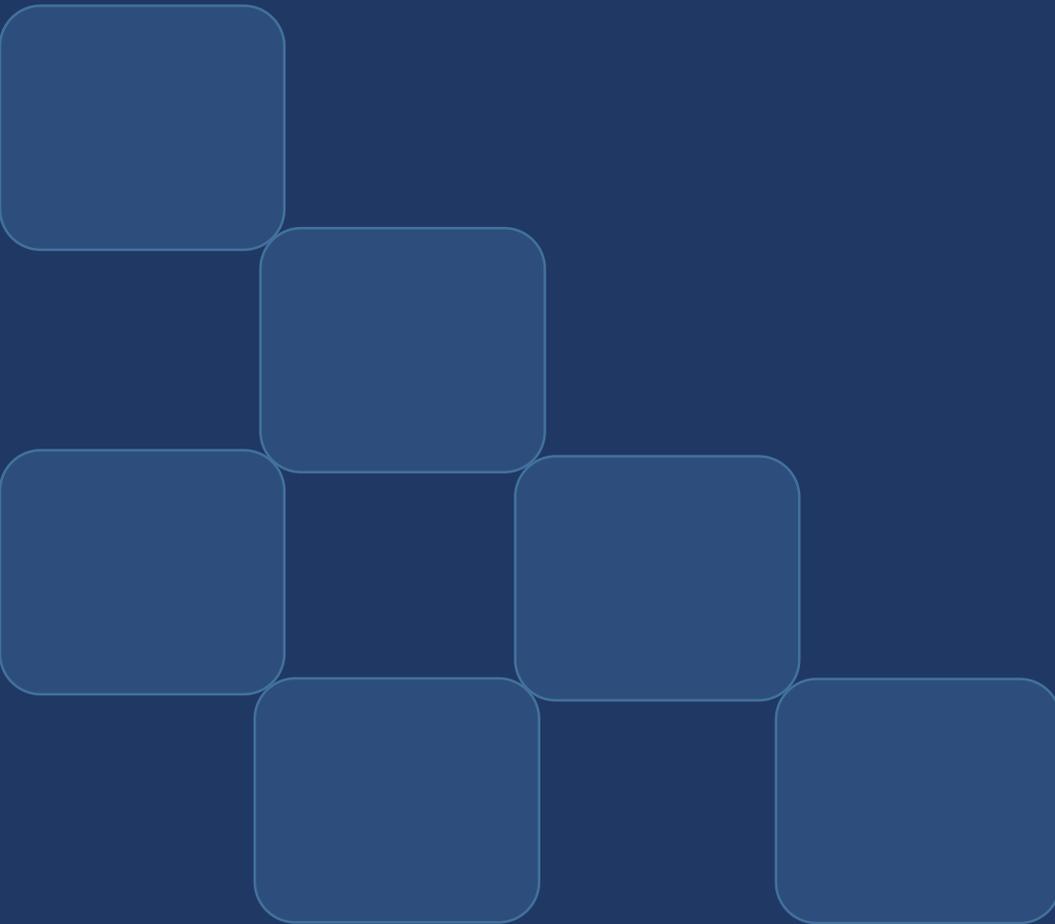


AmeriCorps NCCC

Team Project Output Counting Guide



Counting Guide Overview

The purpose of this AmeriCorps National Civilian Community Corps (NCCC) Team Project Output Counting Guide is to serve as reference for AmeriCorps NCCC staff, Team Leaders, and Corps Members who are involved in the process of tracking and reporting NCCC's quantifiable accomplishments. The guide provides details of the process for collecting, reporting, and recording project outputs, list the standard project outputs of AmeriCorps NCCC and their alignment to agency measures, and provides counting guidance for each project output. This resource is intended to provide clarity and consistency in the collection of performance outputs across the program.

Project Outputs Collection and Reporting Process

Step 1 – Recording Project Outputs (Daily)

During projects, Team Leaders are required to coordinate with project sponsoring organizations, location of service site supervisors, and fellow Corps Members on their team to track the team's project outcomes on a daily basis. They should use this guide to understand how these project outputs are measured and how they relate to the intended outcomes of the AmeriCorps NCCC program.

Step 2 – Reporting Project Outputs (Weekly)

Team Leaders are to submit electronically this the totals of the project outputs they have collected daily throughout the week. Team Leaders are required to submit these weekly project output totals as part of their Weekly Progress Report (WPR) to Unit Leaders each week.

Step 3 – Validate Project Outputs with the Sponsoring Organization (Last Week of Project)

In the last week of the project, the Team Leader is to facilitate a final project debrief with the team and the sponsor. The Team Leader should come prepared with the totals of their team's project accomplishments as well as draft project narratives to present to and review with the Project Sponsoring Organization Representative.

Step 4 – Reporting Total Project Accomplishments (Post-Project)

At the end of each project, the Team Leader is required to compile a Project Completion Report (PCR) and submit it to their Unit Leader for review. Following this review, if the Project Completion Report is satisfactory, the Unit Leader will forward the PCR to Assistant Project Director (APD), else it will be returned to the Team Leader for further edits.

Staff and Team Leader Responsibilities

Staff Responsibility

AmeriCorps NCCC Staff provide support and guidance to the field on data collection and are ultimately responsible for ensuring Project Completion Reports (PCRs) are signed and returned by project sponsors and that the information therein is entered into the agency's data management system. Team Leaders and Corps Members are not to be considered staff for *any* purpose (and therefore should not be provided access to other team's project accomplishment information, including but not limited to PCRs and WPRs). For more information about the detailed scope of AmeriCorps NCCC staff responsibility, see the NCCC Manual.

Team Leader Responsibility

AmeriCorps NCCC Team Leaders are required to collect and report project accomplishment and outputs in the manner specified herein as part of the responsibilities of their role. Team Leaders are required to report information as accurately as possible.

