

# PART I - FACE SHEET

## APPLICATION FOR FEDERAL ASSISTANCE

Modified Standard Form 424 (Rev.02/07 to confirm to the Corporation's eGrants System)

1. TYPE OF SUBMISSION:

Application  Non-Construction

2a. DATE SUBMITTED TO CORPORATION FOR NATIONAL AND COMMUNITY SERVICE (CNCS): 08/08/13	3. DATE RECEIVED BY STATE:	STATE APPLICATION IDENTIFIER:
2b. APPLICATION ID: 13VG153408	4. DATE RECEIVED BY FEDERAL AGENCY: 08/08/13	FEDERAL IDENTIFIER: 13VGHMS001

**5. APPLICATION INFORMATION**

LEGAL NAME: Mississippi Commission for Volunteer Service  DUNS NUMBER: 829899827  ADDRESS (give street address, city, state, zip code and county): 3825 Ridgewood Road, Suite 601 Jackson MS 39211 - 6453 County: Hinds	NAME AND CONTACT INFORMATION FOR PROJECT DIRECTOR OR OTHER PERSON TO BE CONTACTED ON MATTERS INVOLVING THIS APPLICATION (give area codes): NAME: Krista Estes TELEPHONE NUMBER: (601) 432-6306 FAX NUMBER: INTERNET E-MAIL ADDRESS: krista@mcvs.org
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6. EMPLOYER IDENTIFICATION NUMBER (EIN): 646000783	7. TYPE OF APPLICANT: 7a. State Government 7b. State Commission/Alternative Administrative Entity
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8. TYPE OF APPLICATION (Check appropriate box). <input checked="" type="checkbox"/> NEW <input type="checkbox"/> NEW/PREVIOUS GRANTEE <input type="checkbox"/> CONTINUATION <input type="checkbox"/> AMENDMENT If Amendment, enter appropriate letter(s) in box(es): <input type="text"/> <input type="text"/> A. AUGMENTATION            B. BUDGET REVISION C. NO COST EXTENSION    D. OTHER (specify below):	9. NAME OF FEDERAL AGENCY: <p style="text-align: center;"><b>Corporation for National and Community Service</b></p>
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10a. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 94.021 10b. TITLE: Volunteer Generation Fund	11.a. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Mississippi Volunteer Center Network
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12. AREAS AFFECTED BY PROJECT (List Cities, Counties, States, etc): The state of Mississippi	11.b. CNCS PROGRAM INITIATIVE (IF ANY):
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13. PROPOSED PROJECT: START DATE: 11/01/13    END DATE: 10/31/14	14. CONGRESSIONAL DISTRICT OF:    a.Applicant <input type="text" value="MS 003"/> b.Program <input type="text" value="MS 003"/>
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15. ESTIMATED FUNDING: Year #: <input type="text" value="1"/> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td style="width: 20%;">a. FEDERAL</td><td style="text-align: right;">\$ 378,000.00</td></tr> <tr><td>b. APPLICANT</td><td style="text-align: right;">\$ 384,493.00</td></tr> <tr><td>c. STATE</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>d. LOCAL</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>e. OTHER</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>f. PROGRAM INCOME</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>g. TOTAL</td><td style="text-align: right;">\$ 762,493.00</td></tr> </table>	a. FEDERAL	\$ 378,000.00	b. APPLICANT	\$ 384,493.00	c. STATE	\$ 0.00	d. LOCAL	\$ 0.00	e. OTHER	\$ 0.00	f. PROGRAM INCOME	\$ 0.00	g. TOTAL	\$ 762,493.00	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? <input type="checkbox"/> YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE: <input checked="" type="checkbox"/> NO. PROGRAM IS NOT COVERED BY E.O. 12372
a. FEDERAL	\$ 378,000.00														
b. APPLICANT	\$ 384,493.00														
c. STATE	\$ 0.00														
d. LOCAL	\$ 0.00														
e. OTHER	\$ 0.00														
f. PROGRAM INCOME	\$ 0.00														
g. TOTAL	\$ 762,493.00														
17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> YES if "Yes," attach an explanation. <input checked="" type="checkbox"/> NO															

