

**Instructions for Completing the Simple Log or Quick Disallowance Calculator
for Mitigation and Disallowance**

*This log is intended for the **internal use** of CNCS staff only.*

1. The Simple Log does not contain any formulas and will not autopopulate any cells. This Log is used simply to capture the required monitoring documentation needed for NSCHC Disallowance. The Simple Log must be completed to be considered legal documentation to support disallowance.

The NSPID, Staff, Member of Volunteer cells are not required to support documentation; all other cells are required. These cells may not be relevant to all programs; do not use if not relevant to your program.