Use of Information Collected and Reported

Use of Information by AmeriCorps NCCC

Project accomplishments and outcomes reported to and recorded by AmeriCorps NCCC are utilized for a variety of purposes, including: communications with media, the program's internal measurement tools (e.g. NCCC's Annual Performance Reports), external performance measurement (e.g. Congressional Budget Justification), and outreach materials for key stakeholders (including partner organizations and members of Congress). Like project narratives and Member testimonials, the project output data collected on projects helps to tell each project's story and the story of NCCC to the world.

Quantifiable Accomplishment Reporting Guidelines

AmeriCorps NCCC Focus Areas

Since the implementation of The National and Community Service Act of 1990 as amended by the Serve America Act in 2009, all National Civilian Community Corps projects must be associated with one primary focus area as specified in that Act. These focus areas, and their abbreviations are:

EC	Energy Conservation
ENV	Environmental Stewardship and Conservation
DIS	Natural and Other Disasters
INF	Infrastructure Improvement
URD	Urban and Rural Development

Project Output Identification Codes

Each standard project output is assigned an identification code. These identification codes follow a standard format of: the Focus Area abbreviation (i.e. "URD") followed by a dash followed by a two-digit numerical value (i.e. "09"). For example, the code "DIS-03" refers to the project output "people assisted at mass care facilities." Project outputs are coded by the issue area in which they fit best or are associated with most often. However, often teams engage in activities on a project that are not coded the same as the project's primary NCCC Focus Area. In these cases, Team Leaders should still record the accomplishment for the project in their WPR and on their PCR. Project outputs reported for each project should be as complete and accurate as possible, regardless of which NCCC Focus Area the outputs are associated with.

Reporting Service Activities with Multiple Associated Measures

Generally, it is best to avoid redundancies in the accomplishment list and in accomplishment reporting. However, there are exceptions. Some activities appear on the list more than once, in different NCCC Focus Area categories, though only one measure should be used; and in some cases, it is preferred that activities which overlap a few measures are recorded under multiple measures. For these items, choose the measure that most closely aligns with your activity and the issue area involved, without double counting. For example, you would not count the total number of meals served using both of the following measures:

URD-03: Number of meals served

DIS-18: Number of meals served in disaster areas

Reporting Service Activities with Overlapping Measures

Some measures are designed to capture totals of several activities combined into one metric. One of the most common examples of this is measures of individuals, in which one individual that a team assisted may have multiple traits. In this case, double counting is acceptable. For example, a NCCC team may assist 50 individuals with immunizations in a mass care facility during a Disaster Response project, while also assisting 50 others in that same disaster. In this case, these figures would be reported in this way:

100 People assisted in disaster areas (DIS-01)

50 People assisted in mass care facilities (DIS-03)

50 People received immunizations (DIS-23)

Current Project Outcomes with Counting Guidance:

In the following pages, find a complete list of current AmeriCorps NCCC project outputs for service activities and counting guidance to help assist in the accurate reporting of these indicators. For indicators not on this list, utilize the "Other" or "VAR-99" selections to specify the other service activities and their totals.

NATURAL AND OTHER DISASTERS					
ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
DIS-01	Disaster Assistance Provided	Number of people	People assisted in disaster areas	Count each individual person directly served by disaster projects. Only count those persons that the team specifically interacted with.	
DIS-03	Disaster Assistance Provided	Number of people	People assisted at mass care facilities	Count the total number of people served by mass care facilities that are supported by NCCC (direct contact not necessary).	Medical or Basic Human Needs Met More Thoroughly or Efficiently
DIS-08	Disaster Assistance Provided	Pounds	Pounds of food collected or distributed	Count the total weight of food collected or distributed (if the same food is collected and distributed simultaneously, count it once; if it is collected and distributed by the team separately, count it both times.) This measure should only include food (do not include water or personal items) and should not be duplicated under URD-04.	Medical or Basic Human Needs Met More Thoroughly or Efficiently
DIS-09	Disaster Assistance Provided	Pounds of clothing	Pounds of clothing collected or distributed	Count the total weight of clothing collected or distributed (if the same clothing is collected and distributed simultaneously, count it once; if it is collected and distributed by the team separately, count it both times.). This measure should only include clothing (do not include food, water or personal items) and should not be duplicated under URD-05.	Medical or Basic Human Needs Met More Thoroughly or Efficiently
DIS-11	Disaster Assistance Provided	Approx. No. of bags	Sandbags filled or installed	Count the total, approximate number of sandbags filled or installed (If both actions are done simultaneously, count the number of bags once. If they are done independently, count the number of bags separately).	Communities or Habitats Protected from Potential Disaster Damage
DIS-12	Disaster Assistance Provided	Approx. No. of bags	Sandbags removed after flood waters receded	Count the total, approximate number of sandbags removed after flooding.	Communities More Thoroughly or Quickly Rebuilt After Disasters
DIS-13	At-Risk Ecosystems	Acres	Acres of land in which fire was suppressed or contained	Count the total number of acres on which a fire was suppressed or contained. (Only count the acres where a fire was suppressed or contained, not the entire acreage of the zone where the fire occurred.)	Communities or Habitats Protected from Potential Fire Damage

