS budget is \$984,595 and this grant request would represent 21% of that budget.

Based on our last financial reporting for Year 3, we appear to have a large unexpended balance of federal funds. This is due to the project-nature of our VGF-funded activities. Specifically, the six emergency planning projects in low-income housing properties took some time to initiate. The

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contracts are now in place, and consultants from 501 Commons will begin to draw down significantly on the remaining VGF funds. Both of our subgrantees fully expect to use the VGF funds they have been allocated before the end of the grant period.

Since 1994, WCNCS has successfully managed more than \$196 million in federal funds from CNCS including the VGF grant for three consecutive years. WCNCS was in full compliance with required reporting, fiscal management, and meeting or exceeding performance outcomes. Building on our past success, WCNCS has the experience to meet federal reporting requirements and effectively manage subgrants.

Budget/Cost Effectiveness

BUDGET ADEQUACY AND COST EFFECTIVENESS

Over the last three years, 501 Commons, the Volunteer Centers of Washington (VCW) association and its member organizations have significantly built up the capacity of the volunteer support system in Washington. This proposal continues the trajectory of the last three years, as well as responding to a new challenge as a result of the recently approved state requirement that all seniors engage in community service. The additional work required to prepare for this state mandate results in a significant increase in the scope of the project and the amount requested.

We are requesting a total of \$208,934 and generating \$263,328 in match. A total of \$45,180 is being generated in private fees. While the fees are not secured, we do not consider them to be at risk. The amounts used are conservative and consistent with past results and the private funds result from the completion of fee-based activities. While 501 Commons and VCW are always working to secure additional funds for these and other activities, the success of the activities included in the project is not dependent upon additional fundraising.

The amount of the grant request is also larger than in previous years because the organizations now have the capacity to do more and to leverage the VGF funds more successfully. Washington State chose a strategy that is inclusive of all organizations in the state. This means that ongoing capacity assistance is needed from the association and from 501 Commons for some very small organizations. For this reason, particularly during a year when we are trying to build a statewide system of matching students with appropriate projects, we have added a coordinator for VCW. This person will be

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primarily focused on the state service requirement but will support coordination for other activities as well 501 Commons is also building a training platform to support high quality but low cost training that can be accessed by any volunteer center in the state.

Continuation Narrative Updates

CLARIFICATION RESPONSES

If selected for funding, CNCS may consider your application to forward fund for an additional year of funding. To be considered for this potential opportunity, you would need to be able to match the additional funds at the 50% match rate. Are you interested in being considered? If so, please confirm that you can obtain the necessary financial resources and upon request can submit a revised budget that reflects the required match.

Yes, we wish to be considered for additional opportunities. We can also obtain the necessary financial resources and upon request can submit a revised budget that reflects the required match.

Please describe how targets for performance in number of volunteers, hours of service, number of veterans engaged in service and number of organizations implementing three or more effective volunteer management practices were selected.

Thank you for the opportunity to describe how our targets for performance were selected. After review of our previous year's results, we have revisited our estimates and provide the following revised targets:

Number of new community volunteers recruited:

Because of the increased ability of volunteer connector organizations to recruit, we have increased the targeted number of new volunteers to 2,000 in Year 4.

Hours of service contributed by new community volunteers:

As Year 3 mid-year results exceeded the Year 3 target, we adjusted the Year 4 target to 4,800 hours. Because volunteer connectors respond to the requests for nonprofit agencies within their local communities, the service hours target is an estimate based on Year 3 mid-year results. Our recent application stated 4,000 hours, but we have confidence in hitting a higher target of 4,800 hours.

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Number of veterans/active duty personnel:

In the past, we have been able to achieve a large number of veterans/active duty volunteers through the work of the Kitsap Volunteer Center, given their location near the Puget Sound Naval Shipyard. Because of the increased ability of volunteer connector organizations to recruit veterans/active duty personnel serving as volunteers, we have increased the targeted number to 400. In our Year 4 application we incorrectly stated the target as 150.

Number of organizations implementing three or more effective volunteer management practices:

Because of our proposed emphasis on volunteer management trainings in Year 4, we have increased the target related to organizations implementing three or more effective volunteer management practices to 50. This is also an increase over our projection of 20 organizations in our application.

Grantees will be expected to report the number of new volunteers leveraged and number of new volunteer hours. Please confirm that if selected for funding, you have the necessary data collection and data management policies and practices to meet this requirement.

