

Appendix 7: SAMPLE FORM

Projects are encouraged to customize as appropriate.

All project forms should comply with Senior Corps requirements as well as grantee policies.

*[Enter new or changed information and attach to volunteer registration]*



## RSVP Volunteer Information Update

RSVP [Project Name] \_\_\_\_\_

1. Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

2. Name of Beneficiary: \_\_\_\_\_

Relationship: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

3. Change in station assignment or volunteer assignment: \_\_\_\_\_

4. Other changes:

Current Information: \_\_\_\_\_

Changes to: \_\_\_\_\_

\_\_\_\_\_

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Notes: \_\_\_\_\_

\_\_\_\_\_

RSVP Staff Initials: \_\_\_\_\_ Date: \_\_\_\_\_