NATURAL AND OTHER DISASTERS

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
DIS-14	At-Risk Ecosystems	Acres	Acres of land overhauled or restored after a fire	Count the total number of acres of land restored after a fire. (Only count the acres where land was overhauled or restored by the team, not the entire acreage of the zone damaged by the fire.)	Communities More Thoroughly or Quickly Rebuilt After Disasters
DIS-16	Housing	Number of homes	Mucked and/or Guttled	Count of unique, single-family home (to include apartments, condos, etc.) that the team assisted in mucking, gutting, remediating mold, or any combination of the three. Do not count structures other than homes (schools, public buildings, community centers) in this measure.	Communities More Thoroughly or Quickly Rebuilt After Disasters
DIS-17	Disaster Assistance Provided	Number of assessments	Damage or needs assessments completed	Count individual disaster-related damage or needs assessments conducted. Count individual assessments. Do not double-count this measure with URD-10.	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-18	Disaster Assistance Provided	Number of meals	Meals served in disaster areas	Count individual meals served to disaster survivors and volunteers in disaster areas. Do not double count this measure with URD-03.	Medical or Basic Human Needs Met More Thoroughly or Efficiently
DIS-19	Capacity Building & Leverage	Number of facilities	Disaster Service Facilities supported	Count each independent facility supporting or providing services to disaster-affected communities, other than volunteer reception centers. Count volunteer reception centers in DIS-20, not this measure.	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-20	Capacity Building & Leverage	Number of facilities	Volunteer facilities supported in disaster areas	Count volunteer reception centers and any other volunteer facilities supported in disaster areas. Do not double-count these with facilities noted for DIS-19.	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-21	At-Risk Ecosystems	Acres	Acres of brush or undergrowth removed to prevent fires	Count the number of acres that were cleared of brush and/or undergrowth to prevent fires. Only count the acres where the undergrowth was removed, not the entire acreage of the area, park, or preserve. If brush or undergrowth is removed, but it is not related to fire safety, count in ENV-22.	Communities or Habitats Protected from Potential Fire Damage
DIS-22	Access to Care	Number of programs	Immunization programs planned or conducted	Count any program offering immunizations that the team played a significant role in planning, operating, or otherwise supporting.	Medical or Basic Human Needs Met More Thoroughly or Efficiently

NATURAL AND OTHER DISASTERS

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
DIS-23	Access to Care	Number of people	Persons receiving immunizations	Count the number of individual persons receiving immunizations through any program that NCCC played a significant role in planning, operating, or otherwise supporting.	Medical or Basic Human Needs Met More Thoroughly or Efficiently
DIS-27	Public Safety	Number of structures	Structures demolished in disaster areas	Count the total number of structures (other than homes) that the team assisted in demolishing.	Communities More Thoroughly or Quickly Rebuilt After Disasters
DIS-28	At-Risk Ecosystems	Acres	Acres of land burned in prescribed burns to prevent fires	Count the number of acres burned in prescribed burns for disaster mitigation. Only count the acres where the land was burned, not the entire acreage of the zone. Do not double-count this measure with ENV-44.	Communities or Habitats Protected from Potential Fire Damage
DIS-29	Disaster Assistance Provided	Number of kits	Educational materials and/or preparedness kits distributed	Count the number of disaster-related educational kits or packets of material distributed.	Strengthened Communities Ability to Prepare or Mitigate Disasters
DIS-30	Disaster Assistance Provided	Pounds of household goods	Pounds of household goods and personal items collected or distributed	Count the total weight of household goods and personal items collected or distributed (if the same goods are collected and distributed simultaneously, count them once; if they are collected and distributed by the team separately, count them both times.). This measure should only include household goods and personal items (do not include food or water).	Medical or Basic Human Needs Met More Thoroughly or Efficiently
DIS-31	Disaster Assistance Provided	Gallons of water	Gallons of water collected or distributed	Count the total volume of water collected or distributed (if the same water is collected and distributed simultaneously, count it once; if it is collected and distributed by the team separately, count it both times.). This measure should only include water (do not include food or personal items)	Medical or Basic Human Needs Met More Thoroughly or Efficiently
DIS-32	Disaster Assistance Provided	Pounds of Donations	Pounds of Donations Sorted	Count the total weight of donated items collected or sorted (if the same item is collected and sorted simultaneously, count it once; if it is collected and sorted by the team separately, count it both times.)	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-33	Public Safety	Number of Pieces of Equipment	Number of Emergency Equipment Inspected or Installed	Count the total amount of emergency equipment that the team inspects or installs. If a piece of equipment is inspected and installed simultaneously, only count it once.	Strengthened Communities Ability to Prepare or Mitigate Disasters

NATURAL AND OTHER DISASTERS

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
DIS-34	Disaster Assistance Provided	Pounds of Laundry	Pounds of Laundry Cleaned for Persons in Disaster Areas	Count the total weight of the clothing items cleaned or assisted in being cleaned for persons in disaster areas. Count the dry weight not the wet weight of the laundry.	Medical or Basic Human Needs Met More Thoroughly or Efficiently
DIS-35	Disaster Assistance Provided	Pounds of Debris or Trash	Pounds of Debris of Trash Removed	Count the total weight of all debris and trash removed from disaster-affected areas.	Communities More Thoroughly or Quickly Rebuilt After Disasters
DIS-36	Disaster Assistance Provided	Number of Kits	Number of Kits Assembled	Count the total number of disaster-related emergency or preparedness kits assembled by the team.	Strengthened Communities Ability to Prepare or Mitigate Disasters
DIS-37	Housing	Number of homes	Number of Homes Renovated for Individuals in Disaster Areas	Count the total number of homes renovated or refurbished for individuals in disaster areas. Do not include new homes built. Do not double count these homes elsewhere. [Formally DIS-04]	Improved or Restored Housing
DIS-38	Housing	Number of homes	Number of homes protected from disaster damage	Count the total number of individual homes protected from disaster damage [Formally DIS-25]	Communities or Habitats Protected from Potential Disaster Damage
DIS-39	Public Safety	Number of public spaces or facilities	Number of public spaces or facilities protected from disaster damage	Count the total number of public spaces or facilities protected from disaster damage [Formally DIS-25]	Communities or Habitats Protected from Potential Disaster Damage
DIS-40	Access to Care	Number of checks	Number of wellness or safety checks performed for the community	Count the total number of individual wellness or safety checks performed for the community.	Medical or Basic Human Needs Met More Thoroughly or Efficiently
DIS-41	Capacity Building & Leverage	Number of functional needs	Functional needs identified	Count functional needs identified (per household). Identifying disability related functional needs. [Formally FMA-02]	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-42	Capacity Building & Leverage	Number of warehouses	Number of warehouses supported	Count the number of warehouses supported where the team provided service. [Formally FMA-09]	Enhanced Organization Capacity and Capability to Provide Disaster Services

