

**Commission Support Grant Progress Report
Supplemental Guidance: Performance Data Elements**

Data reported for Performance Data Elements in the Grantee Progress Report (GPR) must adhere to the following definitions:

Note: All Performance Data Elements should reflect unduplicated counts and should not be double-counted in any other progress report submitted to CNCS.

Required Data Points:

Number of new applicants to the commission’s AmeriCorps competition(s):

Number of new applicants that submitted one or more AmeriCorps applications to your commission during the time period from January 1st-December 31st. “New applicant” is defined as an organization that has never received funding from AmeriCorps State and National in your state. Each applicant should be counted only once, even if they submitted more than one application during this time period.

Number of subgrantees that received TTA and monitoring from the commission:

Number of CNCS-supported subgrantees, including AmeriCorps competitive, AmeriCorps formula, and Volunteer Generation fund subgrantees, who received training, technical assistance, and/or monitoring from the commission during the time period from January 1st-December 31st. Each subgrantee should be counted only once even if they received more than one type of assistance from the commission.

Number of subgrantees reporting improved capacity as the result of TTA and monitoring from the commission:

Number of CNCS-supported subgrantees, including AmeriCorps competitive, AmeriCorps formula, and Volunteer Generation fund subgrantees, who report that the training, technical assistance, and/or monitoring they received from the commission improved their capacity during the time period from January 1st-December 31st. Each subgrantee should be counted only once even if they received more than one type of assistance from the commission. The commission must use a valid tool to assess changes in subgrantee capacity; the use of a pre-post assessment is strongly encouraged.

Optional Data Points:

Number of volunteers recruited or managed:

Number of volunteers recruited, trained, managed, or coordinated by the commission during the time period from January 1st-December 31st. The count should not include volunteers recruited/trained/managed/coordinated by AmeriCorps subgrantees. Each individual volunteer should be counted only once even if they participated in more than one volunteer opportunity.

Number of individuals affected by disaster served:

Number of individuals that received support or assistance from the commission in the areas of disaster response (immediate actions to save lives, protect property and the environment, and/or meet basic human needs) and/or disaster recovery (longer-term care or restoration) during the time period from January 1st-December 31st. The count should not include individuals assisted by AmeriCorps subgrantees. Each individual should be counted only once even if they were assisted on more than one occasion.

Number of individuals assisted in preparing for disasters:

Number of individuals that received support or assistance from the commission in the area of disaster preparation (planning, training, educating, and/or increasing capability in advance of potential disasters) during the time period from January 1st-December 31st. The count should not include individuals assisted by AmeriCorps subgrantees. Each individual should be counted only once even if they were assisted on more than one occasion.