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. TYPED NAME OF AUTHORIZED REPRESENTATIVE: Krista Estes	b. TITLE: Sr. Vol. Generation	c. TELEPHONE NUMBER: (601) 432-6306
d. SIGNATURE OF AUTHORIZED REPRESENTATIVE:		e. DATE SIGNED: 08/30/13

# Narratives

## Executive Summary

EXECUTIVE SUMMARY - Through the VGF and community support, MCVS has built and strengthened the infrastructures of 6 Volunteer Centers (VCs) for the purpose of increasing the number of people who volunteer in meaningful roles in Mississippi. Using a successful model, VCs have continued to grow and channel an ever-increasing number of volunteers (from 1,500 - before VGF - to 25,000 by mid-year 3) to serve in meaningful roles that impact local community needs. A basic local and statewide VC infrastructure has been established, but it is still young and not fully developed, with the newest VC just being initiated in January 2013. MCVS is requesting funding to continue building VC infrastructures; and increase nonprofit capacity building training and effectiveness, target and increase skills-based volunteer recruitment & measurement, and develop in-depth volunteer demographic & focus area-activity measurement systems. Through the Mississippi Volunteer Center Network (MVCN) and MCVS support, the number of volunteer engagements and nonprofit partnership support will increase significantly. Over the span of one year volunteers that are recruited and/or managed by the 6 existing VCs for their nonprofit partners will increase in number (including the number of skills-based volunteers), VCs will focus efforts on offering volunteer management training and begin measuring effectiveness, and a more comprehensive data collection system will measure new and retained volunteer numbers, as well as track CNCS-specific volunteer demographics and CNCS & local focus areas impacted by volunteer activity.

## Program Design

PROGRAM DESIGN - The state of Mississippi (MS) has serious social and economic problems. According to a 2012 US Census Bureau report by the US Department of Commerce, MS's population living below poverty level is 7.3% higher than the national average of 14.3%, with 5.1% fewer high school graduates (2011 MS Dept of Ed reported a 75% graduation rate) and 8.5% fewer college graduates in its adult population. The June 2013 Current Population Survey from the Bureau of Labor Statistics ranks MS as 49th out of 51 states having one of the highest unemployment rates in the nation at 9.0%. In addition to exacerbated problems in education and the state economy, MS's Health Ranking for Obesity, Smoking, and Diabetes is also one of the least healthiest in the nation, again ranking 49th out of 51, according to the 2012 Annual Report on America's Health Rankings from the United Health Foundation. To make matters worse, there are fewer nonprofit organizations available in MS to help solve these serious problems - the Oct 2012 report on The Number of Registered Nonprofit Organizations by State from the National Center for Charitable Statistics (2005 -- 2010)

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reports MS as having 8% fewer nonprofit/charitable organizations (per/10,000 persons) than the national average of 49.8%. In summary, MS is experiencing a higher degree of serious social and economic problems with fewer resources to help solve them.

Despite overwhelming challenges and a lack of financial resources, the people of MS consistently exhibit a willingness to give of themselves and help a neighbor in need. In the same report (sited above) from the National Center for Charitable Statistics, MS ranked in the highest category for Average Charitable Contributions as a Percentage of Adjusted Gross Income. Mississippians give more of their hard-earned money to charitable causes than the average American. Although only 25.8% of its citizenry is reported to volunteer, 32.1% of individuals in MS's most populated suburban areas volunteer, beating the national average of 27.5% in comparable suburban areas (Volunteering and Civic life in America 2012 from CNCS and the National Conference on Citizenship). This kind of selflessness, when harnessed and pointed in the right direction, is a valuable resource in the uphill climb to solving Mississippi's problems.

The VC Network in MS is steadily harnessing that valuable resource by mobilizing a very willing citizenry to volunteer and connecting them with meaningful, focused opportunities that address serious problems; and simultaneously bolstering the efforts of MS's overwhelmed nonprofit organizations by recruiting a volunteer workforce and providing the tools to effectively utilize their talents.

Through the VGF and community support MCVS has built and strengthened the infrastructures of 6 VCs for the purpose of increasing the number of people who volunteer in meaningful roles and bolstering the infrastructure of nonprofit organizations. VCs have connected or engaged 25,000 volunteers in the first 5 months of Year 3 VGF funding (up from only 1,500 for a one-year period before funding from VGF), and they have supported more than 580 nonprofit organizations. VCs have connected volunteers to meaningful opportunities that help alleviate hunger and homelessness; promote literacy and health awareness; help victims of disaster; and preserve wildlife and the environment. In return, volunteers have had the opportunity to learn new skills, make more social connections, expand their educational and professional networks, and experience physical and mental health benefits.