NATURAL AND OTHER DISASTERS

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
DIS-43	Capacity Building & Leverage	Number of referrals	Number of referrals to volunteer agencies	Count the total number of volunteer agency referrals. For example, if you have conducted unmet needs referrals then count the set of agencies you refer a survivor to as one referral. [Formally FMA-14]	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-44	Capacity Building & Leverage	Number of guides	Resource guides or reports developed or drafted	Count the number of resource guide or reports developed or drafted. Examples range from disaster response guidance to internal reports on progress. Do not count training materials here, count them in DIS-57. Count distributed documents in DIS-60. [Formally FMA-15]	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-45	Capacity Building & Leverage	Pounds of supplies	Pounds of supplies collected, received or distributed	Count the total number of pounds of supplies received, inventories, or distributed. [Formally FMA-18]	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-46	Disaster Assistance Provided	Number of damage assessments	Public facilities needing repairs documented	Count the number of pre or post-declaration public and outdoor facilities documented as need repairs. [Formally FMA-22 and FMA-53]	Communities More Thoroughly or Quickly Rebuilt After Disasters
DIS-47	Housing	Number damage assessments	Homes needing repairs	Count the number of pre or post-declaration homes documented as need repairs. [Formally FMA-23]	Improved or Restored Housing
DIS-48	Capacity Building & Leverage	Number of presentations	Public meetings or forums prepared or presented	Count each presentation presented to the public on a policy, process, tool, or program. If your team presented once on Tuesday to a group and once on Wednesday to a different group, then count “two” presentations. Do not count a presentation that has been prepared and presented twice. [Formally FMA-27]	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-49	Capacity Building & Leverage	Number of shelters	Shelters assessed or surveyed	Count each shelter assesses for the purpose of developing a shelter or ensuring an existing shelter is meeting standards. [Formally FMA-30]	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-50	Capacity Building & Leverage	Number of grants	Grant Applications or Project Worksheets Drafted, Reviewed, Updated, or Submitted	Count the number of grant applications or project worksheets drafted, reviewed, updated, or submitted. If multiple actions happen for only one grant or project worksheet, only count that once. [Formally FMA-31]	Enhanced Organization Capacity and Capability to Provide Disaster Services

NATURAL AND OTHER DISASTERS

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
DIS-51	Public Safety	Number of disaster simulations	Disaster simulations or exercises supported	Count each disaster simulation or exercise supported. [Formally FMA-32]	Strengthened Communities Ability to Prepare or Mitigate Disasters
DIS-52	Capacity Building & Leverage	Number of calls	Registration or helpline calls answered	Count each registration or helpline call answered. If the same person calls twice then count two phone calls answers. [Formally FMA-35]	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-53	Disaster Assistance Provided	Number of agencies or organizations	Disseminating disaster information	Count all door to door or phone outreach including to businesses and community organizations. Count household in DIS-55. [Formally FMA-37]	Strengthened Communities Ability to Prepare or Mitigate Disasters
DIS-54	Capacity Building & Leverage	Number of data records	Number of Locations Geotagged	Count each data record generated by geotagging. Count other types of map updates or generations in DIS-61. Do not double count between these measures. [Formally FMA-39]	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-55	Disaster Assistance Provided	Number of households	Disaster information disseminated	Count all door to door or phone outreach including to individual households. Count businesses and community organizations in DIS-53. [Formally FMA-38]	Strengthened Communities Ability to Prepare or Mitigate Disasters
DIS-56	Capacity Building & Leverage	Number of new or improved technologies, processes, or programs	Number of new or improved technologies, processes, or programs designed or implemented	Count the total number of new or improved technologies, process, or programs designed or implemented. For example, if your team crated a process for more efficiently inventorying disaster items in a warehouse, count "one" here. [Formally FMA-41]	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-57	Capacity Building & Leverage	Number of materials	Number of training or instruction materials developed	Count the total number of training or instruction materials developed. Do not double count with DIS-44 which is specifically for resource guides or reports developed or drafted. [Formally FMA-42]	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-58	Capacity Building & Leverage	Number of agencies or organizations	Partnerships and coalitions supported	Count each partnership and coalition supported. Do not include formal partnerships with our own program, AmeriCorps NCCC. [Formally FMA-44]	Enhanced Organization Capacity and Capability to Provide Disaster Services

NATURAL AND OTHER DISASTERS

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
DIS-59	Capacity Building & Leverage	Number of trainings or workshops	Number of Trainings or Workshops Conducted or Facilitated	Count the number of trainings or workshops your team conducted or facilitated. Do not double count with DIS-48 if this was a public meeting or forum.	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-60	Public Safety	Number of documents	Number of Informational Documents or Publications Assembled or Distributed	Count the number of information documents or publication that your team assembled or distributed. Do not count the same materials assembled and distributed twice.	Strengthened Communities Ability to Prepare or Mitigate Disasters
DIS-61	Capacity Building & Leverage	Number of maps	Number of Maps Created or Updated	Count each map updated or created. Count data points geotagged as part of DIS-54, not as part of this measure. [Formally FMA-39]	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-62	Capacity Building & Leverage	Pounds of items	Pounds of Items Sorted, Inventoried, or Repackaged	Count the total pounds of items sorted, inventoried, or repackaged. If these were the same items counted in DIS-45, then your team may count them in this measure as well.	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-63	Capacity Building & Leverage	Number of persons	Number of Persons in Disaster Areas Registered for Assistance	Count the number of individuals in disaster areas registered for assistance, both over the phone and in-person.	Enhanced Organization Capacity and Capability to Provide Disaster Services
DIS-64	Disaster Assistance Provided	Number of assessments	Number of Damage or Needs Assessments Submitted	Count the number of damage or needs assessments submitted. This may be accomplished as part of the project worksheet process.	Communities More Thoroughly or Quickly Rebuilt After Disasters
DIS-65	Disaster Assistance Provided	Number of site visits	Number of Site Visits Conducted	Count the total number of site visits your team conducted. Do not count “visits” conducted over the phone, only in-person.	Communities More Thoroughly or Quickly Rebuilt After Disasters
DIS-66	Capacity Building & Leverage	Number of facilities	Number of support facilities setup or broken down	Count the number of support facilities your team setup or took down in support of other organizations. Do not count those done for AmeriCorps NCCC itself.	Enhanced Organization Capacity and Capability to Provide Disaster Services

