

PAST PERFORMANCE

Factor	Indicator	Instructions
GPR Performance Measures	Did the applicant meet all performance measure outcome targets for the last complete program year?	<p>Assessment should be based on GPR data from the last complete program year. If there is no complete program year, do not assess past performance. (Note, for most programs, 2016 will be the last complete program year. If an applicant was funded for the first time in 2017, or has not received CNCS funding within the past five years, do not assess past performance.) The last complete program year is the last year for which the member enrollment period has ended and no members are currently serving. A “yes” rating means that the applicant met all outcome targets set in the application. Do not consider output targets when assessing this indicator.</p> <p>CNCS will pull a report of grantees with project period end dates after the GPR end date. If these grantees were assessed as “no” for this indicator, this will be noted and considered in recommendations.</p>
Enrollment	Did the applicant achieve 100% enrollment for the last complete program year?	Assessment should be based on portal data for the last complete program year. The last complete program year is the last year for which the member enrollment period has ended and no members are currently serving. If there is no complete program year, or the applicant has not received CNCS funding within the past five years, do not assess past performance.
Retention	Did the applicant achieve 100% retention for the last complete program year?	Assessment should be based on portal data for the last complete program year. The last complete program year is the last year for which the member enrollment period has ended and no members are currently serving. If there is no complete program year, or the applicant has not received CNCS funding within the past five years, do not assess past performance.
Compliance with 30-day enrollment	Did the applicant achieve 100% compliance with 30-day enrollment requirements except in cases where documented technical issues were the cause of late enrollment?	Assessment should be based on portal data for the last complete program year. The last complete program year is the last year for which the member enrollment period has ended and no members are currently serving. If there is no complete program year, or the applicant has not received CNCS funding within the past five years, do not assess past performance. Technical issues causing late enrollments must be documented in the GPR, and there must be supporting documentation such as help desk tickets or other documentation (e.g., record of member transfer in the portal) that demonstrates the issue was beyond the grantee’s control. The grantee is not required to provide this documentation to CNCS, but the documentation should exist in the portal or in the program files.
Compliance with 30-day exit	Did the applicant achieve 100% compliance with 30-day exit requirements except in cases where documented technical issues were the cause of late exit?	Assessment should be based on portal data for the last complete program year. The last complete program year is the last year for which the member enrollment period has ended and no members are currently serving. If there is no complete program year, or the applicant has not received CNCS funding within the past five years, do not assess past performance. Technical issues causing late exits must be documented in the GPR, and there must be supporting documentation such as help desk tickets or other documentation (e.g., record of member transfer in the portal) that demonstrates the issue was beyond the grantee’s control. The grantee is not required to provide this documentation to CNCS, but the documentation should exist in the portal or in the program files.

PAST PERFORMANCE

<p>Monitoring Findings (if applicable)</p>	<p>Within the past eighteen months, have one or more of the following issues been identified through monitoring by the commission, CNCS or the OIG:</p> <ul style="list-style-type: none"> • Fraud • An incident where the grantee’s negligence did or could result in repayment and/or offset of funds by the grantee • More than one incidence of grantee error or misunderstanding of requirements that have or could result in repayment and/or offset of funds by the grantee • A pattern of compliance issues that would not result in repayment or offset of funds but that, taken together, are indicative of low organizational capacity with regard to compliance with CNCS requirements and/or stewardship of federal funds 	<p>For bullet #1: A “yes” rating means that there has been a finding of fraud. For bullet #2: A “yes” rating means that one or more incidents of negligence did or could result in repayment and/or offset of funds by the grantee. For bullet #3: A “yes” rating means that more than one incident of grantee error or misunderstanding of requirements has occurred that have or could result in repayment and/or offset of funds by the grantee. For bullet #4: A “yes” rating means that a pattern of compliance issues exists. Consider both the frequency and severity of findings to determine if a pattern exists, for example: two or more major issues, several significant issues, or many small issues that taken together suggest low capacity for compliance with CNCS requirements and/or stewardship of federal funds.</p> <p>If the answer to any one of the bulleted items is “yes” assess the indicator as “yes.”</p>
<p>Significant Opportunities</p>	<p>Does the program present one or more of the following opportunities:</p> <ul style="list-style-type: none"> • The potential for high impact as demonstrated by moderate or strong evidence for the intervention as defined in the NOFO • The potential for high, positive visibility at the national or state level • The potential for an exceptional member experience above and beyond what is expected of all AmeriCorps grantees • The demonstration of a new and innovative intervention supported by a strong, evidence-informed theory of change that supports the effectiveness of the new approach 	<p>The presence of strategic characteristics or other NOFO priorities is not considered a significant opportunity.</p> <p>An intervention that is already being implemented widely by multiple organizations, or that has been implemented for several years by the applicant should not be considered “new and innovative.”</p>
<p>Significant Risks</p>	<p>Does the program present one or more of the following risks:</p> <ul style="list-style-type: none"> • The potential for a major mistake either programmatically or in terms of management or financial stewardship • The potential for negative impact to CNCS, the applicant, the AmeriCorps members, the program beneficiaries or the community • The likelihood of a poor member experience 	