In FY2013, MCVS is requesting dollars to sub-grant funds to continue building the infrastructures and expanding the outreach of the 6 VCs that make up the MS VC Network. With requested funding, VCs will significantly increase the number of volunteer engagements and stress the recruitment of skills-based volunteers in their respective regions, support more nonprofit organizations, offer capacity

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building training and measure effectiveness, and develop a more comprehensive data reporting system that will track CNCS-specific volunteer demographics and CNCS & local focus areas impacted by volunteer activity. Compared to the rest of the nation's VCs (which have been in existence from the early 1970's to the 1990's), MS's 6 VCs are still in the very early stages of development and need support to continue growing. Only 1 VC had been consistently staffed since 2007, 3 others were either revitalized or initiated in Nov 2010, 1 was initiated in July 2011, and 1 in Jan 2013. MCVS was able to fund 5 of the centers and initiate a new one in Jan 2013 by spreading VGF dollars across the 3-year period. We are requesting an increase in funding to support all 6 VCs in the same program year, as well as allow for increased administrative support that will be needed for extra data collection and measurement. The VC's infrastructure goals are based on a model that offers 5 basic services, with each center working in different stages of development. VC services are: 1- Act as a Community Hub where all concerned citizens can go to get informed and connected to meaningful volunteer work that contributes to the solutions of serious community problems. 2 -- To connect & mobilize citizens through an ongoing menu of volunteer opportunities either managed internally or offered by a broad diversity of nonprofit organizations. 3- Act as an "awareness builder" that promotes volunteering by marketing VC and nonprofit volunteer opportunities, recognizes volunteers for outstanding service, and markets and participates in National Days of Service and local volunteer events. 4- Is a capacity builder that provides nonprofit partners with an online tool to recruit and manage volunteers and provides volunteer capacity building training to ensure effective volunteering. And 5 - Act as the community's gauge for volunteer activity by knowing where volunteers are needed, who and how many are volunteering, what they are doing, and how much time they are devoting to service. FY 2013 VGF funding will allow MCVS to increase the number and hours served by both new and retained volunteers recruited and/or managed by the MS VC Network, and will allow targeted recruitment of skills-based volunteers and increased development of VC services # 4, nonprofit capacity building, and #5, community gauge or volunteer demographic & activity measurement. VC's will offer capacity building training and begin measuring the number of organizations implementing 3 or more effective volunteer management practices. VC's will also improve measurement and tracking of volunteer retention; implement tracking of the number of skill-based volunteers, disadvantaged children and youth volunteers, volunteers enrolled in a degree-seeking program, and volunteers born between 1946 and 1964; and measure the types and amounts of volunteer activities regarding disaster services, economic opportunity, education, environmental stewardship, healthy futures, veterans and military families, arts/culture & history, animal/wildlife care & advocacy,

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disabilities, and children/family services & advocacy.

### PERFORMANCE MEASURES

GOAL 1 - By the end of the program year the MS VC Network will recruit, manage or support 40,000 volunteers that will serve at least 200,000 hours. Of the 40,000 volunteers serving 200,000 hours, 13,000 will be NEW volunteers serving 65,000 hours.

BASELINE: 24,982 volunteers serving 151,843 hours. 6,286 new volunteers serving 31,429 hours.

ACTION - MCVS will sub grant operational dollars and provide \*consultation and training support to at least 6 VCs for the purpose of increasing the number of volunteers serving in meaningful roles.

MEASUREMENT -- VCs will collect monthly results from volunteer sign-in sheets, nonprofit volunteer activity reports, surveys and online volunteer management systems and then transfer data to internally-produced monthly spreadsheets. \*\*Quarterly Reports, containing 3 months of VC results, are submitted to the MVCS office. \*Consultation, training and networking opportunities are provided by MCVS to VC staff at a 2-day Fall Retreat, a mini (5-hour) retreat during the National Conference on Volunteering & Service, and a 2-day statewide conference in May. Individual consultation is provided by MCVS staff during site visits (at least two 4-6 hour visits per center annually), and daily & weekly contact through phone and e-mail.