ENERGY CONSERVATION

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
EC-01	Housing	Number of homes	Homes weatherized	Count each single-family dwelling that the team assisted in weatherizing. Include each home that had service devoted to weatherization techniques, such as special caulking, insulation, windows, soffit, etc. performed.	Increased Use and Application of Sustainable Energy Technology
EC-02	Energy Efficiency	Number of programs	Recycling programs started or expanded	Count each recycling program that members started or expanded. If a program was both started and expanded, only count it one time.	Increased Community Energy Efficiency
EC-04	Energy Efficiency	Number of assessments	Energy efficiency assessments conducted	Count individual assessments of energy efficiency (per household). Assessments can include water pressure, light bulb wattage, and weatherization evaluations in homes or buildings. Only count visits where an assessment is physically conducted; do not count follow up visits.	Increased Community Energy Efficiency
EC-05	Awareness and Stewardship	Number of people	People educated on sustainability and energy conservation practices	Count total number of individuals educated. Count only people the team directly interacted with through either formal trainings, classes, outreach, or assessments; do not count any individuals with whom the team did not directly interact.	Improved Knowledge and Understanding of Sustainable Energy Practices
EC-07	Awareness and Stewardship	Number of programs	Sustainability and energy conservation programs developed or supported	Count all sustainability/energy conservation programs developed or directly supported by NCCC members. If a program is both developed and directly supported, only count it one time.	Increased Community Energy Efficiency
EC-10	Awareness and Stewardship	Number of classes/workshops	Classes /workshops conducted on sustainability and energy conservation	Count each individual class session conducted that focused on sustainable energy or energy efficiency.	Improved Knowledge and Understanding of Sustainable Energy Practices
EC-12	Energy Efficiency	Number of Tons	Number of Tons of Materials Recycled	Count the total number alternative energy modifications installed in public spaces and/or facilities. Do not count modifications made to private residences.	Increased Community Energy Efficiency
EC-13	Awareness and Stewardship	Number of Individuals	Number of individuals educated on recycling practices	Count the total number of individuals (other than team members) who participated in NCCC-supported recycling programs. [Formally ENV-38]	Improved Knowledge and Understanding of Sustainable Energy Practices

ENERGY CONSERVATION

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
EC-14	Energy Efficiency	Number of homes	Number of homes outfitted with energy efficient or alternative energy modifications	Count each home outfitted with energy efficient modifications (including CFL installations; special insulation; weatherization procedures [sealing gaps around doors, windows, floors, light fixtures]; installing roofing, flashing, siding; replacing old doors and windows with new low-energy, tight seal doors; etc.). Count each home or building as "one," no matter the number of modifications completed.	Increased Use and Application of Sustainable Energy Technology
EC-15	Energy Efficiency	Number of public spaces or facilities	Number of public spaces or facilities outfitted with energy efficient or alternative energy modifications	Count each public facility outfitted with energy efficient modifications (including CFL installations; special insulation; weatherization procedures [sealing gaps around doors, windows, floors, light fixtures]; installing roofing, flashing, siding; replacing old doors and windows with new low-energy, tight seal doors; etc.). Count each facility as "one," no matter the number of modifications completed.	Increased Use and Application of Sustainable Energy Technology
EC-17	Awareness and Stewardship	Number of kits	Educational materials and/or energy efficiency kits distributed	Count the total number of kits addressing energy efficiency distributed	Improved Knowledge and Understanding of Sustainable Energy Practices

ENVIRONMENTAL STEWARDSHIP AND CONSERVATION

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
ENV-01	Environmental Conservation	Miles	Miles of new hiking trails constructed	Count miles of new hiking trails constructed. Only count miles from trails that did not previously exist.	Parks, Natural Habitats, and At-Risk Ecosystems Enhanced
ENV-02	Environmental Conservation	Miles	Miles of existing hiking trail restored	Count miles of existing hiking trail that were restored or where trail maintenance was completed.	Parks, Natural Habitats, and At-Risk Ecosystems Preserved or Protected
ENV-05	Environmental Conservation	Number of waterbars	Water bars installed in hiking trails	Count the number of water bars installed on new or existing hiking trails.	Parks, Natural Habitats, and At-Risk Ecosystems Enhanced
ENV-14	Environmental Conservation	Feet	Feet of erosion controlling walls built or repaired	Count all erosion walls built in any environment.	Parks, Natural Habitats, and At-Risk Ecosystems Preserved or Protected
ENV-18	At-Risk Ecosystems	Acres	Acres of dunes preserved	Count the entire acreage of dunes that were specifically preserved or protected by NCCC activity. Do not count the entire acreage of the zone encompassing the dunes.	Parks, Natural Habitats, and At-Risk Ecosystems Preserved or Protected
ENV-20	At-Risk Ecosystems	Pounds	Pounds of exotic vegetation and underbrush removed	Count the total (or estimated) weight of all non-native vegetation or underbrush removed.	Parks, Natural Habitats, and At-Risk Ecosystems Preserved or Protected
ENV-22	At-Risk Ecosystems	Acres	Acres of land cleared of unwanted brush or exotic vegetation	Count the entire acreage of land cleared of unwanted brush or exotic vegetation (if the land was cleared for fuel reduction, use DIS-21, not this measure).	Parks, Natural Habitats, and At-Risk Ecosystems Preserved or Protected
ENV-27	Environmental Conservation	Number of trees	Trees or shrubs tended or cared for	Count unique, pre-existing trees or shrubs tended or cared for (includes watering, intentionally clearing invasive from around them to promote survival, transplanting to better areas for growth, etc.).	Parks, Natural Habitats, and At-Risk Ecosystems Preserved or Protected
ENV-41	At-Risk Ecosystems	Acres	Acres of wildlife habitats restored or protected	Count the total acreage of wildlife habitats specifically protected. Consult with sponsors to determine the standards for restoring habitats. Do not count towards this measure if the team only removed trash.	Parks, Natural Habitats, and At-Risk Ecosystems Preserved or Protected