The organizations involved in this grant have systems in place, and have successfully tracked and contributed data through each year of the VGF grant. They are prepared to do so again.

Is the proposed program similar or different from your current program design e.g. any changes in number of volunteers, hours, activities? If it builds upon your current program design please discuss how. If applicable, please explain any significant differences between the proposed required performance measure targets as compared to the number of volunteers and hours reflected in recent reports.

The proposed Year 4 program further builds upon and makes more sustainable the systems, programs and processes developed over the last 3 years. The Washington Serves Plan, developed in Year 1, is our roadmap for increasing the number, value and impact of volunteers in Washington State. As we stated in our initial proposal, we are further strengthening the state association and building the capacity of volunteer connectors, through peer coaching and replication of proven programs, by providing volunteer management training, and by engaging more volunteers. A new area of capacity

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being proposed is the development of a system to support implementation of Washington State's new service requirement for all high school students.

The key activities that demonstrate the building of systems, programs and processes developed over the last three years are:

OUTCOME A (Strengthen the capacity of volunteer connectors and nonprofits to recruit and retain volunteers by offering training and other professional development opportunities.):

In Year 3 we provided in-person volunteer management training for volunteer connector organizations. In Year 4, we propose to make this program even more cost-effective and broaden its impact by developing webinar and online learning tools to augment in-person learning.

OUTCOME B (Demonstrate program approaches that successfully engage skills-based volunteers, including veterans/active duty personnel.):

As stated in our initial application, we propose to build on the Year 2 and 3 success of the Emergency Planning program at low-income housing properties. We propose that 501 Commons engage skills-based volunteers to undertake similar programs at five new housing properties. A proposed addition is to conduct two trainings for skills-based volunteers on developing emergency plans for low-income housing properties.

OUTCOME C (Develop a plan to support implementation of a new statewide service requirement for high school students.):

As described in our application, we propose to undertake a new program to increase the capacity of volunteer centers to support the implementation of the Washington service requirement for high school students.

OUTCOME D (Integrate technology to improve business processes in volunteer connectors.):

Our proposed technology enhancement program offers volunteer centers a new set of activities. As described in our proposal, we will offer volunteer centers access to Microsoft365, software updates and an online learning platform called GroupSite which will increase the effectiveness of web-based trainings. Leveraging this Volunteer Generation Fund sponsored-activity will generate a significant in-kind contribution from Microsoft through a special arrangement that 501 Commons has with the

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company.

Please see item above regarding significant differences between the proposed required performance measure targets as compared to the number of volunteers and hours reflected in recent progress reports.

We are aware that we need to be prepared to enter our performance measures into eGrants when the system modifications are completed. We are equipped to meet this special condition.

Unexpended Funds

1. Have you expended all of your funds at this time and if not, how much is remaining?

Neither of our subgrantees, Volunteers Centers of Washington nor 501 Commons, have expended all of the grant funds at this time. The remaining balance for Volunteer Centers of Washington as of July 31, 2013 is \$57,953.12. The remaining balance for 501 Commons as of July 31, 2013 is \$37,184.77.

2. If you have not expended all of your funds, how do you plan to expend the remaining funds and what is your timeline?

The 501 Commons August and September 2013 invoices will reflect significant hours of 12 Executive Service Corps Members working on six Emergency Planning projects. Twelve additional Executive Service Corps Members are preparing impact reports to report short and long term impact of the VGF on participating volunteer centers and Volunteer Centers of Washington.

The Volunteer Centers of Washington August and September 2013 invoices will reflect in-person meeting expenses and significant mini-grant draw downs.

The amount expended in August 2013 plus the amount to be expended in September 2013 will exhaust all remaining funds.

3. Approximately how much will you have remaining that will not be expended for this program by the end of your project period?

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We anticipate no funds will be remaining at the end of the project period, September 30, 2013.

Please indicate the number, or approximate number, of subgrants to be awarded.

2 subgrantees: Volunteer Centers of Washington and 501 Commons

Volunteer Centers of Washington will provide \$11,000 in mini-grants to 13 volunteer centers across the state.

Grantees will be expected to report the number of new volunteers leveraged and number of new volunteer hours. Please confirm that if selected for funding, you have the necessary data collection and data management policies and practices to meet this requirement.

Yes, the organizations involved in this grant have systems in place, and have successfully tracked and contributed data through each year of the VGF grant.

Required Documents

Document Name

Status