\*\*Quarterly Reports will contain detailed progress on the number of nonprofit agencies, volunteer opportunities and volunteers using the online volunteer matching website; number of new and retained volunteers engaged and hours served by both the nonprofit partners and VC; number of skill-based volunteers, disadvantaged children and youth volunteers, volunteers enrolled in a degree-seeking program, and volunteers born between 1946 and 1964; number of volunteers engaged in opportunities addressing disaster services, economic opportunity, education, environmental stewardship, healthy futures, veterans and military families, arts/culture & history, animal/wildlife care & advocacy, disabilities, or children/family services & advocacy; number of new nonprofit partners; number of volunteers engaged, hours served, & citizens impacted by National Days of Service and regional volunteer events; number of participants and hours of capacity building training sessions; and number of volunteers recognized.

GOAL 2 -- By the end of the program year the MS VC Network will have offered a total of at least 8 capacity building trainings to at least 50 different nonprofit partners. Of the 50, at least 60% (or 30) will report implementing 3 or more effective volunteer management practices. (Volunteer Management trainings will include modules on the recruitment & management of Skills-Based Volunteers).

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BASELINE: none

ACTION -- VCs will offer volunteer management/capacity building workshops, develop and send 3-month follow-up surveys to determine effectiveness.

MEASUREMENT -- Workshop sign in sheets, initial workshop evaluations, 3 month follow-up surveys. Results submitted to MCVS in Quarterly Reports (see Goal 1 Quarterly Report information).

GOAL 3 -- By the end of the program year the MS VC Network will accurately report the following new demographic information: the numbers of volunteers that are new, skills-based, disadvantaged children and youth, enrolled in a degree-seeking program, and born between 1946 and 1964.

BASELINE: none

ACTION -- Through research, training, and testing MCVS and VC staff will develop and utilize a measurement and tracking system to accurately measure goal 2-specific volunteer demographic information. (Goal 1 Consultation & Training outline also applies here)

MEASUREMENT -- VCs will collect demographic data from newly developed volunteer surveys, nonprofit surveys and/or online reports. Results will be recorded in Quarterly Reports (see Goal 1 Quarterly Report information).

GOAL 4 - By the end of the program year the MS VC Network will accurately measure the types and amounts of activities carried out by volunteers in the following categories: disaster services, economic opportunity, education, environmental stewardship, healthy futures, veterans and military families, arts/culture & history, animal/wildlife care & advocacy, disabilities, and children/family services & advocacy.

BASELINE: none

ACTION -- Through research, training and testing MCVS and VC staff will develop and utilize a measurement and tracking system to accurately measure goal 3-specific activity categories. (Goal 1 Consultation & Training outline also applies here)

MEASUREMENT -- VCs will collect activity category data from newly developed nonprofit surveys and/or online reports. Results will be recorded in Quarterly Reports (see Goal 1 Quarterly Report information).

### Organizational Capability

ORGANIZATIONAL CAPACITY: The mission of the Mississippi Commission for Volunteer Service (MCVS) is to engage and support Mississippians of all ages and backgrounds in service to their communities. As the state's office of volunteerism, MCVS invests in Mississippi communities by building public/private coalitions; linking communities, organizations, and individuals to local and

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national resources and technical assistance providers; coordinating state resources for volunteers; initiating volunteer programs to address unmet needs; administering State Service Plan Goals and training among the Mississippi Office of the Corporation for National and Community Service (MCNCS), the Mississippi Department of Education (MDE), and MCVS; and promoting and recruiting citizen participation for volunteer service initiatives such as Make A Difference Day, 9/11 Day of Service and Remembrance, and MLK Day of Service. MCVS continues to work hard to create a seamless service delivery system. The leadership of our governor, appointed commissioners, and staff has created a base of support to achieve concrete results. Our philosophy of collaboration has served our state well; all of our broad initiatives include support from public, private, business, and faith sector partners.