ENVIRONMENTAL STEWARDSHIP AND CONSERVATION

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
ENV-42	At-Risk Ecosystems	Number of species	Wildlife species protected or assisted	Count any wildlife species intentionally protected as “one.” Include both flora and fauna. Only count wildlife species specifically protected or assisted. For example, Red-Shouldered Hawks nests protected would count as “one.”	Parks, Natural Habitats, and At-Risk Ecosystems Preserved or Protected
ENV-44	At-Risk Ecosystems	Acres	Acres of land burned in prescribed burns	Count entire acreage burned when the sole purpose of a burn is for invasive species removal. Do not count this measure if fire mitigation is a factor; instead count under DIS-28.	Parks, Natural Habitats, and At-Risk Ecosystems Preserved or Protected
ENV-50	Awareness and Stewardship	Number of trees	New trees planted	Count any new trees planted. Do not double-count this number with ENV-54.	Parks, Natural Habitats, and At-Risk Ecosystems Enhanced
ENV-52	Awareness and Stewardship	Number of classes /workshops	Number of environmental education classes, workshops conducted	Count the total number of environmental education classes or workshops conducted by members.	Improved Knowledge and Understanding of Environmental Conservation Practices
ENV-53	Awareness and Stewardship	Number of people	People taught in environmental education classes/workshops	Count the total number of individuals who participated in any environmental education classes or workshops that the team directly supported. Do not count NCCC Members who participated.	Improved Knowledge and Understanding of Environmental Conservation Practices
ENV-54	Awareness and Stewardship	Number of plants	Number of native plants planted	Count all flora (excluding trees) planted from seeds or seedlings, as young plants, or as full size plants that are native to the environment (Do not count trees with this measure, use ENV-50).	Parks, Natural Habitats, and At-Risk Ecosystems Enhanced
ENV-56	Environmental Conservation	Acres of parks	Acres of parks restored or refurbished	Count the total number of acres of park land that the team refurbished, repaired, or restored. Do not count towards this measure if the team only removed trash.	Parks, Natural Habitats, and At-Risk Ecosystems Preserved or Protected
ENV-57	At-Risk Ecosystems	Acres	Acres Cleared or Maintained for Animal Passage	Count the total number of acres cleared or maintained for animal passage. This include activities like fence removal or rebuilding for this purpose. Only count the acres on which the team directly worked; do not count the acreage of the entire zone.	Parks, Natural Habitats, and At-Risk Ecosystems Preserved or Protected

ENVIRONMENTAL STEWARDSHIP AND CONSERVATION

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
ENV-58	At-Risk Ecosystems	Miles	Miles of coastal shoreline restored or protected	Count the total number of miles of coastal shoreline restored and/or protected. If members both restored and protected an area of shore, only count it one time. Only count the number of feet members physically worked on. [Formally ENV-17]	Parks, Natural Habitats, and At-Risk Ecosystems Preserved or Protected
ENV-59	At-Risk Ecosystems	Acres	Acres of wetlands restored or protected	Count the total acreage of wetlands specifically restored or protected by the team. If the team both restored and protected a wetland, only count the acres of that wetland one time. Only count the acres of wetlands physically worked on.	Parks, Natural Habitats, and At-Risk Ecosystems Preserved or Protected
ENV-60	At-Risk Ecosystems	Miles	Miles of streambeds, riverbeds, riverbanks, or stream banks restored or protected	Count the total length of any stream or river banks or beds restored or protected. Do not count this measure if the team only removed trash from area. Do not double count mileage if both sides of the stream or river bank was restored or protected.	Parks, Natural Habitats, and At-Risk Ecosystems Preserved or Protected

INFRASTRUCTURE IMPROVEMENT

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
INF-01	Infrastructure Improvement	Number of signs	Informative signs built, painted, or installed	Count any signs built, painted, installed, or created by the team. Include all signs, including hiking trail markers.	Improved Accessibility of Public Infrastructure
INF-03	Infrastructure Improvement	Number of playgrounds	Playgrounds constructed or repaired	Count any playgrounds that the team constructed or repaired. Do not count towards this measure if the team only removed trash.	Improved Quality of Public Infrastructure
INF-04	Infrastructure Improvement	Number of fields	Athletic fields built or repaired	Count any athletic fields that were built, repaired, or restored by the team. Do not count towards this measure if the team only removed trash.	Improved Quality of Public Infrastructure
INF-05	Infrastructure Improvement	Number of buildings	Public buildings constructed	Count any non-school, non-home buildings benefitting the public that the team assisted in constructing. (including nonprofit buildings, community centers, etc.).	Improved Quality of Public Infrastructure
INF-06	Infrastructure Improvement	Number of buildings	Public buildings renovated	Count any non-school, non-home buildings benefitting the public that the team assisted in renovating. (including nonprofit buildings, community centers, etc.). Include painting of more than one room of these public buildings toward this measure.	Improved Quality of Public Infrastructure
INF-07	Infrastructure Improvement	Number of schools	Schools renovated	Count any school that members assist in renovating (including painting, repairing, moving classrooms, landscaping, etc.). Count each school as "one" in this category. Do not double count with INF-06.	Improved Quality of Public Infrastructure
INF-08	Infrastructure Improvement	Feet of fencing	Feet of fencing built or repaired	Count the total feet of fencing that is built or repaired. Include any fences painted in this measure, as well. If fencing is built, repaired, or removed for the purpose of assisting with animal passage, count under ENV-57.	Improved Quality of Public Infrastructure
INF-10	Community Support	Square footage of school rooms or hallways	School rooms or hallways painted or renovated	Count total square footage of school rooms or hallways painted or renovated. This measure can be counted in tandem with INF-07.	Improved Quality of Public Infrastructure
INF-11	Infrastructure Improvement	Number of buildings, structure, or facilities	Buildings, structures, or facilities demolished	Count the total number of structures (other than homes) demolished by the team. Count all structures demolished in a disaster area under DIS-27; count all non-disaster demos under this measure.	Improved Quality of Public Infrastructure
INF-12	Inclusion of People with Disabilities	Number of public buildings or facilities	Number of Public Buildings or Facilities in which Handicap Accessibility was Improved	Count the total number of public buildings or facilities in which handicap accessibility was directly improved.	Improved Accessibility of Public Infrastructure
INF-13	Infrastructure Improvement	Number of bridges	Footbridges built or repaired	Count the total number of footbridges built, repaired, or restored.	Improved Accessibility of Public Infrastructure