MCVS has successfully administered CNCS-funded programs since 1994. MCVS is currently in its 3rd year of administering the first VGF program to increase volunteerism and, in the 2012-2013 program year, MCVS is managing 10 AmeriCorps programs supporting 663 member slots. With a proven track record of operational, programmatic and fiscal responsibility and with 9 professional staff, MCVS is well-prepared to manage the proposed activities, serving as the grantee and fiscal agent for this project. Key staff members who will administer the proposed project are as follows:

**PROGRAM & FISCAL OVERSIGHT - Volunteer Generation Officer (VGO),** Krista Estes (3.5 yr employee), has successfully directed the efforts of the current VGF program and will continue in this same role if funded. Her responsibilities will include grant writing, developing and issuing RFP's for sub granting, determining grant awards, monitoring quarterly grant objectives, reviewing & approving monthly reimbursement requests, providing VC staff with individual and group training and consulting services in grant-related financial, organizational & nonprofit management, and reporting to CNCS. Ms. Estes has a BS degree in Psychology & 30 yrs experience in nonprofit & volunteer leadership, with more than fifteen years experience as Chief Operations Officer with one of the nation's largest VCs. In this role she provided operational leadership for a \$1M annual budget and oversaw services and programs impacting more than 10,000 citizens annually. Professional proficiencies: budgeting, staff & volunteer direction, HR management, grant writing, accountability and oversight, fundraising, board leadership, training/workshop facilitation, event management, and strategic planning. **Danny Blue, Deputy Director of Finance & Administration,** (7 yr employee), BA in Accounting and will manage the financial oversight and share programmatic oversight with the VGO. Specifically, Mr. Blue will be responsible for the overall fiscal compliance. He has more than 9 yrs experience with CNCS-funded programs, and 15 yrs of experience working with federal programs

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such as USDA School Lunch Programs, Carl Perkins Vocational Education Programs and Special Education Preschool and Individuals with Disabilities Education Act (IDEA) Programs. His duties include federal and state compliance and reporting, budget planning and analysis, cash management as well as other duties. Adrian Austin, Fiscal Officer, (1.5 yr employee) has a BA in Business Management & 15 years experience in accounting and finance. Mr. Austin will process approved VGF reimbursement requests, perform monthly budget monitoring, produce Federal Financial Reports, quarterly Cash Transaction Detail, the annual state agency financial report and year-end financial statements. Deirdra Glover Harris, Public Relations Specialist, (2.5 yr employee) will promote community volunteerism and the work of the VC Network through the website, newsletters and statewide media partners. Ms. Harris has a BA in English & Creative Writing with 17 years experience in Web Content Creation, and 7 years experience in Public Affairs and Social Media.

The current infrastructure for financial and programmatic oversight of the VGF funded program will be kept in place and consists of the VGO and Fiscal Officer reviewing and approving monthly reimbursements and conducting quarterly reviews of all programmatic progress. In addition, the VGO will field questions on a daily and weekly basis and make site visits to VC sites at least twice a year, and as needed. Notes will be kept on all consultations, site visits and training sessions, with continuous improvements and adjustments being made on a continuous basis for both VC staff and the VGO.

MCVS' current organizational budget is \$7,497,786. This request of \$378,000 will represent 5% of the total.

To ensure compliance with federal requirements MCVS will employ the same level of review as with other CNCS grants. MCVS will adhere to written grant policies and procedures already in place for the current VGF program. MCVS will review internal controls and segregation of duties of its sub grantees. An examination of sub grantee's fiscal systems will be performed to determine its ability to separate program costs. Initial fiscal training will be provided to sub grantees to inform them of federal requirements. We will review fiscal activity monthly and provide feedback to sub grantees and program staff on the progress toward project goals. Fiscal support documentation will be reviewed regularly to identify any questioned or unallowable costs.

The infrastructure developed for fiscal oversight includes a monthly review of program costs to identify any questioned or unallowable costs. Programmatic and Fiscal staff meet at least monthly to discuss sub grantee progress toward meeting project goals. Actual costs versus budget comparison and match percentage is analyzed monthly. Written feedback and follow up is provided to sub grantees

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each month. Monitoring visits are performed periodically to provide technical assistance to sub grantees. Primary and secondary review of costs is performed to ensure the accuracy of reimbursements issued.

### **Budget/Cost Effectiveness**

BUDGET/COST EFFECTIVENESS - The proposed budget specifically outlines how funds will be used to achieve the goals of the proposal. The majority of funds (79%) will be directly sub granted to VCs for increased capacity to engage more volunteers. 21% of funds will be spent for direct support of VC activity through salary, fringe and related expenses for MCVS staff to provide personalized financial & programmatic monitoring, training & consulting, and to promote statewide volunteer efforts. The budget reflects criminal background check expense for 4 MCVS staff, and indication that sub grantees will be required to add this expense in their operating budgets for FY2013 funding. The budget reflects MCVS's Predetermined Federally Approved Indirect Cost Rate of 47% - documentation is on file with CNCS and available upon request. The budget reflects a 50% match from the following non-grant funded resources: \$300,200 from sub grantees; \$13,858 state appropriation; and \$18,571 local support.

### **Continuation Narrative Updates**

#### CLARIFICATION SUMMARY

-ABILITY TO PROVIDE THE 50% MATCH REQUIREMENT - Volunteer Mississippi (VM) is interested in being considered for this grant and is prepared to meet the 50% match rate. We have revised the Source of Match funds (see Budget Section 2) to include \$51,864 in indirect costs. This brings our match total to \$384,493 (51%).

-COLLECTING DATA ON NEW VOLUNTEERS - VM has the necessary data collection and management systems to report the number of new volunteers engaged in service, as well as the number of hours that new volunteers serve.

-REPORTING UNDUPLICATED VOLUNTEER ENGAGEMENTS - VM has selected to report on the number of volunteers recruited and the number of volunteers managed. Volunteer Centers (sub grantees) heavily market their nonprofit partner's volunteer opportunities through e-newsletters, print media, social media, speeches, fairs, websites, radio and TV. In return, their nonprofit partners report the number of volunteers they have engaged on a monthly basis -- these are the numbers we consider to be "recruited". Volunteer Centers also manage volunteer projects within their communities and keep records of these separately from those collected by nonprofit partners. If the Volunteer Center

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collaborates with one or more of their nonprofit partners to manage a volunteer event, those numbers are counted only once as a Volunteer Center-managed event. The number of volunteers reported is an unduplicated number.

-CAPTURING INFORMATION ON SKILLS-BASED VOLUNTEERS -- We are defining skills-based volunteers as those volunteers that provide a professional/skilled service that they would otherwise receive compensation for. These services would be either professional, pro-bono services from doctors, lawyers, accountants, HR consultants, etc., or skilled services from carpenters, plumbers, nurses, EMT's, etc. This type of volunteer opportunity requires specific recruitment and will be tracked by adding new reporting components (number & type of skills-based volunteer engagements) to nonprofit partner & Volunteer Center reports.

-PROPOSED PROGRAM BUILDS UPON CURRENT PROGRAM DESIGN -- Volunteer Centers are currently promoting volunteer opportunities for nonprofit partners and engaging volunteers in service. The proposed program expands and enhances the work of Volunteer Centers by continuing to increase the number of people volunteering, ensuring volunteers are given effective & meaningful work through volunteer management training, increasing volunteer impact with skills-based volunteers, and enhancing reporting to give a better picture of WHO is volunteering and WHERE they are having an impact.

-WE ARE AWARE OF THE REQUIREMENT TO ENTER PERFORMANCE MEASURES INTO EGRANTS AT A LATER DATE, AND ARE EQUIPPED TO MEET THIS SPECIAL CONDITION.

-NO UNEXPENDED FUNDS

1) VM has approximately \$100,400 in remaining VGF funds.

2) VM will expend approximately \$38,000 for VM grant administration and sub grantee reimbursements in the months of August & September 2013. Beyond 9-30-13, with approved no-cost extension, funds (amounts are approximate) will be expended for sub grantee reimbursements in the following timeframe: 4 sub grantees with program cycles ending 10/31/13 -- \$14,000; 1 sub grantee with program cycle ending 12/31/13 -- \$8,400; 1 sub grantee with program cycle ending 6/30/14 -- \$40,000.

3) All funds will be expended. Zero will be remaining.

-BUDGET CLARIFICATIONS MADE TO SECTION I.E. SUPPLIES IN EGRANTS BUDGET

-A COPY OF VM'S FEDERALLY APPROVED INDIRECT COST RATE PROVIDED TO CNCS VIA EMAIL.

## Required Documents

Document Name

Status