INFRASTRUCTURE IMPROVEMENT

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
INF-14	Infrastructure Improvement	Number of boardwalks, decks, or scenic overlooks	Number of boardwalks, decks, or scenic overlooks built or repaired	Count all boardwalks, observation decks, or overlook areas constructed or repaired.	Improved Quality of Public Infrastructure
INF-15	Infrastructure Improvement	Feet	Feet of irrigation systems constructed, repaired, or restored	Count the total length of any irrigation systems constructed, repaired, or restored.	Improved Quality of Public Infrastructure
INF-16	Infrastructure Improvement	Number of campsites	Campsites built or refurbished	Count each individual campsite built or refurbished (includes outfitting sites with fire pits, benches, food storage, etc.). If a site is a campsite and a picnic site, count "one" under INF-16 and INF-20. Do not count towards this measure if the team only removed trash.	Improved Quality of Public Infrastructure
INF-17	Community Support	Number of murals	Murals Painted	Count the total number of murals painted by the team in public spaces. [Formally URD-12]	Enhanced Public Spaces
INF-18	Community Support	Square feet of graffiti removed	Community areas with graffiti removed	Count the total square footage of all community areas from which graffiti was removed.	Enhanced Public Spaces
INF-19	Community Support	Number of lots	Vacant lots cleared	Count each individual lot cleared for safety or future use. [Formally URD-15]	Enhanced Public Spaces
INF-20	Infrastructure Improvement	Number of picnic sites	Picnic sites built or restored	Count the total number of picnic sites built or refurbished. If a site is a campsite and a picnic site, count "one" under INF-16 and INF-20. Do not count towards this measure if the team only removed trash.	Improved Quality of Public Infrastructure
INF-21	Community Support	Acres	Acres of landscaping completed for public facilities, buildings, or spaces	Count the total acreage of any land where landscaping was completed. Only count acres where the team directly, physically served.	Enhanced Public Spaces
INF-22	Community Support	Number of cemeteries	Historical cemeteries restored or maintained	Count the total number of historical cemeteries that the team played a significant role in assisting to restore (this includes landscaping, debris removal, clearing brush, uncovering headstones, etc.). A cemetery is a plot of land with 2 or more headstones. [Formally URD-29]	Preserved Cultural or Historical Integrity of Communities
INF-23	Infrastructure Improvement	Number of sites	Museums or historical buildings renovated or restored	Count any museum or place listed on the National Register of Historic Places renovated or restored. This includes activities to support historical renovations of public buildings. Only count homes if they are also registered as historic places.	Preserved Cultural or Historical Integrity of Communities

URBAN AND RURAL DEVELOPMENT

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
URD-01	Housing	Number of houses	Houses constructed	Count the total number of individual houses assisted in constructing. Only count residential structures. Count public buildings in INF-05.	Improved Access to Housing
URD-02	Housing	Number of houses	Houses painted or renovated	Count the total number of individual houses members assisted in painting or renovating. Only count residential structures. Count public buildings in INF-06.	Improved Access to Housing
URD-03	Community Support	Number of meals	Meals served	Count the total number of individual meals served.	Medical or Basic Human Needs Met More Thoroughly or Efficiently
URD-04	Community Support	Pounds	Pounds of food received, inventoried or distributed	Count the total weight of food received, inventoried, or distributed (if all three actions above are done simultaneously, count the weight once. If they are done independently, count the weight for each action separately). Do not count water, clothing, or personal items towards this measure.	Improved Community Food Security or Nutritional Practices
URD-05	Community Support	Pounds	Pounds of clothes received, sorted distributed	Count the total weight of clothing received, inventoried, or distributed (if all three actions above are done simultaneously, count the weight once. If they are done independently, count the weight for each action separately). Do not count water, food, or personal items towards this measure.	Medical or Basic Human Needs Met More Thoroughly or Efficiently
URD-07	Financial Literacy	Number of returns	Tax returns completed	Count the total number of tax returns completed or filed with or as a direct result of support of a team.	Improved Access to Economic Opportunities
URD-08	Financial Literacy	Dollars	Dollars returned to communities through tax returns	Count the total number of dollars from both federal and state returns. Total dollar amount of all tax returns completed by team. This number should be exact and not estimated. Do not exclude negative figures from the total.	Improved Access to Economic Opportunities
URD-09	Community Support	Number of programs	Community activities planned or conducted	Count the total number of individual community activities planned or conducted by the team.	Expanded Public Engagement in Local Communities
URD-10	Community Support	Number of assessments	Community assessments conducted or completed	Count the total number of assessments conducted or completed at community buildings or facilities.	Improved Community Resilience
URD-11	Community Support	Pounds	Pounds of debris or trash removed	Count total weight of any debris or trash (defined as unusable items that are not vegetation-trash, building material from mucking/gutting) removed from any site. Count towards this measure for any project where the team is picking up trash.	Improved Public Safety and Community Resilience

URBAN AND RURAL DEVELOPMENT

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
URD-17	Community Support	Number of sites	Archeological sites supported	Count the total number of archaeological sites directly supported.	Preserved Cultural or Historical Integrity of Communities
URD-27	Access to Care	Number of people	People assisted with language barriers to receive public service	Count the total number of individuals with language barriers assisted to receive any type of public service (through translating, guiding through paperwork, etc.).	Improved Access to Economic Opportunities
URD-30	Education Support	Number of students	K-12 students tutored	Count the total number of K-12 students tutored by members either during the school day or during any out of school program.	Improved Student Academic Engagement or Performance
URD-32	Community Support	Gallons	Gallons of water received, sorted, or distributed	Count the total volume of water received, inventoried, or distributed (if all three actions are done simultaneously, one gallon. If they are done on independently of one another, count the gallons for each action separately). Do not count personal items, food, or clothing in this measure.	Medical or Basic Human Needs Met More Thoroughly or Efficiently
URD-33	Community Support	Pounds	Pounds of household goods or personal items received, sorted, or distributed	Count the total weight of goods or items received, inventoried, or distributed (if all three actions above are done simultaneously, count the pounds once. If they are done independently of one another, count the pounds for each action separately). Do not count water, food, or clothing in this measure.	Medical or Basic Human Needs Met More Thoroughly or Efficiently
URD-35	Education Support	Number of students	K-12 students supported in an out of school program	Count the total number of individual students supported in an out of school program (defined as any organized program that is not within the standard school time or curricula -YMCA, Boys and Girls Club, 21st Century Learning Center, summer camp, community center, etc.). Do not count students who are tutored in this measure.	Improved Student Academic Engagement or Performance
URD-36	Community Support	Number of activities	Neighborhood cleanup activities organized or conducted	Count any neighborhood clean-up activity organized or conducted by members that engages a neighborhood or volunteers	Expanded Public Engagement in Local Communities
URD-38	Education Support	Number of people	Adults tutored	Count individual adults (an individual 18 years old or older) tutored.	Improved Student Academic Engagement or Performance
URD-39	Community Support	Number of people	People receiving food, water, clothing, personal items or household goods	Count the total number of individual people receiving food, water, clothing, personal items, or household goods.	Medical or Basic Human Needs Met More Thoroughly or Efficiently

URBAN AND RURAL DEVELOPMENT

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance	Primary Intended Outcome (NCCC)
URD-41	Education Support	Number of libraries	Libraries supported	Count any library supported. Examples of support include renovations, reorganizing, set up, shelving books, etc.	Expanded Public Engagement in Local Communities
URD-42	Community Support	Number of programs	Summer programs for children planned or conducted	Count summer programs for all youth (aged 17 and under) planned or conducted.	Improved Student Academic Engagement or Performance
URD-43	Public Safety	Number of people	People participating in community safety awareness program	Count the total number of individuals who participated in any safety awareness programs supported or facilitated.	Improved Public Safety and Community Resilience
URD-47	Community Support	Number of Documents, Artifacts, or Exhibits	Number of Historical Documents, Artifacts, or Exhibits Archived or Maintained	Count the total number of individual documents, artifacts, or exhibits directly archived or maintained by members.	Preserved Cultural or Historical Integrity of Communities
URD-48	Financial Literacy	Number of Individuals	Number of Individuals Assisted with Tax Preparation	Count the total number of individuals directly assisted with tax preparation.	Improved Access to Economic Opportunities
URD-49	Access to care	Number of Individuals	Number of Individuals Assisted in Therapy Programs	Count the total number of individuals directly assisted through participation in therapy programs.	Medical or Basic Human Needs Met More Thoroughly or Efficiently
URD-50	Other Healthy Futures	Pounds of food	Pounds of Food Harvested	Count the total weight of all food directly picked or harvested. This should include food harvested for farm to school programs or farmers markets.	Improved Community Food Security or Nutritional Practices
URD-51	Other Healthy Futures	Number of gardens	Number of gardens started or tended	Count the total number of gardens individually started or tended by the team. If a single garden was both started and tended, only count it one time. This measure should include community gardens. [Formally URD-14]	Improved Community Food Security or Nutritional Practices
URD-52	Inclusion of People with Disabilities	Number of homes	Number of homes in which handicap accessibility was improved	Count the total number of individual homes in which handicap accessibility was directly or indirectly improved through members' service.	Improved Access to Housing
URD-53	Community Support	Acres	Acres of landscaping completed for homes or residences	Count the total acreage of any land where landscaping was completed. Only count acres where the team directly, physically served.	Improved Access to Housing
URD-54	Community Support	Number of sites	Museums or historical buildings supported	Count any museum or place listed on the National Register of Historic Places directly supported.	Preserved Cultural or Historical Integrity of Communities

POPULATIONS ASSISTED

ID	Primary Objective (CNCS)	Unit of Measure	Output Description	Counting Guidance
VAR-01	Populations Assisted and Engaged	Number of people	Volunteers recruited or coordinated	Count the total number of individual volunteers recruited or coordinated.
VAR-12	Populations Assisted and Engaged	Number of students	Higher Education Students Engaged in Service	Count the total number of individual students pursuing higher education engaged in service. Do not count team members towards this measure.
VAR-13	Populations Assisted and Engaged	Number of alumni	NCCC alumni engaged in service	Count the total number of individual NCCC Alumni engaged in service. Do not count team members towards this measure.
VAR-14	Populations Assisted and Engaged	Number of people	Veterans assisted	Count the total number of individual veterans of the U.S. Armed Services assisted directly or indirectly through members' service.
VAR-16	Populations Assisted and Engaged	Number of people	People with disabilities assisted	Count the total number of individuals with disabilities directly or indirectly assisted through members' service.
VAR-17	Populations Assisted and Engaged	Number of people	Senior citizens assisted	Count the total number of individual senior citizens assisted directly or indirectly through members' service.
VAR-19	Populations Assisted and Engaged	Number of family members	Number of veterans' family members that received assistance	Count the total number of individual family members of veterans of the U.S. Armed Services assisted directly or indirectly through members' service.
VAR-20	Populations Assisted and Engaged	Number of people	Number of Immigrants or Refugees Assisted	Count the total number of individual migrants assisted directly or indirectly through members' service.
VAR-21	Populations Assisted and Engaged	Number of people	Number of Disadvantaged Youth Assisted	Count the total number of disadvantaged youth assisted directly or indirectly through members' service.
VAR-22	Populations Assisted and Engaged	Number of people	Number of Individuals Experiencing Homelessness Assisted	Count the number of individuals experiencing homelessness assisted directly or indirectly through members' service.
VAR-23	Populations Assisted and Engaged	Number of family members	Number of Family members of those Experiencing Homelessness Assisted	Count the number of family members of those experiencing homelessness assisted directly or indirectly through members' service.